

**COLLEGE OF MARIN
ACADEMIC SENATE
MEETING MINUTES
September 7, 2017**

12:45pm – 2:00pm

Academic Center Building, Room 303

Senators Present: Meg Pasquel, Becky Brown, Jeff Cady, Karen Robinson, Andrea Wang, John Erdmann, Kofi Opong-Mensah, Karen Koenig, Kevin Muller, Patricia Seery, Peggy Dodge

Senators Absent: Arthur Lutz, Joe Mueller

Guests: A Joe Ritchie, Cari Torres, Susan Rahman

Minutes

- I. Approval and Adoption of the Agenda with changes: **adopted (Robinson/Cady) by all Senators present**
- II. Reading and Approval of the Minutes of August 31, 2017 : **approved (Robinson/Muller) by all Senators present**
- III. Public Requests to Address the Senate on Non-Agenda Items: **none**
- IV. Officers' Reports
 - a. President (Meg Pasquel): President Pasquel reported that the upcoming Area B meeting of ASCCC will be held on October 13, 2017 at the SRJC Petaluma Campus, and she encouraged everyone to attend.
 - b. Vice President (Karen Robinson): VP Robinson reports that the OER workshop will be held next Friday. The Marin Oratorio will be singing the National Anthem at the Giant's game on September 15th.

V. Committee Reports

Curriculum Committee (A Joe Ritchie): The committee has received more CORs to review. The policy of class size may be coming to the Senate, as some questions have come up around equal work for instructors.

Academic Standards Committee (Rinetta Early): **none**

Governance Committees: **none**

UPM Report (Arthur Lutz): Senator Erdmann reported that the UPM collective bargaining question workshop will be held at 4:30pm today and 11am tomorrow in the Library Computer Lab. He encourages all to attend.

- VI. Consent Agenda
 - a. Governance Committee Appointments: **none**
 - b. Shared Governance Committees: **none**

- VII. Action Items
 - a. **none**

- VIII. Discussion
 - a. Susan Rahman (OER/ZCT): Susan Rahman discusses the Open Educational Resources and Zero Cost Textbook programs and requests a resolution of support from the Academic Senate. Susan distributed an example resolution made by the College of the Canyons Academic Senate. Discussion included types of OER, logos by the classes in the schedule that use OERs, and that low-cost resources (vs. no cost) would be a desirable option also.
 - b. Calendar (Cari Torres): Cari Torres from OIM reported on the 2018-2019 Academic Calendar. The spring break recess is scheduled half way through the Spring 2019 semester, which accommodates the Nursing Department's academic program. Discussion included that more polling needs to be done for future calendars, and there was general consensus to move the Summer 2019 schedule back one week to accommodate academic counseling for students.
 - c. Internal policies and procedures: President Pasquel explained her idea to send out volunteer notices to recruit FT and PT faculty to serve on hiring committees. More discussion to continue next week.

- IX. Adjournment: 2:00pm

For questions or information concerning the Academic Senate Minutes, please contact: Becky Brown, AS Secretary: bbrown@marin.edu