

COLLEGE OF MARIN
ACADEMIC SENATE MEETING MINUTES
February 22, 2018

12:45pm – 2:00pm AC Building, Room 303

Senators Present: Meg Pasquel, Becky Brown, Patricia Seery, Arthur Lutz, Andrea Wang, Joe Mueller, Jeff Cady, Kevin Muller, Christine Li, John Erdmann, Kofi Opong-Mensah, Karen Koenig

Senators Absent: Karen Robinson, Peggy Dodge

Guests: Felicia Schornborn

Minutes

- I. Approval and Adoption of the Agenda: **adopted with changes (Erdmann/Brown) by all Senators present**

- II. Reading and Approval of the Minutes of February 15, 2018 : **approved (Robinson/Cady) as amended by all Senators present except Senators Lutz and Pasquel abstained**

- III. Public Requests to Address the Senate on Non-Agenda Items: Felicia Scholborn addressed the Senate regarding a situation regarding the Medical Assisting Pharmacology course that is offered at COM. She was a student in this class and described the difficulty of the class and how it was difficult to get a tutor scheduled for this class, along with no other courses are offered at other colleges that would count as a substitute course. She asked the Academic Senate to look into options and ways for more students to be able to succeed in this course.

- IV. Officers' Reports
 - a. President (Meg Pasquel): **none**
 - b. Vice President (Karen Robinson): **none**

- V. Committee Reports

Curriculum Committee: **none**

Academic Standards Committee (Rinetta Early): **none**

Other Governance Committees: **none**

UPM Report (Arthur Lutz): Senator Erdmann requested that the UPM and AS meet to discuss what are shared responsibilities and shared interests between both.

VI. Consent Agenda

- a. Governance Committee Appointments: **none**

VII. Action Items:

- a. Program Review Template: **deferred**
b. AP 4105 Distance Education: **deferred**

VIII. Discussion

- a. Court Reporting – Ron Palmer: Ron Palmer discussed the dilemma of the revitalization of the Court Reporting Program. The Court Reporting courses are being modified to comply with the repeatability mandate, and employment data is being gathered. It is difficult to find a FT faculty member replacement, since many court reporters who might apply do not have the level of degrees and certificates that are required to teach at the college level. There are current conversations with DeAnza College to possibly share a Court Reporting program, where the students would take classes at both campuses to get the Court Reporting degree. Ron will give another update as things progress.
- b. Bond Budget letter: Senators discussed the wording of the letter, and Senator Erdmann (Li) moved to make this an action item for next week.
- c. SAS – Peggy Dodge: **deferred**
- d. Technology: Senator Erdmann stated that he thought that the formation of the ad-hoc Technology committee was rushed without enough discussion. Some other Senators agreed and would like more time to discuss this topic. President Pasquel stated that the initial development of the ad-hoc Technology Committee will go on hold until more discussion ensues.
- e. Bolinas Proposal (Mueller): **deferred**
- f. Role of 10 + 1 in Operations: **deferred**

IX. Adjournment: 2:05 pm

For questions or information concerning the Academic Senate Minutes, please contact: Becky Brown, AS Secretary: bbrown@marin.edu