

**COLLEGE OF MARIN**  
**ACADEMIC SENATE MEETING MINUTES**

**September 17, 2020**

12:45 – 2:00 pm via Zoom Meeting

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**Senators Present:** Meg Pasquel, Karen Robinson, Peggy Dodge, Patricia Seery, Jeff Cady, Patricia France, Kevin Muller, Kofi Opong-Mensah, Kristin Perrone, Dave King, Paul Cheney, Maria Coulson

**Senators Absent:** Joe Mueller, Shawn Purcell

**Guests:** None

**Minutes**

**CALL TO ORDER: 12:45 PM – Zoom Meeting**

- I. Approval and Adoption of the Agenda – **ADOPTED (King/Robinson) by all Senators present**
- II. Reading and Approval of the Minutes of September 10, 2020 – **APPROVED WITH CORRECTIONS (King/Robinson) by all Senators present**
- III. Public Requests to Address the Senate on Non-Agenda Items - **NONE**
- IV. Officers' Reports
  - a. President (Meg Pasquel) – President Pasquel shared a memo to faculty drafted by the AS Treasurer regarding a payroll deduction option to support specific AS expenditures. The sense of the AS was agreement for President Pasquel to pass that document forward for distribution. President Pasquel reported that the AS has an opening for a Senator representing part-time faculty, ideally one from a CTE discipline. Senators are requested to assist in finding a candidate. President Pasquel reported that a COMMunity Hour presentation for faculty, staff, and students on using Zoom on a variety of devices is scheduled for September 30. All Senators are encouraged to attend.
  - b. Vice President - **NONE**
- V. Committee Reports
  - a. Curriculum: **NONE**
  - b. Academic Standards: President Pasquel reminded Senators to prepare for the discussion next week regarding COM acceptance of AP Biology as meeting a science requirement in Biology. Senators Robinson and Perrone provided the information requested by Senator Mueller as referenced in the AS minutes of Sept. 10, 2020. Additional narrative was requested by Senator Mueller to better inform his department discussion and that material was provided. The document and position that AP Biology should be accepted at COM as it is at CSU and UC was presented to the counselors and all approved moving forward with presenting this revision.
  - c. Other Senate Subcommittee and Governance Committee Reports
    - i. Facilities Planning Committee will meet next week
    - ii. College Council met Sept. 10. President Pasquel reported that the architect group selected for the LRC made a presentation and that conceptual ideas and drawing will be coming soon. President Pasquel also noted that the AS should be prepared to review, revise if necessary, and return to College Council in a timely fashion the several AP that will soon come to the AS for approval.
    - iii. The Landscaping Committee is sponsoring public meetings for feedback on plans.

Senator Cheney is on the Landscaping Committee and will keep the AS apprised of their work. Senator Dodge is resigning from the Landscaping Committee

d. UPM – NO REPORT

VI. Consent Agenda – **NO ITEMS**

VII. Invited Guests: **NONE**

VIII. Action Items

- a. AP 7120 – President Pasquel met with HR Director Nekota Harris to discuss AS concerns regarding facilitation of hiring committee deliberations. The AS's main concern is to ensure that all voices are heard in deliberations. In addition, there is the need to address previous issues with perceived oppressive facilitation of hiring committees by Hiring Managers. Director Harris was receptive to divorcing facilitation of deliberations of hiring committees from the role of Hiring Manager so that no specific additional training is required for hiring committee members who want to volunteer to co-facilitate the deliberations of the committees. President Pasquel presented potential wording to be infused into AP7120. Specific suggestions from the AS for final wording included clarifying that co-facilitation refers to committee deliberations, not during actual candidate interviews. Discussion of proposed wording "enumerated in documents" took place and Senators wanted to clarify and codify recommended facilitative questions. President Pasquel will incorporate the AS feedback into AP7120, along with AS language recommended in the Sept. 10 AS meeting, and a final version incorporating AS revisions will be presented for a vote on September 24.
- b. Faculty Led Instructional Committee (FLIC) – President Pasquel will make the document regarding the establishment of FLIC as a subcommittee of the AS available for review and vote on Sept. 24. FLIC would have a chairperson who reports directly to the AS. The value of establishing FLIC is the flexibility it gives the AS to initiate calls through UDWC for work that needs to be done to support and facilitate the "business" of instruction and to allocate AS units as needed for projects.
- c. Guideline Repository for Best Practices for Remote Teaching will be established as a reference for faculty vetted and approved by the AS. VP Coulson serves as the AS point person for the repository. Specific content on the repository is reflective of faculty interests and concerns shared with the AS. The AS website will be revised to include a link to the repository
  - **Amended motion (Cheney/Robinson): The AS will establish a repository for faculty reference recommending guidelines regarding best practices for remote teaching to be housed on the AS website and updated as necessary approved by all Senators present. APPROVED BY ALL SENATORS PRESENT.**

IX. Discussion

- a. Response to Covid Emergency – Concerns regarding mental health impacts of remote teaching and learning for faculty and students were raised. Mental health activities are planned for staff and faculty during upcoming COMMunity Hour. ASCOM is doing things to support student mental health. There is an emphasis on setting up many ways for students to connect to offset some impacts of isolation due to COVID restrictions. It was suggested that faculty stress and mental health needs greater attention
- b. Institutional and systemic racism at CoM - **DEFERRED**

X. New Business

XI. Adjournment: 2:08 pm

Future Business: Recycling program/Building design

For questions or information concerning the Academic Senate Minutes, please contact: Peggy Dodge, Acting AS Secretary: [pdodge@marin.edu](mailto:pdodge@marin.edu)