

COLLEGE OF MARIN
ACADEMIC SENATE MEETING MINUTES
For December 8, 2016

12:45 p.m. – 2:00 p.m. Academic Center Building, Room 303

Senators Present: Sara McKinnon, Becky Brown, Patricia Seery, Jeff Cady, Joe Mueller, Peggy Dodge, Karen Koenig, Rinetta Early, Arthur Lutz, John Erdmann, Christine Li, Karen Robinson, Andrea Wang

Senators Absent: Meg Pasquel

Guests: A Joe Ritchie, Frank Crosby

Minutes

- I. Approval and Adoption of the Agenda: **adopted (Cady/Dodge) by all Senators present**

- II. Reading and Approval of the Minutes of December 1, 2016: **approved (Li/Koenig) by all Senators present except Senator Early abstained**

- III. Officers' Reports
 - a. President (Sara McKinnon): The BOT approved the accreditation report (ISER).
 - b. Vice President (Meg Pasquel): **none**
 - c. Treasurer (Patricia Seery): Treasurer Seery distributed and explained the two AS accounts sheets.

IV. Committee Reports

Curriculum Committee (A Joe Ritchie): This week's meeting will be held in AC 114 to become familiar with the new Curricunet program. Next week there will be a drop-in session for technical reviews. During the Spring semester there will be some Friday flex workshops offered for the migration to the new Curricunet platform.

Academic Standards Committee (Rinetta Early): The AS Committee met and continued their discussion on possible ways to handle the transcripts for students that have passed away while they are enrolled in COM classes.

Governance Committees: SASC met and discussed Umoja, budget issues, and the new food pantry (which will be called the COM Cupboard, and will be located in the Health Center).

UPM Report (Arthur Lutz): The latest UPM newsletter has been distributed. Nadia Sanko, UPM Treasurer, has taken the AS comments regarding more opportunities for faculty feedback on the academic calendar scheduling to the Administration. A system to allow faculty feedback is being planned.

V. Consent Agenda

- a. Governance Committee Appointments: **none**
- b. BP 5040 Student Records and Directory Information: **consent by all Senators present**

VI. Action Items

- a. BP/AP 4020 – Program and Curriculum Development: **approved with changes by all Senators present**
- b. AP 3900 Speech: Time, Place and Manner: **approved with changes by all Senators present except Treasurer Seery abstained**
- c. AP 3720 Information Technology Use: **deferred**

VII. Discussion

- a. Update on Communication Department Revitalization (Crosby): Frank Crosby from the Communication Department presented an update for the revitalization of Communication. The update and summary included the creation and approval of new curriculum, creation of an AA-T, creation of a five-year budget and equipment plan. Future steps in the revitalization process include offering media writing courses, hire media instructors, implement a marketing program, and move into the new facilities.
- b. Distance Education Plan (DEC): **deferred**

IX. Public Requests to Address the Senate on Non-Agenda Items: **none**

X. Adjournment: 2:05pm

For questions or information concerning the Academic Senate Minutes, please contact: Becky Brown: bbrown@marin.edu