

COLLEGE OF MARIN
ACADEMIC SENATE MEETING MINUTES

March 5, 2020

12:45pm – 2:00pm AC Building, Room 303

Senators Present: Meg Pasquel, Karen Robinson, Becky Brown, Peggy Dodge, Patricia Seery, Jeff Cady, Kristin Perrone, Shawn Purcell, Kevin Muller, Nancy Willet, Karen Koenig, Kofi Opong-Mensah, Maria Coulson, Paul Cheney

Senators Absent: none

Guests: Gina Cullen, Rinetta Early

Minutes

- I. Approval and Adoption of the Agenda: **adopted (Robinson/Willet) by all Senators present**
- II. Reading and Approval of the Minutes of February 27, 2020: **approved as amended (Koenig/Perrone) as amended by all Senators present except Senator Cheney abstained**
- III. Public Requests to Address the Senate on Non-Agenda Items: **none**
- IV. Officers' Reports

President (Meg Pasquel): President Pasquel reported on a meeting that she attended this week regarding the COVID-19 virus. Some of the attendees at the meeting included the director of COM Health Services, director of COM Health Sciences, representatives from the Chancellor's office, Marin County Health Department, and the Marin Board of Education. A COM plan to deal with the virus is being finalized, and will be distributed via e-mail later today. College of Marin officials are currently monitoring the situation in the county and are in communication with Marin County officials. President Pasquel also explained the current ETUM process regarding when units are offered to PT faculty, and more information can be found in the UPM contract.

Vice President (Karen Robinson): **none**

- V. Committee Reports

Curriculum Committee: Gina Cullen reported on the presentations to the Curriculum Committee so far this semester. Presentations included substantial changes to ear training courses, machine and welding courses and a chemistry companion course. Also, a new water polo collegiate course was presented on. All the sustentative changes were approved.

Academic Standards Committee: Rinetta Early reported on AP 4240 Academic Renewal. Some minor changes have been made to make the AP more understandable, and to match language in related APs.

Governance Committees: **none**

UPM Report: Senator Willet reported that the UPM Executive Committee had a meeting with the department chairs, and it went well. There will be more meetings with other faculty groups in the future.

VI. Consent Agenda -**Approved (Cheney/Robinson) by all Senators present except Senator Opong-Mensah abstained. Approved (Muller/Cady) to move item b. Hiring Memo from Consent Agenda to an Action Item by all Senators present.**

- a. Governance Committee Appointments: **none**
- b. Hiring Memo: see VIII. Action Items

VII. Invited Guests: **none**

VIII. Action Items:

- a. AP 7120: **deferred**
- b. Hiring Memo: Discussion continued about the language of the memo. Also, it was suggested that FLIC could work on how to improve faculty participation so more faculty can be active on committees and screening committees.

IX. Discussion

- a. AP 4240 Academic Renewal: Senator Muller (Cady) moved to have this AP as an action item on next week's agenda.
- b. Low Cost Option Designation (ZTC): Susan Rahman asked if the ZTC committee could continue on as a committee somewhere in the COM committee structure. President Pasquel suggested to bring the committee into FLIC. There will be more discussion on what the maximum cost might be for the Low Cost Option Designation.
- c. AP test scores/placement/credit: **deferred**

X. New Business: **none**

IX. Adjournment: 2:00 pm

For questions or information concerning the Academic Senate Minutes, please contact: Becky Brown, AS Secretary: bbrown@marin.edu