

COLLEGE OF MARIN ACADEMIC SENATE

MEETING MINUTES

January 28, 2021

12:45 – 2:00 pm via Zoom Meeting

Senators Present: Meg Pasquel, Karen Robinson, Peggy Dodge, Patricia Seery, Jeff Cady, Patricia France, Kristin Perrone, Dave King, Maria Coulson, Kofi Opong-Mensah, Kevin Muller

Senators Absent: Shawn Purcell, Becky Brown

Guests: Blaze Woodlief, Jonathan Eldridge, Jon Horinek

CALL TO ORDER: 12:45 PM – Zoom Meeting

- I. Approval and Adoption of the Agenda – **APPROVED (Muller/Robinson) as amended by all Senators present**
- II. Reading and Approval of the Minutes of December 10, 2020 - **DEFERRED**
- III. Public Requests to Address the Senate on Non-Agenda Items - **NONE**
- IV. Officers' Reports
 - a) President (Meg Pasquel) – President Pasquel reported that Google Slides are an asset in Zoom instruction. She also reported that she and Senator Perrone will update the AS on the Faculty Diversity Internship Project (FDIP) and the Cultural Curricular Audit development at the next Senate meeting.
 - b) Vice President (Maria Coulson) – VP Coulson reported that delivery modes for the Fall 2021 schedule will be online synchronous, online asynchronous, or hybrid. If it is safe to return to face-to-face instruction and that would be the preferred delivery mode for a class, the hybrid option should be selected. Exactly how much of a hybrid class is done in person is up to the faculty. Math instructors are choosing online synchronous. Conversations are underway regarding whether online asynchronous delivery should require current full DE certification for faculty.
 - c) Treasurer (Patricia Seery) – Treasurer Seery presented reports of both AS accounts. She noted that there are still outstanding expenses from the ASCCC Fall Plenary that have not been charged.
- V. Committee Reports
 - a) Curriculum - **NONE**
 - b) Academic Standards – **NONE**
 - c) Other Senate Subcommittee and Governance Committee Reports – **NO REPORTS**
 - d) UPM – **NO REPORT**
- VI. Consent Agenda – **NO ITEMS**
- VII. Invited Guests: Jonathan Eldridge (LRC)

Public Comment on agenda item: FPC Committee member Blaze Woodlief expressed concern about the lack of numbers available for classrooms planned for the new LRC. The presentation from the designers indicated that many fewer classrooms would be available than were available pre-COVID in Fall 2019. Designers indicated they did not know the number of classrooms that had been in the old LRC. Dr. Woodlief stated that FPC was not getting the data it needs for how many classrooms will be needed going forward and that the committee needs that data.

Invited guest presentation: VP Eldridge reported that he had been originally asked to talk about the purchase of the Union Bank Building and that was what he was prepared to discuss. VP Eldridge indicated he could return on February 11 to discuss the LRC. VP Eldridge stated that the need to bring student services (proximity and services) together is central to the organizing plan with the current bond.

VP Eldridge reported that COM has purchased several properties near the Kentfield Campus, a good idea when you have landlocked campus. Refurbishing those properties is cheaper than new construction. The Union Bank building (830 College Avenue) is well maintained,

has just over 7000 square feet, and comes with 32 parking places. Plans for the building are to utilize it for “back of the house” functions that were originally targeted for the new LRC. There is no reason for back of the house (out of direct student contact work) to be in the space where people need to interact with students. The building would be a convenient, easy place for people to pull in for welcoming and onboarding. It enables COM to have street front presence with free parking.

VP Eldridge shared draft plans for 830 College Avenue (attached). Shifting some functions to 830 College Avenue would further the college goal of decentralizing certain functions. Functions in the draft plans include outreach, community education, and certain enrollment services functions. Dean of Enrollment Management, Jon Horinek, has been talking with enrollment services staff, outreach, and community education about this proposal. Once established as a student, an individual would then access services in the new LRC.

A robust discussion took place that included the following points:

- Concerns were expressed that the purchase of 830 College Avenue has shrunk the square footage originally planned for the new LRC.
- Welcome staff would be on each floor of the new LRC. Enrollment services personnel could perhaps be stationed in other places on campus (library, learning communities, etc.) on a rotating schedule that would bring the services directly to students.
- Space needs for certain services may be shrinking. Over 90% of registration is online and a new financial aid verification process is being developed for online. There is a projection of 30% of COM classes being online in the future. Senators expressed concern regarding lack of data as well as delays caused by new forecasting efforts which may slow down efforts to complete the new LRC and get rid of current portable buildings.
- Lack of clarity on classrooms planned for new LRC is troubling.
- Needing classrooms and considering putting them in the old Student Services building means that insufficient classrooms are being planned for new LRC.
- Discussion of putting classrooms into a renovated SS building raises multiple issues. First and foremost, where would the money come from?
- The plan to renovate SS would appear to leave many of the portable buildings on campus for an extended period of time, which was not part of the original plans for this bond.
- How does separating “back of the house” from “front of the house” functions affect overall operation and connection of both parts?
- IVC classrooms are considered by administration in planning in a way that programs are not.
- Peak time classroom usage and data to support projections regarding online class interest and offering is needed before firm decisions should be made.

VP Eldridge will return on February 11 to continue this discussion and provide available data.

VIII. Action Items

a) Senate Absentee Policy - DEFERRED

IX. Discussion

a) New Senators - DEFERRED

b) DE and Hybrid courses - DEFERRED

c) Community Hour - DEFERRED

X. New Business

Union Bank/LRC – Jonathan Eldridge 2/11/2021

XI. Adjournment: 2:15 pm

For questions or information concerning the Academic Senate Minutes, please contact: Peggy Dodge, Acting AS Secretary: pdodge@marin.edu