

**COLLEGE OF MARIN
ACADEMIC SENATE
MEETING MINUTES**

February 8, 2018

12:45pm – 2:00pm AC Building, Room 303

Senators Present: Meg Pasquel, Karen Robinson, Becky Brown, Andrea Wang, Joe Mueller, Jeff Cady, Peggy Dodge, John Erdmann, Arthur Lutz, Patricia Seery, Kofi Opong- Mensah, Karen Koenig

Senators Absent: Kevin Muller, Christine Li

Guests: Jonathan Eldridge, Sarah Frye, Rinetta Early, John Marmysz, Stacey Lince

Minutes

- I. Approval and Adoption of the Agenda: **adopted with changes (Robinson/Erdmann) by all Senators present**
- II. Reading and Approval of the Minutes of February 1, 2018 : **approved (Robinson/Cady) by all Senators present except Senators Koenig and Opong-Mensah abstained**
- III. Public Requests to Address the Senate on Non-Agenda ItemPublic Requests to Address the Senate on Non-Agenda Items: John Marmysz addressed the Senate, urging the revision of the Technology policies. VP Robinson addressed the Senate on behalf of Rachael Klein, also urging a revision of the Technology Plan. Stacey Lince addressed the Senate, also urging that the Technology Committee be up and running soon.
- IV. Officers' Reports
 - a. President (Meg Pasquel): **none**
 - b. Vice President (Karen Robinson): **none**
- V. Committee Reports

Curriculum Committee: The committee continues to review CORs.

Academic Standards Committee (Rinetta Early): The Academic Standards Committee has been working on revisions to the unit- limit for AP 4350 Probation. The current limit of student units that a COM student on probation can take is 13, but there are a lot of exceptions. The committee may recommend that the unit-limit is raised to 15 units and remove any exceptions, but the topic is still being discussed. AP 4231 Grade Change will be next to

review and revise, and AP 4255 Dismissal revision has been postponed.

Governance Committees: The Facilities Planning Committee met and reported that there will be parking lot lighting installed under the solar panels. The Educational Planning Committee met and started work on a timeline for the completion of the next Educational Master Plan.

UPM Report (Arthur Lutz): Senator Erdmann report that there will be a UPM meeting with the department chairs next Tuesday at 3:45pm to discuss Article 6 of the contract, which covers hiring and unit load for part-time faculty. Also, the UPM Executive Council has written a letter to the Academic Senate supporting the revision and then implementation of the Technology Plan.

VI. Consent Agenda

- a. Governance Committee Appointments: **none**
- b. AP 4105 (Distance Ed.): **deferred**
- c. AP 5013 (Students in Military): **consent by all Senators present**

VII. Action Items:

- a. Program Review Template: Discussion continued regarding the revision of the PR draft. Some of the discussion topics included the role of faculty in the PR process and presentation of the PR to PRAC, the time interval for the PR, and how the budget process will tie into PR. VPSL Eldridge provided explanation on parts of the PR, and how the PR for each department/area will be able to be customized to include sections of the PR template that are important for each specific department/area to address. The voting for this action item was deferred to next week.

VIII. Discussion

- a. Bond Budget letter: **deferred**
- b. Tech Committee: VPSL Eldridge will be assisting in the reconstitution of the Technology Committee. An ad-hoc technology committee is currently being formed to plan the re-institution of the Technology Committee. It was recommended that the ad-hoc committee includes members from management, faculty, staff and students.
- c. SAS – Peggy Dodge: **deferred**
- d. Role of 10 + 1 in Operations: **deferred**

IX. Adjournment: 2:10 pm

For questions or information concerning the Academic Senate Minutes, please contact: Becky Brown, AS Secretary: bbrown@marin.edu