

COLLEGE OF MARIN
ACADEMIC SENATE MEETING MINUTES

April 16, 2020

12:45pm – 2:00pm AC Building, Room 303

Senators Present: Meg Pasquel, Karen Robinson, Becky Brown, Peggy Dodge, Patricia Seery, Jeff Cady, Kristin Perrone, Shawn Purcell, Kevin Muller, Nancy Willet, Karen Koenig, Kofi Opong-Mensah, Maria Coulson, Paul Cheney

Senators Absent: none

Guests: none

Minutes

- I. Approval and Adoption of the Agenda: **adopted (Dodge/Coulson) with changes by all Senators present**
- II. Reading and Approval of the Minutes of April 9, 2020: **approved as amended (Seery/Cady) by all Senators present except Senators Cheney and Robinson abstained**
- III. Public Requests to Address the Senate on Non-Agenda Items: **none**
- IV. Officers' Reports

President (Meg Pasquel): President Pasquel thanked and applauded Senator Coulson for assisting with putting an electronic voting system in place for the AS election this semester. The electronic election program will cost \$89 and the funds will come out of the AS conference funds. VP Robinson will run a test ballot to a few Senators to make sure the program works correctly. Nicole Cruz and Dong Nguyen have been so helpful with getting the electronic AS election program ready. May 13th is the faculty/staff appreciation luncheon, and President Pasquel asked Senators for suggestions for nominees.

Vice President (Karen Robinson): **none**

- V. Committee Reports

Curriculum Committee: **none**

Academic Standards Committee: Rinetta Early will attend next week's AS meeting with some information regarding accepting AP scores.

Governance Committees: PRAC met and 20 faculty will take DE instruction training and will be ready to go to teach in the summer. COM will have less offerings this summer than in the past, and some areas will have quite a reduction in summer

class offerings. The College is starting with the core classes that are already DE, then more classes will expand around that. The Technology Committee met and the committee has prepared a report to submit to PRAC in the Fall.

UPM Report: Senator Willet reported that the UPM Executive Council met and discussed the on-line summer classes and the CRA trust. The Council members are getting more information and will talk about it more at a later date. There will be a UPM part-time faculty meeting this Monday.

VI. Consent Agenda: **Consent by all Senators present except Senator Cady abstained.**

- a. Governance Committee Appointments: **none**
- b. Approval of AS Ballot

VII. Invited Guests: **none**

VIII. Action Items:

- a. AP 7120: **deferred**
- b. Faculty Led Instructional Committee (FLIC): **deferred**

IX. Discussion

- a. Response to Covid Emergency: Discussion included that we as faculty should be involved in creating some contingency plans regarding instruction for the fall semester and for future semesters. Also it would be helpful to know more about the conversations that the Chancellor's Office and the ASCCC are having about how community colleges are responding to the COVID-19 situation. There was also discussion regarding the DE training, certification, and timeline to get more faculty trained. Students might also need more training in Canvas.
- b. Retiree Gifts: Treasurer Seery reported that there are currently eight retirees. She will check to see if the keychain engraver is open during the shelter-in-place order and will report back. There was discussion of other possible gifts other than the keychain for future retirees.
- c. AP test scores/placement/credit: **deferred**

X. New Business: **none**

IX. Adjournment: 2:05 pm

For questions or information concerning the Academic Senate Minutes, please contact: Becky Brown, AS Secretary: bbrown@marin.edu