

**COLLEGE OF MARIN**  
**ACADEMIC SENATE MEETING MINUTES**  
**For October 27, 2016**

12:45 p.m. – 2:00 p.m. Academic Center Building, Room 303

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**Senators Present:** Sara McKinnon, Meg Pasquel, Patricia Seery, Becky Brown, Rinetta Early, Jeff Cady, Karen Koenig, Andrea Wang, Peggy Dodge, Christine Li, Karen Robinson, Arthur Lutz, John Erdmann

**Senators Absent:** Joe Mueller

**Guests:** A Joe Ritchie

**Minutes**

- I. Approval and Adoption of the Agenda: **adopted with the change to add the ISER as an action item (Wang/Dodge) by all Senators present**
  
- II. Reading and Approval of the Minutes of October 20, 2016: **approved (Cady/McKinnon) by all Senators present**
  
- III. Officers' Reports
  - a. President (Sara McKinnon): The BOT will meet on November 15, 2016 and the AS needs to move the ISER forward by November 10, 2016 in order for it to be ready to be reviewed by the BOT.
  - b. Vice President (Meg Pasquel): The Humanities 101 kickoff event happened this week. Beth Patel plans to distribute the Humanities 101 homework to the faculty, which is to drop by classes on the homework list to see what is being taught in the other disciplines. This homework is to help create community with the COM faculty.
  
- IV. Committee Reports

Curriculum Committee (A Joe Ritchie): Two members of OIM, Tom Hudgens and Assistant VP Cari Torres attended a workshop to learn about the new generation of the Assist program. This new program will make our Curricunet program work better and will greatly reduce the workload for OIM. The curriculum committee is looking at how best to divide the CORs that come in for review into technical changes and sustentative changes categories to make the review process more streamline. The committee also had a discussion regarding compresses classes to better match the needs of students that cannot devote 17.5 weeks to enroll in a class.

Academic Standards Committee (Rinetta Early): Senator sent out an e-mail to the Academic Standards Committee members that caused some unexpected problems. The AP 4231 Grade Changes will be coming to the AS for approval of the revisions. There is a grade change case in progress and both the student and faculty member are grieving the outcome.

Governance Committees: PRAC met and VP Nelson presented the bond measure projects. The small capital expenses will be used at the end of the bond. SWAG will be assisting in the allocation of the Strong Workforce CTE funds.

UPM Report (Arthur Lutz): The bargaining team met last Friday and discussed Article 5 and Article 6. UPM has proposed a change of the minimum class size from the current 20 students reduced to 10 students. The District tentatively agreed to 15 students.

V. Consent Agenda

- a. Governance Committee Appointments: Yosifah Craver will join the SAS Committee: **consent by all Senators present**
- b. AP 5520 Student Discipline and Due Process: **consent by all Senators present**
- c. Distance Education Committee Charge Revision: **consent by all Senators present**

VI. Action Items:

- a. **none**

VII. Discussion

- a. Institutional Self Evaluation Report: **deferred**
- b. AP 3900 Speech: Time, Place and Manner: Currently the AP follows option 1 and not option 2. If we choose option 1, then this area needs to be revised. Discussion will continue next week.
- c. Statement regarding athletic recruitment: Senator Dodge (Pasquel) moved to make this an action item for next week. Senators read and suggested edit changes to the memo draft. Discussion will continue next week.
- d. BP/AP 4020 Program and Curriculum Development: **deferred**
- e. Timing of Course Cancellations continued discussion (Nov. 10): **deferred**

VIII. New Business: **none**

IX. Public Requests to Address the Senate on Non-Agenda Items: **none**

X. Adjournment: 2:05pm

For questions or information concerning the Academic Senate Minutes, please contact: Becky Brown: [bbrown@marin.edu](mailto:bbrown@marin.edu)