

**COLLEGE OF MARIN**  
**ACADEMIC SENATE MEETING MINUTES**  
**For March 23, 2017**

12:45 p.m. – 2:00 p.m. Academic Center Building, Room 303

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**Senators Present:** Sara McKinnon, Becky Brown, Patricia Seery, Jeff Cady, Arthur Lutz, Karen Robinson, Christine Li, Andrea Wang, John Erdmann

**Senators Absent:** Meg Pasquel, Karen Koenig, Peggy Dodge, Rinetta Early, Joe Mueller

**Guests:** A Joe Ritchie, Jon Horinek, Susan Rahman, Dawn Lucier

**Minutes**

- I. Approval and Adoption of the Agenda: **adopted (Seery/Cady) by all Senators present**
  
- II. Reading and Approval of the Minutes of March 16, 2017: **approved (Robinson/Li) by all Senators present**
  
- III. Officers' Reports
  - a. President (Sara McKinnon): **none**
  - b. Vice President (Meg Pasquel): **none**
  
- IV. Committee Reports

Curriculum Committee (A Joe Ritchie): There will be a regular Curriculum Committee meeting this week, and in two weeks the committee will meet with UDWC to discuss class size.

Academic Standards Committee (Rinetta Early): There is currently one grade change petition with major problems. The instructor is on leave but a student needs to finalize the grade change, and the student and dean have been unsuccessful in contacting the instructor. The AP may need to be revised again to add more specific language when the instructor is not available.

Governance Committees: PRAC met and listened to presentations by Ryan Byrne (Director of Athletics and Kinesiology), David Snyder (Dean of Arts and Humanities), and Cari Torres (Assistant VP of Student Services). The technology plan was discussed and there was consensus to talk with the Technology Planning Committee about modifying some of the detail in the technology plan.

UPM Report (Arthur Lutz): Senator Lutz reported that a UPM forum was held last week and consisted of reports from the treasurer, negotiating team, and the grievance team. Last Friday the bargaining team discussed workload and resolved the Article 11 conditions.

V. Consent Agenda

- a. Governance Committee Appointments: **none**

VI. Action Items

- a. **none**

VII. Discussion

- a. BP/AP 7120 Employment Recruitment: Senator Brown (Wang) moved to make this an action item for next week.
- b. Recency Discussion and Title 5 (Jon Horinek): Jon Horinek, Dean of Enrollment Management, distributed a handout regarding recency and Title 5, and gave a history of repeatability. He also stated that sometimes the language is not clear and contradictory, and would be willing to work with individual instructors to see if repeatability would be allowed for courses they teach. He will put together a PDF of information and send it to President McKinnon to distribute to faculty.
- c. Zero Textbook Cost Degree Grant (Susan Rahman): Susan Rahman from Behavioral Sciences gave a presentation on the Zero Textbook program. The expensive nature of textbooks could be an equity issue for some students. Susan was awarded a Chancellor's grant to plan a Zero Textbook pathway in her area. Some links to websites for no cost textbooks and readers were also presented. More information regarding this will be coming in the near future.

IX. Public Requests to Address the Senate on Non-Agenda Items: **none**

X. Adjournment: 2:06pm

For questions or information concerning the Academic Senate Minutes, please contact: Becky Brown: [bbrown@marin.edu](mailto:bbrown@marin.edu)