

**COLLEGE OF MARIN**  
**ACADEMIC SENATE MEETING MINUTES**

**March 28, 2019**

12:45pm – 2:00pm    AC Building, Room 303

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**Senators Present:** Meg Pasquel, Patricia Seery, Becky Brown, Karen Koenig, Joe Mueller, Peggy Dodge, Jeff Cady, Shawn Purcell, Kevin Muller, John Erdmann, Kofi Opong-Mensah, Arthur Lutz, Nancy Willet

**Senators Absent:** Karen Robinson

**Guests: none**

**Minutes**

- DRAFT**
- I. Approval and Adoption of the Agenda: **adopted (Dodge/Seery) by all Senators present**
  - II. Reading and Approval of the Minutes of March 14, 2019: **approved with changes (Brown/Dodge) by all Senators present**
  - III. Public Requests to Address the Senate on Non-Agenda Items: **none**
  - IV. Officers' Reports
    - a. President (Meg Pasquel): President Pasquel distributed and explained the Governance Review Committee (GRC) draft that details the process to be followed when committees are eliminated. The draft will be agendized for future discussion. The Spring 2019 AS election will be happening soon. President Pasquel will send out nomination ballots by April 2, 2019, the Senate will ratify the ballots on April 18, 2019, voting will take place over the first full week in May, and on May 16<sup>th</sup>, the new Senators will be seated. At a future date it would be good for the AS to look at the AS bylaws and possibly change to a digital format for the election.
    - b. Vice President (Karen Robinson): **none**
  - V. Committee Reports

Curriculum Committee: The Curriculum Committee chair, Gina Cullen, will give a report to the AS later this month.

Academic Standards Committee (Rinetta Early): AP/BP 4255 Dismissal will be discussed at the next counselor's meeting and then it will come to the AS for approval.

Governance Committees: Senator Cady reported on the Facilities Planning Committee (FPC) meeting, and things seem to be in order. There have been some weather delays for the outdoor construction projects. A meeting to discuss the Learning Center (LC) construction project will be held next Friday at 10am in AC 255. The FPC is also looking at revising their charge. PRAC met and heard presentations from David Snyder (Dean of Arts and Humanities) and Sarah Frye (Department Chair/Coordinator of Library Services). Both presentations outlined some possible savings from their budgets.

UPM Report: **none**

VI. Consent Agenda (Dodge/Erdmann)

a. Governance Committee Appointments: **none**

VII. Invited Guests: **none**

VIII. Action Items: **none**

IX. Discussion

a. AP/BP 3260 – Participation in Local Decision Making: The discussion continued from last semester, and there were some concerns about the AP not having the procedure clearly stated. Last semester Senator Wang drafted some language that could be inserted into the AP. Senator Erdmann (Cady) moved to make the AP/BP action items for next week’s meeting.

b. AP 3050 – Institutional code of Ethics: Senator Erdmann suggested having John Marmysz (who teaches ethics) look over the AP to see if there is anything glaring that stands out, but other Senators suggested that a third-party person should only be brought in if there is a problem with the language. Senator Cady (Erdmann) moved to make this an action item for next week’s meeting.

c. AP 5015 – Residence Determination: Discussion included some concerns over some of the language in the AP, along with how to handle residence addresses for homeless students. President Pasquel will invite Jon Horinek (Dean of Enrollment Services) to the AS meeting for clarification.

d. AP/BP 7120 – Recruitment: Senator Dodge (Erdmann) moved to approve this AP/BP as an action item for next week’s meeting.

X. New Business: **none**

IX. Adjournment: 2:00 pm

For questions or information concerning the Academic Senate Minutes, please contact: Becky Brown, AS Secretary: [bbrown@marin.edu](mailto:bbrown@marin.edu)