

COLLEGE OF MARIN
ACADEMIC SENATE MEETING MINUTES
For December 1, 2016

12:45 p.m. – 2:00 p.m. Academic Center Building, Room 303

Senators Present: Sara McKinnon, Meg Pasquel, Becky Brown, Patricia Seery, Jeff Cady, Joe Mueller, Peggy Dodge, Karen Koenig, Arthur Lutz, John Erdmann, Christine Li, Karen Robinson, Andrea Wang

Senators Absent: Rinetta Early

Guests: A Joe Ritchie, David Patterson, Tonya Hersch, Nadia Sanko, Derek Levy

Minutes

- I. Approval and Adoption of the Agenda: **adopted (Pasquel/Dodge) as corrected by all Senators present**

- II. Reading and Approval of the Minutes of November 17, 2016: **approved (Li/Dodge) by all Senators present except Senators Wang, Seery and Robinson abstained**

- III. Officers' Reports
 - a. President (Sara McKinnon): **none**
 - b. Vice President (Meg Pasquel): John Hetts will be coming to COM to help us work on multiple measures.

IV. Committee Reports

Curriculum Committee (A Joe Ritchie): This week's meeting will include technical review of CORs, and next week the meeting will be held in a computer lab to look at the Curricunet program.

Academic Standards Committee (Rinetta Early): **none**

Governance Committees: PRAC met and continued discussion regarding the budget. The final budget for next year will be available in July. At this point no more units need to be cut for the Spring semester, but classes could still be canceled due to low enrollment. VPSL Eldridge and VP Torres will come to the AS in the spring to discuss units and enrollment management.

UPM Report (Arthur Lutz): Nadia Sanko from the UPM Calendar Committee distributed a draft of the 17/18 academic calendar. There are a lot of complex factors that go into making the academic calendar, and she has been an advocate for reaching out to faculty for feedback regarding the academic calendar.

V. Consent Agenda

- a. Governance Committee Appointments: **none**
- b. SLO Facilitators Call Applications: Nadia Sanko, Logan Wood, and Cara Kreit have applied for the position openings so far: **consent**
- c. Lunch for December 8 Meeting: No more than \$150 for lunch expenses: **consent**
- d. Memo re: Early Cancellation of Classes: **consent with changes**

VI. Action Items

- a. BP/AP 4020 – Program and Curriculum Development: **deferred**
- b. AP 3900 Speech: Time, Place and Manner: **deferred**

VII. Discussion

- a. Distance Education Plan (DEC): **deferred**
- b. Equity and Inclusion Committee Proposal: Tonya Hersch and David Patterson presented the Equity and Inclusion Committee proposal. There is an achievement gap with the Latino and African-American student populations, along with the LGBTQ student population. The committee would be part of the governance and include faculty, staff, administrators, and students. Dean Derek Levy, who is the Equity Coordinator, stated that having this committee as a governance committee would be more effective. A food pantry is planned for the KTD and IVC campuses. There is a consensus of support by the Senators.
- c. BP/AP 3720 Information Technology Use (Erdmann): Senator Erdmann (McKinnon) moved to make this an action item for next week.

IX. Public Requests to Address the Senate on Non-Agenda Items: **none**

X. Adjournment: 2:10pm

For questions or information concerning the Academic Senate Minutes, please contact: Becky Brown: bbrown@marin.edu