

COLLEGE OF MARIN
ACADEMIC SENATE MEETING MINUTES
For August 25, 2016

12:45 p.m. – 2:00 p.m. Academic Center Building, Room 303

Senators Present: Sara McKinnon, Patricia Seery, Becky Brown, Arthur Lutz, Joe Mueller, John Erdmann, Christine Li, Jeff Cady, Karen Koenig, Andrea Wang, Peggy Dodge

Senators Absent: Rinetta Early, Meg Pasquel, Karen Robinson, Robert Ovetz

Guests: A Joe Richie, Jonathan Eldridge, Kathleen Smyth, Stacey Lince, Nancy Willit, Beth Pratt, Fernando Agudelo-Silva

Minutes

- I. Approval and Adoption of the Agenda: **adopted (Dodge/Cady) by all Senators present**

- II. Reading and Approval of the Minutes of May 12, 2016: **approved (Dodge/Cady) with changes by all Senators present**

- III. Officers' Reports
 - a. President (Sara McKinnon): The BOT has been working on the Facilities Master Plan.
 - b. Vice President (Meg Pasquel): **none**
 - c. Treasurer (Patricia Seery): Treasurer Seery distributed and explained the two AS accounts and their balances.

- IV. Committee Reports

Curriculum Committee (A Joe Ritchie): The first meeting of the semester is scheduled for today. The committee will discuss setting priorities for the Fall semester.

Academic Standards Committee (Rinetta Early): **none**

Governance Committees:

UPM Report (Arthur Lutz): The UPM Executive Council constitutes nine seats. Three seats needed to be replaced, and Gina Cullen, Marco Gonzalez, and Karen Robinson will be seated on the Council. The first bargaining session for the new contract begins tomorrow, and Senator Lutz will provide periodic updates.

V. Consent Agenda

- a. Governance Committee Appointments: The list of governance committee appointments was distributed, and Senators were asked by President McKinnon to let her know of any faculty members who might be interested in being on these committees.

VI. Action Items: **none**

VII. Discussion

- a. AP 4022 Program Revitalization revision: Last year the Program Review Committee was deleted blended in with PRAC's charge. The language changes to AP 4022 will mainly replace the Program Review Committee with PRAC. Business Office Systems and Environmental Landscaping have requested a revitalization of their programs in last year's Program Review. Senator Erdmann (Wang) moved to make this an action item for next week.
- b. AP 4105 Distance Education revision: Stacey Lince and Kathleen Smyth explain the proposed changes, which include statements that define the types of DE, faculty training requirements, accessibility compliance, last date of attendance, and proctored exams. Senator Brown (Dodge) moved to make this an action item for next week.
- c. The FLIT Report: Recommendations for the Basic Skills Master Plan: **deferred**

VIII. New Business: **none**

IX. Public Requests to Address the Senate on Non-Agenda Items: **none**

X. Adjournment: 2:06pm

For questions or information concerning the Academic Senate Minutes, please contact: Becky Brown: bbrown@marin.edu