

**COLLEGE OF MARIN**  
**ACADEMIC SENATE MEETING MINUTES**  
**For January 26, 2017**

12:45 p.m. – 2:00 p.m. Academic Center Building, Room 303

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**Senators Present:** Sara McKinnon, Meg Pasquel, Becky Brown, Patricia Seery, Jeff Cady, Peggy Dodge, Karen Koenig, Arthur Lutz, John Erdmann, Christine Li, Karen Robinson, Andrea Wang

**Senators Absent:** Rinetta Early, Joe Mueller

**Guests:** A Joe Ritchie, Jonathan Eldridge, Jon Horinek, Lisa Webb

**Minutes**

- I. Approval and Adoption of the Agenda: **adopted with changes (Pasquel/Dodge) by all Senators present**
  
- II. Reading and Approval of the Minutes of December 8, 2016: **approved (Dodge/McKinnon) by all Senators present except Senator Pasquel abstained**
  
- III. Officers' Reports
  - a. President (Sara McKinnon): There was a discussion at yesterday's FPC meeting regarding the key FOBs will be changed to permit faculty access to all the rooms. VP Eldridge introduced Jon Horinek, who is the new Dean of Enrollment Management, and Lisa Webb, who is the interim Dean of Student Success.
  - b. Vice President (Meg Pasquel): **none**
  - c. Treasurer (Patricia Seery): Treasurer Seery distributed and explained the two AS accounts sheets. Printer ink cartridges will have to be purchased soon, and funds will need to be moved to the supplies account to purchase the cartridges: **Consent by all Senators present.**

IV. Committee Reports

Curriculum Committee (A Joe Ritchie): This week's meeting will be a technical review meeting. Some of the meetings this semester will concentrate on the continued learning of the Curricunet platform. There are about ~300 CORs up for revision, with the due date September 1, 2017.

Academic Standards Committee (Rinetta Early): **none**

Governance Committees: FPC met yesterday, and discussed the update on the bond measure.

UPM Report (Arthur Lutz): Three faculty members joined the UPM Executive Council: Caitin Rolston, Jessica Park, and Jamie Deneris. They are replacing the three out-going UPM Executive Council members John Sutherland, Gina Cullen, and Karen Robinson.

V. Consent Agenda

- a. Governance Committee Appointments: **none**
- b. BP 5040 Student Records, Directory Information and Privacy: **consent by all Senators present**
- c. AP/BP 3200 Accreditation: **consent by all Senators present**

VI. Action Items

- a. AP 3720 Information Technology Use: Senator Erdmann reported that the District has sent the AP for legal counsel review, so it may be best to defer this action item until next week. Senator Erdmann (Koenig) moved to table this action item until next week.

VII. Discussion

- a. AP 5011 Admission of High School and Other Young Students: Discussion of AP 5011 included that COM has a lot more high school students enrolling now than in the past, and what type of policies should be put in place regarding which COM courses would be appropriate for middle-school students wanting to enroll at COM. Among the concerns raised included who (administration or faculty) has the final say if a middle-school student can or cannot enroll in specific classes, and that it would be valuable to let the instructor have a right to decide if a middle-school student could enroll in their class. VP Pasquel (Dodge) moved to have this as an action item for next week.
- b. Distance Education Plan (DEC): **deferred**
- c. Technology Plan: **deferred**
- d. BP/AP 3550 Drug and Alcohol Free Environment and Drug Prevention Program: **deferred**
- e. BP/AP 4050 Articulation: **deferred**
- f. BP/AP 5140 Student Accessibility Services (SAS): **deferred**

IX. Public Requests to Address the Senate on Non-Agenda Items: **none**

X. Adjournment: 2:03pm

For questions or information concerning the Academic Senate Minutes, please contact: Becky Brown: [bbrown@marin.edu](mailto:bbrown@marin.edu)