

COLLEGE OF MARIN
ACADEMIC SENATE MEETING MINUTES
For September 29, 2016

12:45 p.m. – 2:00 p.m. Academic Center Building, Room 303

Senators Present: Sara McKinnon, Meg Pasquel, Patricia Seery, Becky Brown, Arthur Lutz, Joe Mueller, John Erdmann, Rinetta Early, Jeff Cady, Karen Koenig, Andrea Wang, Peggy Dodge, Christine Li

Senators Absent: Karen Robinson

Guests: A Joe Ritchie

Minutes

- I. Approval and Adoption of the Agenda: **adopted (Pasquel/Dodge) by all Senators present**

- II. Reading and Approval of the Minutes of September 22, 2016: **approved (Seery/Wang) with changes by all Senators present except Senators Pasquel, Dodge, and Early abstained**

- III. Officers' Reports
 - a. President (Sara McKinnon): President McKinnon stated that the College flag is at half-staff to honor the former Israeli President and Prime Minister Shimon Peres.
 - b. Vice President (Meg Pasquel): VP Pasquel announced the Humanities 101 kickoff has been rescheduled to October 25, 2016, from 4pm-7pm. More information regarding this event will be coming soon.

- IV. Committee Reports

Curriculum Committee (A Joe Ritchie): There are approximately 200 CORs submitted so far, with 95 CORs approved, 70 CORs returned, and 75 CORs in progress. The last two Curriculum Committee meetings comprised of technical review, and today the committee will have a regular meeting. In the CTE area, the Strong Workforce Advisory Group (SWAG) met last week and proposed a short form proposal application and it is currently in the draft process.

Academic Standards Committee (Rinetta Early): AP 4231 Grade Change is being looked at again, and a grade change petition is in progress.

Governance Committees: PRAC met and discussed the PRAC charge and the FLIT report.

UPM Report (Arthur Lutz): There will be a UPM social get-together today from 3:30pm-5:30pm at Marinitas in San Anselmo. All UPM members are invited.

V. Consent Agenda

- a. Governance Committee Appointments: **none**
- b. BP/AP 6740 Citizen's Bond Oversight Committee: **consent by all Senators present**
- c. BP/AP 6200 Budget Preparation: **consent by all Senators present**
- d. BP/AP 6250 Budget Management: **deferred**

VI. Action Items:

- a. The FLIT Report: Recommendations for Basic Skills Master Plan: **approved by all Senators present except Senator Lutz abstained**
- b. Library Collection Policy: **deferred**

VII. Discussion

- a. Institution Set Standards (Christina Leimer): We need to have an institution set standard for student persistence. For accreditation purposes, we are trying to have all the data sets consistent. The distributed handout showed the student success and student persistence for all credit students and first-time students. Best practices suggest using the first-time students' persistence data, since the College can track them more easily into the Spring semester. Also, if the data shows a drop below the 66% persistence rate for first-time students, the probable reasons can be more easily identified. Senator Dodge (Erdmann) moved to make this an action item for next week.
- b. AP 6251 Reserve Fund Management: deferred
- c. AP 5030 Fees: deferred
- d. AP 3900 Speech: Time, Place and Manner: deferred
- e. AP 5520 Student Discipline and Due Process:
- f. Timing of course cancellations con't.: (deferred to October 13th)

VIII. New Business: **none**

IX. Public Requests to Address the Senate on Non-Agenda Items: **none**

X. Adjournment: 2:04pm

For questions or information concerning the Academic Senate Minutes, please contact: Becky Brown: bbrown@marin.edu