

COLLEGE OF MARIN
ACADEMIC SENATE MEETING MINUTES

October 1, 2020

12:45 – 2:00 pm via Zoom Meeting

Senators Present: Meg Pasquel, Karen Robinson, Peggy Dodge, Patricia Seery, Jeff Cady, Patricia France, Kristin Perrone, Dave King, Paul Cheney, Maria Coulson, Joe Mueller

Senators Absent: Shawn Purcell, Kevin Muller, Kofi Opong-Mensah

Guests: NONE

CALL TO ORDER: 12:45 PM – Zoom Meeting

- I. Approval and Adoption of the Agenda – **ADOPTED (King/Robinson) by all Senators present**
- II. Reading and Approval of the Minutes of September 24, 2020 - **APPROVED with corrections (Robinson/Perrone) by all Senators present with Mueller and Pasquel abstaining**
- III. Public Requests to Address the Senate on Non-Agenda Items - **NONE**
- IV. Officers' Reports
 - a. President (Meg Pasquel): President Pasquel reported that recommendations regarding the use of cameras in Zoom classes from the Chancellor's office are expected in mid-October. The recommendations are being developed in conversation with the Statewide Academic Senate President and Vice President. The COM document approved for our repository was sent to the statewide representatives to inform the development of the recommendations. President Pasquel also reported that the IRD for the Diversity Internship Program and the Curricular Cultural Audit have been approved.
 - b. Vice President (Maria Coulson) - **NONE**
- V. Committee Reports
 - a. Curriculum: **NONE**
 - b. Academic Standards – **NONE**
 - c. Other Senate Subcommittee and Governance Committee Reports
 - i. PRAC: **NONE**
 - ii. General Ed Committee: Senator King reported that the GE Committee needs to conduct an election.
 - iii. UPM - **NONE**
- VI. Consent Agenda - **NONE**
- VII. Invited Guests: **NONE**
- VIII. Action Items
 - a. AP 7120 - **APPROVED as amended by all Senators Present**
- IX. Discussion
 - a. Response to Covid Emergency – Proctorio/Faculty bandwidth
Senator Dodge recapped her framing of the faculty bandwidth problem. This semester is pretty much all new development classes for faculty and the time and stress involved is impacting faculty ability and willingness to participate in volunteer initiatives. The concern

is that much worthwhile work that should include faculty input will not succeed. Senator Dodge would like to communicate to the administration and others with initiatives that faculty may not be participating due to personal overload but also convey the value of the work and that the initiatives should not be considered failures if faculty don't come on board this semester. President Pasquel and Senator France clarified that the anti-racism initiative and the curricular cultural audit are being built using IRD funds and no volunteer commitments are being requested until next year. Robust AS discussion took place, including the following points:

- The online format and its newness for faculty and students is straining all and faculty are finding it hard to catch up with students who are falling through the cracks.
- Faculty can't complete all the work in the semester that they used to get done because of time with technology and other barriers.
- Some faculty are having to let go of valued practices just to get by and there is concern about whether standards are slipping.
- Students have expressed frustration with the workload for online instruction. Some Zoom sessions are shorter but students think they are getting more work.
 - How clear is it to students that weekly contact hours have not changed and that in cases where zoom meeting hours are shorter than face-to-face hours, faculty are required to make up those contact hours?
- The Academic Senate should host a COMMunity hour session on this topic to get broader faculty engagement
- The AS should consider having a standing COMMunity hour forum for discussion of adjustments being made to instruction under the circumstances this semester so faculty can share strategies around things like how they are deciding what content to cut as they calibrate their online classes in light of student success.

Issues and concerns related to using the online app Proctorio when testing students were raised. Equity issues come with Proctorio and SAS is very aware of the issues. Proctorio has the capacity for faculty to customize many of its functions, but it is stressful and time-consuming for faculty to make those customizations. Student concerns about Proctorio include the need to give up control of their computer to Proctorio and barriers encountered when using secure, company computers. Some faculty, especially in STEM disciplines, are reporting big problems with cheating when using Proctorio. It was suggested that more faculty try to use Proctorio in order to understand the issues more fully.

The issue of how office hours are being handled during remote instruction was brought up. It has been reported that students are having difficulty accessing their instructors. Office hours are both pedagogical and contractual responsibilities of faculty.

b. Institutional and systemic racism at COM - **DEFERRED**

X. New Business - **NONE**

XI. Adjournment: 2:08 pm

For questions or information concerning the Academic Senate Minutes, please contact: Peggy Dodge, Acting AS Secretary: pdodge@marin.edu