

COLLEGE OF MARIN
ACADEMIC SENATE MEETING MINUTES
September 27, 2018
12:45pm – 2:00pm AC Building, Room 303

Senators Present: Meg Pasquel, Karen Robinson, Peggy Dodge, John Erdmann, Kofi Opong-Mensah, Paul da Silva, Karen Koenig, Kevin Muller, Nancy Willet, Andrea Wang

Senators Absent: Arthur Lutz, Becky Brown, Jeff Cady, Joe Mueller, Shawn Purcell

Guests: Cara Kreit

- I. Approval and Adoption of the Agenda – **adopted (Robinson/Muller) with move of Discussion item a) Educational Master Plan to follow Public Requests to Address Senate on Non-Agenda items by all Senators present**
- II. Reading and Approval of the Minutes of September 13th, 2018 – **approved (Robinson/Muller) by all Senators present with Wang abstaining**
- III. Public Requests to Address the Senate on Non-Agenda Items –
Senator DaSilva addressed the Senate as a member of the public. Senator DaSilva reported that the COM Board of Trustees approved an administration plan to pursue county permits necessary for construction on the Bolinas Marine Lab. A planning committee that includes several faculty members was established. Senator DaSilva also reported that he attended a Bay Faculty meeting and learned that several Community College Academic Senates are taking votes of no confidence in Chancellor Ortiz.
- VIII. Discussion
 - a) Educational Master Plan – Cara Kreit, Co-Chair Education Planning Committee (EPC) Co-chair Kreit updated senators on plans and process for updating COM Educational Master Plan (EMP) over the 2018-19 academic year. The other co-chair for the EPC is Christina Leimer, Executive Director of PRIE. The process will result in a 6-year EMP that will drive the development of two 3-year strategic plans. COM internal community and broader community input will be sought throughout the process. Convocation was the first opportunity for internal COM community to have input. The PRIE office completed an environmental scan that describes external data that can inform the development of the EMP and presented the information to the COM BOT. As a result, the COM BOT requested 3 specific community focus groups be convened to provide input. Those focus groups will be K-12 stakeholders, business and industry representatives, and the Marin County Commission on Aging. The EPC will be synthesizing information from all sources and identifying trends and initiatives to drive the development of the EMP. All EMP documents are available on the Planning Page of the PRIE website. Co-Chair Kreit notified the Senate that a workshops (eligible for FLEX credit) will be held October 8 to give faculty an opportunity to respond to the environmental scan and to identify challenges and opportunities the information offers to COM. Classified staff will have a similar opportunity on October 8 during the Classified Professional Learning Day. College wide forums will take place 2:30-5:30 pm on October 17 (KTD, AC255) and October 18 (IVC, Building 17, Rm. 116). The forums will present trends identified so far by EPC and participants will discuss and identify potential priorities for the EMP. Co-Chair Kreit requested that all Senators assist in encouraging all faculty to participate in the development of the EMP by participating in opportunities for input.
- IV. Officers' Reports
 - a) President (Meg Pasquel): President Pasquel will be away next week and Vice President

Robinson will chair the Senate meeting

- b) Vice President (Karen Robinson): VP Robinson reported that the Spring 2019 schedule will be live online on October 6. October 15 is the first priority registration date. Most others will be able to register beginning October 19. The print schedule will not be available until after priority registration dates

V. Committee Reports

- a) Curriculum – President Pasquel reported that the Curriculum Committee meets Thursdays at 2:15 in AC239. Some Curriculum Committee members then move to AC116 to assist faculty with putting information into ELUMEN.
- b) Academic Standards: President Pasquel reported that Rinetta Early will be at the next meeting and we will discuss AP/BP 4255 and 4250
- c) Other Senate Subcommittee and Governance Committee Reports
 - a. PRAC – President Pasquel reported that PRAC is working in the context of a budget that will have no income growth in the next two years. Changes will need to be made and PRAC will be prioritizing, rather than imposing across-the-board cuts. A process is being established to engage faculty in the process. More details will follow.
 - b. Technology Committee – President Pasquel reported that the committee met and elected Paul Cheney and Bonnie Borenstein as co-chairs. The meeting this week focused on reviewing the charge of the committee. The Technology Committee will work with the EPC so that the Technology Plan is integrated into the EMP
 - c. UPM: Senator Erdmann reported that PAC funds are down to \$5000 (from \$30,000) for 2018-19. He also reported that Professor Walter Turner has submitted an email to UPM leadership and COM administrators expressing concern about an unintended consequence of the changes made to ETUM granting senior ETUM up to 9 units per semester. The unintended consequence is that newly hired and more diverse faculty may not have units offered to them. HP has been asked to assess differential impact of this policy. UPM has asked HR to share this data as it becomes available. If differential impact is documented, the Labor/Management committee will take up the issue.

VI. Consent Agenda – **approved (DaSilva/Robinson) by all Senators present**

- a) Governance Committee Appointments
Gina Cullen - EPC

VII. Action Items – **none**

VIII. Discussion

- b) AP/BP 3260 Participation in Local Decision Making
Senators discussed BP3260 and recommended minor changes and ensuring consistency with AP in terms of reference to the Classified Senate and ASCOM. An adhoc subcommittee consisting of Senators Willet, DaSilva, Muller, and Wang was formed to research other college AP and bring recommendations for revision to the Senate in two weeks. The goal is for the Senate to have a recommended revised AP3260 to present to College Council at its November meeting.

IX. New Business - **none**

X. Adjournment: 2:00 pm

For questions or information concerning the Academic Senate Minutes, please contact: Peggy Dodge, Acting AS Secretary: pdodge@marin.edu.