

COLLEGE OF MARIN
ACADEMIC SENATE MEETING MINUTES
For October 13, 2016

12:45 p.m. – 2:00 p.m. Academic Center Building, Room 303

Senators Present: Sara McKinnon, Meg Pasquel, Patricia Seery, Becky Brown, Joe Mueller, Rinetta Early, Jeff Cady, Karen Koenig, Andrea Wang, Peggy Dodge, Christine Li

Senators Absent: Karen Robinson, Arthur Lutz, John Erdmann

Guests: A Joe Ritchie, Jonathan Eldridge, Cari Torres

Minutes

- I. Approval and Adoption of the Agenda: **adopted with changes (Pasquel/Cady) by all Senators present**

- II. Reading and Approval of the Minutes of October 6, 2016: **approved (Seery/Wang) by all Senators present**

- III. Officers' Reports
 - a. President (Sara McKinnon): The Facilities Master Plan is going to the BOT next week. The final layout is being planned. There were approximately 75 students at the President's Forum on campus inclusion last week.
 - b. Vice President (Meg Pasquel): The College has some vans that can be used for classroom fieldtrips. The faculty are insured through the College, and a training session required before using the vans.
 - c. Treasurer's Report (Patricia Seery): Treasurer Seery distributed and explained the account information for the two AS accounts.

- IV. Committee Reports

Curriculum Committee (A Joe Ritchie): There are a number of CORs that have been sent back to the departments that need to be returned to the Curriculum Committee. There was a decision made regarding the BOS revitalization, to move the BOS courses to CIS.

Academic Standards Committee (Rinetta Early): Senator Early has done more research on course substitutions, and an AP for course substitutions is needed.

Governance Committees: PRAC met and President Coon reported on the priorities of the President/Superintendent and the BOT.

UPM Report (Arthur Lutz): **none**

V. Consent Agenda

- a. Governance Committee Appointments: **none**
- b. BP/AP 6250 Budget Management: **consent by all Senators present**

VI. Action Items:

- a. AP 6251 Reserve Fund Management: **approved with changes by all Senators present**

VII. Discussion

- a. AP 5030 Fees: The AP includes changes to the collection of fees for credit classes. The changes of adding two drop dates that coincide with the academic calendar for non-payment of fees will give students more options and make it easier overall for the students and staff. Senator Cady (Li) moved to make this an action item for next week.
- b. Timing of course cancellations continued discussion: Senator Mueller stated that there are two concerns that many faculty have regarding course cancellations: the early timing of the cancellations and the loss of diversity (thus quality) of the types of courses canceled. He also proposed having an open forum for faculty and administrative discussion. Discussions included having departments being more visible during flex week and College Success Saturday for the students. VP Eldridge explained that the College was eating into the reserve each year, and PRAC voted to have the number of units reduced to meet the budget, so classes with low enrollment have been canceled. We are trying to get the best campus-wide schedule for the students. Discussion will continue next week.
- c. AP 3900 Speech: Time, Place and Manner: **deferred**
- d. AP 5520 Student Discipline and Due Process: **deferred**
- e. Statement regarding athletic recruitment: **deferred**

VIII. New Business: **none**

IX. Public Requests to Address the Senate on Non-Agenda Items: **none**

X. Adjournment: 2:00pm

For questions or information concerning the Academic Senate Minutes, please contact: Becky Brown: bbrown@marin.edu