

COLLEGE OF MARIN
ACADEMIC SENATE MEETING MINUTES
For May 11, 2017

12:45 p.m. – 2:00 p.m. Academic Center Building, Room 303

Senators Present: Sara McKinnon, Meg Pasquel, Becky Brown, Jeff Cady, Arthur Lutz, Karen Robinson, Andrea Wang, John Erdmann, Joe Mueller, Karen Koenig, Patricia Seery, Christine Li, Rinetta Early

Senators Absent: Peggy Dodge

Guests: A Joe Ritchie, Jon Horinek, Carol Hildebrand

Minutes

- I. Approval and Adoption of the Agenda with changes: **adopted (Pasquel/McKinnon) by all Senators present**

- II. Reading and Approval of the Minutes of May 4, 2017: **approved (Pasquel/Brown) by all Senators present except Senators Early, Koenig, Seery and Li abstained**

- III. Officers' Reports
 - a. President (Sara McKinnon): President McKinnon reported that tomorrow at 4pm is the AS ballot deadline. The counting of the ballots will occur at 4:15pm tomorrow in 120 Fusselman Hall.
 - b. Vice President (Meg Pasquel): VP Pasquel reported that the Transfer Recognition Ceremony will be held tomorrow at 5:30pm in the cafeteria, and encouraged everyone to attend.
 - c. Treasurer (Patricia Seery): Treasurer Seery distributed the list of the two AS accounts and explained the balances and funds used.

IV. Committee Reports

Curriculum Committee (A Joe Ritchie): Today the GE Committee will be meeting in place of the Curriculum meeting. The Curriculum Institute this summer will be held in Riverside, and VP Torres, Senator Robinson, and Rebecca Beal will be attending.

Academic Standards Committee (Rinetta Early): The committee met this week and worked on AP 4231 Grade Changes to add language that addresses when a student gets an incomplete but the instructor won't be returning the next semester. This AP will come to the Senate next semester.

General Education Committee Report (David King): David King distributed a handout that was given to the Department Chairs last week that lists the GE courses in the catalog that haven't been taught in over five years. The departments will have a few options as to the action of these courses: delete the course, deactivate the course, keep the course active but remove it from the GE list, and keep the course active and keep it on the GE list. The deadline to act on these options is November 1, 2017.

Governance Committees: PRAC met and looked at the recommendations regarding funding for this year, and will finalize the recommendations during the next meeting on May 23rd.

UPM Report (Arthur Lutz): Senator Lutz reported that UPM will be sponsoring an end of the semester gathering from 3-5pm on Commencement Day to honor tenured faculty. The negotiation team will continue with the bargaining process tomorrow, and after that will have a meeting with the AS president and vice-president to discuss evaluations and SLOs.

V. Consent Agenda

- a. Governance Committee Appointments: **none**
- b. Travel to Curriculum Institute: Senator Robinson and Rebecca Beal to travel and attend the Curriculum Institute in July (costs pending): **consent by all Senators present**

VI. Action Items

- a. AP 4235 Credit by Examination: **approved by all Senators present**
- b. AP Credit Chart: **approved by all Senators present except Senator Koenig abstained**
- c. AP 5012 International Students: **approved by all Senators present**

VII. Discussion

- a. MCCC Proposed changes to UPM CBA re: faculty evaluation: **deferred**
- b. Senate Officers: Senator Robinson asked about the process and timing of nominating Senate officers. President McKinnon stated that there are specific dates that have to be followed under the Senate constitution, and the officers need to be chosen by July 1st, since the AS President works over the summer. More discussion will ensue regarding how to make the process more effective next semester.
- c. Issues with accessing WiFi with own devices: **deferred**

IX. Public Requests to Address the Senate on Non-Agenda Items: **none**

X. Adjournment: 2:00pm

For questions or information concerning the Academic Senate Minutes, please contact: Becky Brown: bbrown@marin.edu