

COLLEGE OF MARIN
ACADEMIC SENATE MEETING MINUTES

January 31, 2019

12:45pm – 2:00pm AC Building, Room 303

Senators Present: Meg Pasquel, Karen Robinson, Becky Brown, Joe Mueller, Karen Koenig, Jeff Cady, Peggy Dodge, Kevin Muller, John Erdmann, Kofi Opong-Mensah, Arthur Lutz, Patricia Seery, Nancy Willet, Shawn Purcell

Senators Absent: none

Guests: none

Minutes

- I. Approval and Adoption of the Agenda: **adopted with changes (Koenig/Dodge) by all Senators present**

- II. Reading and Approval of the Minutes of January 24, 2019 : **approved (Robinson/Dodge) by all Senators present**

- III. Public Requests to Address the Senate on Non-Agenda Items: **none**

- IV. Officers' Reports
 - a. President (Meg Pasquel): President Pasquel stated that she will send out a list of the chairs of the committees involved in the Educational Master Plan and the Strategic Plan.

 - b. Vice President (Karen Robinson): VP Robinson reminded that if anyone has concerns regarding the Spring 2019 schedule of classes, to let her know and she will pass that information on to OIM. She also reported that if students are trying to add late, that the instructors should try and gauge if the student would be successful as a late-enrolled student.

- V. Committee Reports
 - Curriculum Committee: **none**

 - Academic Standards Committee (Rinetta Early): **none**

Governance Committees: Senator Cady reported on the FPC meeting. Major work on the Kentfield campus will start very soon. Temporary buildings will start to show up on the unplanted sections of the central green and between the circle drive and the road. These will be occupied initially by current residences of Fusselman while that building is renovated, ending in late summer. At that point the plan is to move the library into Fusselman 110 and 120 temporarily and other residents of LC into the temporary buildings. Meetings with stakeholders should be starting soon as well.

UPM Report (Arthur Lutz): Senator Erdmann reminded faculty to complete the UPM contract survey.

VI. Consent Agenda

- a. Governance Committee Appointments: **none**

VII. Invited Guests: **none**

VIII. Action Items: **none**

IX. Discussion

- a. Educational Master Plan Draft (Cara Kreit): Cara Kreit, co-chair of the Educational Planning Committee (EPC), gave an overview of the process of producing the Educational Master Plan draft, by looking at information and identify themes and goals. Cara then asked for any comments or suggestions regarding the draft. Various comments and suggestions included to add hyperlinks to documentation cited in the draft, emphasize more quality education, marketing to older students in credit and community education, add a sustainability component, include catering to student interest, modify the website to be more user friendly, add a connection to the mission statement, and add a guidance for technology.
- b. AP/BP 3260 Participation in Local Decision Making: **deferred**
- c. AP 3050 Institutional Code of Ethics: **deferred**
- d. AP 6350 Contracts-Construction: **deferred**

X. New Business: **none**

IX. Adjournment: 2:03 pm

For questions or information concerning the Academic Senate Minutes, please contact: Becky Brown, AS Secretary: bbrown@marin.edu