

**COLLEGE OF MARIN**  
**ACADEMIC SENATE MEETING MINUTES**

September 20, 2018

12:45pm – 2:00pm AC Building, Room 303

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**Senators Present:** Meg Pasquel, Karen Robinson, Peggy Dodge, John Erdmann, Arthur Lutz, Kofi Opong-Mensah, Paul da Silva, Karen Koenig

**Senators Absent:** Kevin Muller, Nancy Willet, Andrea Wang, Becky Brown, Jeff Cady, Joe Mueller, Shawn Purcell

**Guests:** Rinetta Early

- I. Approval and Adoption of the Agenda – **adopted (Robinson/Dodge) by all Senators present**
- II. Reading and Approval of the Minutes of September 13th, 2018 – **approved (Robinson/DaSilva) by all Senators present with Senators DaSilva and Koenig abstaining**
- III. Public Requests to Address the Senate on Non-Agenda Items - **none**
- IV. Officers' Reports
  - a) President (Meg Pasquel): President Pasquel announced that Curriculum Committee Chair A. Joe Ritchie is retiring in December and she will be putting a discussion item on a future Senate agenda to discuss the changes that will be happening on the Curriculum Committee. President Pasquel also provided the following additional information about Consent Agenda items b and c: Agenda item b is travel expense allocation for Senators Dodge, Robinson, and Pasquel to attend the Academic Senate of the California Community Colleges (ASCCC) Area B meeting on October 12 at DeAnza College. Agenda item c is travel and lodging expenses for Senators Dodge and Pasquel to attend the ASCCC Fall Plenary Session November 1-3 in Irvine, CA
  - b) Vice President - **none**
- V. Committee Reports
  - a) Curriculum – President Pasquel reported that the Curriculum Committee meets Thursdays at 2:15 in AC239. Some Curriculum Committee members then move to AC116 to assist faculty with putting information into ELUMEN.
  - b) Academic Standards (Rinetta Early): Chairperson Early reported that the Counselors had approved AP4255: Dismissal and Readmission today. She will be bringing BP/AP 4255 and BP/AP 4250: Probation to the Senate for discussion next week. Chair Early also reported that the revised flow chart to accompany BP/AP4231: Grade Change has been completed and will be provided to Senators for information only. BP/AP4231 have already been approved by the Senate so no action is needed for the flow chart.
  - c) Other Senate Subcommittee and Governance Committee Reports – **none**

d) UPM: Senator Erdmann reported that faculty had reported receiving an email regarding a mandatory I/T security training they were required to complete. No such mandatory training is required under the CBA. After consultation with the UPM attorney, UPM informed the district that mandatory trainings are negotiable items. UPM suggested to the district that instead the training be made available and approved for FLEX credit. Senator Erdmann also reminded Senators that the deadline to apply for sabbaticals for next year is October 15. It appears that there will be more applicants than can be funded this year so proposals should be prepared carefully and completely.

VI. Consent Agenda – **approved (Erdmann/Koenig) by all Senators present**

- a) Governance Committee Appointments - none
- b) Conference expenditure: Area B meeting (Peggy/Karen/Meg) \$70.00
- c) Conference expenditure: Fall Plenary (Peggy/Meg) 2,500.00

VII. Action Items – NONE

VIII. Discussion

- a) AP/BP 3260: Participation in Local Decision Making – Discussion centered on BP3260 and the use of #11 rather than the +1 designation was questioned. After review, it was accepted that the Ed Code language actually lists “other academic and professional matters” as #11 and no change needed to be recommended. There was discussion about whether or not the Senate should specify items (such as faculty hiring) under #11. Some Senators expressed the opinion that #11 was deliberately designed to leave open the addition of matters that arise and are not yet predicted. A case was also made for specifying those items that we already have mutually agreed upon with the district under #11. No consensus was reached. Discussion to continue next week.

IX. New Business - **none**

X. Adjournment: 2:00 pm

For questions or information concerning the Academic Senate Minutes, please contact: Peggy Dodge, Acting AS Secretary: pdodge@marin.edu.