

**COLLEGE OF MARIN**  
**ACADEMIC SENATE MEETING MINUTES**  
**For February 16, 2017**

12:45 p.m. – 2:00 p.m. Academic Center Building, Room 303

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**Senators Present:** Sara McKinnon, Meg Pasquel, Becky Brown, Patricia Seery, Jeff Cady, Peggy Dodge, Arthur Lutz, Joe Mueller, John Erdmann, Karen Robinson, Andrea Wang

**Senators Absent:** Rinetta Early, Christine Li, Karen Koenig

**Guests:** A Joe Ritchie, Jonathan Eldridge, Jon Horinek

**Minutes**

- I. Approval and Adoption of the Agenda: **adopted with changes (Dodge/Pasquel) by all Senators present**
  
- II. Reading and Approval of the Minutes of February 2, 2017: **approved (Dodge/McKinnon) by all Senators present**
  
- III. Officers' Reports
  - a. President (Sara McKinnon): President McKinnon reported that she is healing from her injuries from being hit by a car on Sir Francis Drake Blvd. last week during the storm. One of the members of the administration will be visiting the Senate next week regarding what to expect during our accreditation visit in March.
  - b. Vice President (Meg Pasquel): VP Pasquel reported that the census date is coming up, and urges faculty to drop students who are no-shows.
  - c. Treasurer (Patricia Seery): Treasurer Seery distributed and explained the two AS accounts sheets. Printer ink cartridges were purchased.
  
- IV. Committee Reports

Curriculum Committee (A Joe Ritchie): Today there will be a GE meeting instead of the CC meeting. Last week the committee discussed class size and how to make it consistent and fair. There are approximately 300 CORs due for revision this cycle, and it is suggested to revise most of the CORs up for revision before Curricunet is implemented.

Academic Standards Committee (Rinetta Early): **none**

Governance Committees: EPC met and heard reports and updates, which are all available on the PRIE website. PRAC met and heard a budget update presentation by VP Nelson, and VP Eldridge proposed an Institutional Equipment Committee. This committee would morph from the existing Instructional Equipment Committee, and will be piloted this Spring.

UPM Report (Arthur Lutz): Four faculty members who teach ESL came to the Executive Council meeting to discuss workload. There was an open and productive discussion.

V. Consent Agenda

- a. Governance Committee Appointments: **none**

VI. Action Items

- a. AP 5011 Admission of High School and Other Young Students: **approved as amended by all Senators present.**
- b. Distance Education Plan (DEC): **deferred**
- c. Technology Plan (TPC): **deferred**

VII. Discussion

- a. BP 5500 Standards of Student Conduct: VP Pasquel (Robinson) moved to make this an action item for next week.
- b. BP/AP 3550 Drug and Alcohol Free Environment and Drug Prevention Program: VP Pasquel (Robinson) moved to make this an action item for next week.
- c. BP/AP 4050 Articulation: VP Pasquel (Robinson) moved to make this an action item for next week.
- d. BP/AP 5140 Student Accessibility Services (SAS): **deferred**

IX. Public Requests to Address the Senate on Non-Agenda Items: **none**

X. Adjournment: 2:01pm

For questions or information concerning the Academic Senate Minutes, please contact: Becky Brown: [bbrown@marin.edu](mailto:bbrown@marin.edu)