



COLLEGE OF MARIN ACADEMIC SENATE

August 2013

Well, here we are again! The start of a new academic year brings with it anticipation of classes filled with eager students and a renewed dedication to providing them with the best education we can offer. We look forward to collaboration with old colleagues and new and remember fondly those who retired last year. We would also like to take a moment to remember Marshall Northcott, our IT Director, who passed away suddenly this summer.

The College has completed a final draft of our accreditation midterm report due to ACCJC in October. You will receive a link to the report and the evidence pages to look over and provide feedback. Also check out the SLO/Program Review Website: <http://www.marin.edu/SLO> also accessed from a direct link under “Faculty & Staff” on the main navigation bar.

Committees, as usual, are looking for members. Please contact me if you are interested in serving on a committee or if you have any questions. There is a new direct link to the Participatory Governance web page from the main navigation bar under “About the College”. There you will find the webpages of all the committees and a new FAQ page to answer your many questions about participatory governance. <http://www.marin.edu/com/ODP/GovernanceFAQs.htm>

Speaking of committees, the Academic Senate’s primary subcommittee is the Curriculum Committee which has a new chair this year, Dave King. He has written the article on pages 4-5 on Reintroducing the Curriculum Committee. Consider joining this hardworking but fun-loving group!

-Sara McKinnon, Academic Senate President

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Counting our Blessings

You all have heard about City College of San Francisco’s fight for survival in the face of the devastating action by ACCJC in July. On page 2 is the Resolution put forward by the College of Marin Academic Senate and the United Professors of Marin in support of the faculty, staff and students of CCSF. It has been sent to them, and they very much appreciated our support. Remaining accredited with no sanctions or recommendations does not mean we get to sit on our laurels but requires continued efforts on all our parts to be the best college we can be.

Joint Resolution from the College of Marin Academic Senate and United Professors of Marin
regarding the recent ACCJC Action against City College of San Francisco

Whereas, ACCJC has sanctioned 72 of 114 colleges at least once if not multiple times since 2009; and

Whereas, ACCJC gave all other schools a sequence of progressive sanctions thereby allowing them time to meet the recommendations; and

Whereas, ACCJC gave City College of San Francisco recommendations but no sanctions over the last accreditation cycle; and

Whereas, ACCJC gave City College of San Francisco the most severe sanction immediately after its latest self-study and has refused to recognize the efforts made by CCSF faculty and staff since Show Cause was imposed and has now given them the ultimate and unconscionable sanction of closure by July 2014; and

Whereas, ACCJC appears to be following a path of punitive actions against the majority of the California Community Colleges and particularly against City College of San Francisco; and

Whereas, ACCJC has admitted that most sanctions relate to management, planning and assessment rather than the quality of education; and

Whereas, CCSF employs 850 full time and over 1000 part time faculty, 95% of whom have Masters degrees and 250 have PhDs; and in a 2010-2011 poll, 95% of students rated the quality of instruction at CCSF as good or excellent and the completion rate at CCSF, according to the Chancellor's Office, stands at 55.6% compared with 49.2% statewide; and

Whereas, CCSF offers over 100 occupational disciplines in 27 fields and transfer programs in over 50 academic disciplines and serves over 85,000 students in their pursuit of higher education and occupational training, thus contributing significantly to the economy of San Francisco, the Bay Area, the State of California and the nation;

Therefore, be it resolved that, the College of Marin Academic Senate and the United Professors of Marin join in expressing our support for City College of San Francisco and for the outstanding quality of its many educational programs which are crucial to the lives of its students; and

Therefore, be it further resolved that, the College of Marin Academic Senate and the United Professors of Marin request that ACCJC reconsider the punitive action taken by ACCJC against our sister college; and

Therefore, be it further resolved that, the College of Marin Academic Senate and the United Professors of Marin join in expressing our resolute support for the faculty, staff and students of City College of San Francisco.

STUDENT LEARNING OUTCOMES UPDATE

The COM faculty has been gathering data about student performance in several assessment areas including: Critical Thinking; Written, Visual, and Oral Communication; Scientific Reasoning; and Information Literacy (library skills). We use these data to determine how our students are performing in cross-disciplinary, academic areas. Faculty members submit scores from their courses anonymously and these data are aggregated and reported on our SLO web page. If you are interested in seeing the results of these assessments, please visit the COM Student Learning Outcomes site at:

<http://www.marin.edu/SLO/faculty/results.html>

Sara McKinnon prepared the table below to show the number of students assessed and which rubric was used in the assessment.

Critical Thinking and Problem Solving and Written Communication are the two areas most often assessed.

Sara also tracked how many GE courses were assessed. GE courses amount to about half of the courses we assess for college-wide SLOs. Our obligation to WASC is to assess all of our GE courses on a regular basis and each department has a schedule for tracking their course-level GE assessments.

If you have not submitted rubrics for our college-wide tracking of SLOs, please consider using one or more of the rubrics to assess your courses. The data are interesting to review – at a discipline and department level as well as college-wide.

TABLE OF SLO ASSESSMENTS 2012-2013

(a work in progress)

Common Rubrics	Other courses	Other Sections	Other Students	Spring 12 CLASSES	Spring 12 Students	FALL 12 CLASSES	FALL 12 Students	SPRING 13 CLASSES	SPRING 13 Students	TOTAL CLASSES	TOTAL Students
*Likely duplicated students assessed in different ways/and classes.											
Critical Thinking and Problem Solving				31	520	16	334	16	247	32	581
Scientific Reasoning--Physical Sciences				7	95	2	53			2	53
Scientific Reasoning--Life/Earth/Social Sciences				1	20	3	92	4	44	7	136
Written Communication				12	276	19	305	4	63	23	368
Visual Communication				1	35	2	28	2	31	4	59
Information Literacy				6	137	2	31	4	62	6	93
Modern Language Oral Presentation				2	15	1	16	3	44	4	60
Modern Language Written Composition				3	41	8	97	1	13	9	110
Modern Language Critical Thinking						6	66	2	24	8	90
Modern Languages - American Sign Language						2	52			2	52
Longitudinal Studies											
Mathematics Dept Analysis (15 courses multiple sections over 4 semesters: S11, F11, S12, F12)	15	unknown	2195								
Noncredit ESL (F11-S13 all 6I levels - 99 sections)	6	99	1882								
Nursing (2007-20012: 5 courses/14 sections)	5	14	451								
Puente (2008-2012: 4 cohorts - 126 students)	2	8	126								
GRAND TOTAL	28	121	4654	63	1139	61	1074	36	528	281	7395
General Education	12		1416	40	832	29	447	12	200	93	2895
Other Credit	5		779	23	307	27	569	19	264	74	1919

This table is a work in progress. Assessments for last fall and spring are still coming in particularly from the sciences who were a bit busy with the big move last winter. "Other" means disciplines that did not use the common rubrics. "Courses" refers to courses in the catalog as opposed to sections of a particular course. The number of students refers to the number of students who were assessed in a particular way. This is likely a duplicated headcount as classes were often assessed using more than one rubric. Assessments generally include analyses of multiple outcomes.

Reintroducing the Curriculum Committee

(the Coolest Committee on Campus)

Although at times we may feel as if we're disconnected from other faculty and other disciplines at College of Marin, we are in fact part of a larger community, an institution of higher education whose whole is greater than the sum of its parts. Some of the most productive and engaging conversations faculty can have are in response to the broader questions that affect us all throughout the college: What are our goals for educating a diverse student body? How do we help students develop the skills and strategies they need to succeed academically, professionally, and experientially? How do we respond to the challenges and opportunities facing our community college now and into the future? And perhaps most pragmatically, how do we develop our curriculum to achieve these goals and meet our challenges?

The Curriculum Committee's Importance

As faculty, we control our college's curriculum, and our college's Curriculum Committee plays an important role in helping faculty develop and maintain it. As a subcommittee of the Academic Senate, the Curriculum Committee seeks representation from every discipline on campus in addition to non-voting staff from the Office of Instructional Management. This diverse group works together, sharing perspectives, experiences, and expertise in order to fulfill its core mission: the development and maintenance of high quality curriculum throughout all courses, certificates, and degrees at CoM. The committee works hard to help support faculty in updating course outlines to ensure currency, in addressing shifting state and federal requirements, and in developing curriculum to help students achieve their goals.

The Course Outline of Record

The committee's work mainly focuses on the college's course outlines of record, which are the primary vehicles for course planning and form the basis for relations among our students, our faculty, our college, and the California Community College system. Just as each faculty member develops a syllabus that describes course content, deadlines, textbooks, outcomes, and so on, faculty must also develop a course outline that describes how all sections of a given course will be taught. Just as a syllabus serves as an agreement between an instructor and a student, a Course Outline of Record serves as an agreement that guarantees quality instruction among the college and various audiences, including the Chancellor's Office, transfer institutions like UC and CSU, certification boards, accreditation bodies, students, and the general public. And just as we instructors must update our course syllabi to reflect changes in content, dates, and so on, we must also regularly update our course outlines to maintain our curriculum's currency and rigor. The Curriculum Committee supports and facilitates this ongoing work.

Student Success Initiative

The committee essentially takes on two tasks when it meets: we engage in thoughtful philosophical discussions of pedagogy and current issues that affect curriculum, and we perform technical review of course outlines, certificates, and degrees. For example, a meeting may start off with a broad discussion of the potential long-term effects of the Student Success on community college offerings, or how CoM determines and updates its own general education requirements, or how recently updated rules governing prerequisites allows instructors

Reintroducing the Curriculum Committee (the Coolest Committee on Campus)

to implement them more readily. After such discussions, we review course outlines from a range of disciplines to help ensure that their details reflect the high quality of instruction we seek to provide at CoM.

Why We Need All Disciplines Represented

In order for our work to be effective, however, we need a wide range of voices and perspectives. Our goal is to have representation from every discipline on campus, and unfortunately we are short of that. If you are interested in contributing your voice and representing your department, please contact your department chair or Dave King (david.king@marin.edu). It's likely that we could use your support and expertise.

Special Meeting September 12th

You are also invited to a **special meeting session on September 12th, from 2:15pm to 3:15pm in SMN 224**. Intended for anyone revising current curriculum or creating new courses, this meeting will walk through the basics of the course outline of record and its significance to our college and the California Community College system. If you are interested in learning more about the different

aspects of course outlines, like the difference between the perennially popular student learning outcome and course objective or which areas of course outlines are central for articulation to UC and CSU, we invite you to attend our meeting on September 12th.

Even if you are unable to make the meeting or join the coolest committee on campus, at some point you will likely find yourself interacting with us. A list of current committee members and contact information is available on the committee's website, which is accessible from the "Faculty & Staff" tab on the main CoM website. These committee members are profoundly knowledgeable and extremely supportive of all curricular efforts on campus, whether you are updating your course outlines or are just curious about how the process works. On our website, you can also access our meeting minutes and agendas, course outline information, and the online template used for modifying course outlines. We look forward to working with you to help discuss, maintain, and develop effective curriculum for our faculty, our college, and most importantly our students.

-Dave King, Curriculum Committee Chair

COMMITTEES IN SEARCH OF MEMBERS

Please contact sara.mckinnon@marin.edu if you are interested.

Planning and Resource Allocation Committee (PRAC)

PRAC meets 2:00-3:30 p.m. the 2nd and 4th Tuesday of the month IN FALL AND EVERY TUESDAY IN SPRING; ALSO MEETS AS NEEDED IN SUMMER.

Educational Planning Committee (EPC)

EPC MEETS THE THIRD MONDAY OF THE MONTH IN FALL AND THE FIRST AND THIRD MONDAY IN SPRING

TECHNOLOGY PLANNING COMMITTEE (TPC)

TPC meets 2:00-3:30 p.m. the second and fourth Thursday of the month when classes are in session

COURSE OUTLINES IN NEED OF REVISION THIS YEAR

There are currently 176 courses coming out of date this year that need to be revised. Revisions should go fairly quickly since all outlines are now in the database. Updaters primarily need to check the textbook publishing dates (at least one should be current as your outlines must last for the next 5 years). Work with your discipline colleagues to check content, SLOs, critical thinking, sample assignments, etc. If you have materials fees, make sure they cover your costs. And if you have pre-requisites, please review them to make sure they are current and relevant. Below is a list of courses to be updated this year:

ACRT 167, 169, 176, 177, 178, 273, 274, 279	ESL 84AV, 72, 84AV, 87A,
ANTH 204, 215	ETST 121, 125, 242
ARCH 100, 100DE, 101, 101DE, 102, 102DE, 107, 110, 127, 130 131 140, 141	GEOG 102, 116,
ART 128, 138, 190, 191, 193, 290	GEOL 127A
AUTO 110, 111, 112, 113, 114, 116, 118, 228, 229, 232, 233, 235, 242, 275, 277, 283	HED 116, 216A
BIOL 110L, 160, 165L, 169A, 169B, 270	HIST 100, 101, 102, 103, 117, 118, 206, 211, 215, 216, 238
CHIN 112	JPNS 108, 112
CIS 200	MATH 95G
COUR 165, 166, 167, 169A, 169B, 169D, 170, 282A, 282B	MMST 163, 210
DENT 100, 101, 101L, 172, 174, 176 176L, 180, 180L, 182, 182L, 184, 184L, 186, 186L, 187, 190, 190L, 192AL	NE 220A/B
DRAM 237	PE 70A, 71A, 72A, 74A, 75
ECE 101, 261, 281,	POLS 101, 101DE, 102, 104, 125, 211, 215
ECON 125, 215	SPAN 228A 125
ELND 120A, 120B, 160, 201, 202,	SSC 115, 125
ENGG 220L	STSK 50, 53, 54, 56, 70, 76, 77, 78,
ENGL 10, 11, 12, 13, 14, 15, 16, 17, 18, 94, 98A, 98B, 98DE, 117	WE 299 DL, 298 DL



IN MEMORIAM
A PROUD DOORWAY TO EDUCATION
BUILT 14 YEARS AFTER COLLEGE OPENED IN 1927
MJC - MARIN JUNIOR COLLEGE
1941
COLLEGE OF MARIN - 86 YEARS OLD
THE ARCADE BUILDING - 72 YEARS OLD

COM Faculty Governance Committee Members 2013 - 2014

as of August 2013

College Council (Three Senate Officers)

- Sara McKinnon
- Becky Brown
- Patricia Seery

Planning and Resource Allocation Committee (PRAC):

Sara McKinnon/Cari Torres – Co-Chairs

- Michele Martinisi
- Yolanda Bellisimo
- Gina Cullen
- Kathleen Smyth
- Vacant
- Vacant
- Vacant

EDUCATION PLANNING COMMITTEE (7 Faculty)

- Peggy Dodge – Chair
- Cara Kreit
- Sara McKinnon
- Karen Robinson
- Steve Newton
- Susan Rahman
- Vacant

FACILITIES PLANNING COMMITTEE (2)

- Fernando Aguedelo-Silva
- Erik Dunmire - Co-Chair

PROFESSIONAL DEVELOPMENT COMMITTEE (2)

- Anne Gearhart
- Cheo Massion

STUDENT ACCESS AND SUCCESS (2)

Two faculty members sit on this committee

- Meg Pasquel
- Luz Moreno

INSTRUCTIONAL EQUIPMENT COMMITTEE (5)

- Rebecca Beal
- Arthur Lutz
- Paul DaSilva
- Ron Krempetz
- Vacant

GOVERNANCE REVIEW COMMITTEE (2)

- Wendy Walsh
- Christine Li

TECHNOLOGY COMMITTEE (7)

- John Erdmann
- Sara McKinnon
- Steve Newton
- Kofi Opong Mensah
- Ross Goodwin
- Vacant
- Vacant

SLO Facilitators:

Arts and Humanities/CTE:

- Yolanda Bellisimo

Math, Sciences, PE, Health Science:

- Vacant

Program Review Facilitator:

- Sara McKinnon

Curriculum Committee

Dave King - Chair

Kristi Kuhn, Lisa Morse, Sara McKinnon, Becky Brown, A.Joe Ritchie, Rinetta Early, Sheila Whitescarver, Mia Chia, Caterina Labriola, Rebecca Beal, and Mary Pieper-Warren

General Education Committee

Dave King, A.Joe Ritchie, Susan Rahman, Karen Robinson, Kathleen Smyth and Meg Pasquel

Academic Standards:

- Rinetta Early, Chair
- Toni Yoshioka
- Laurie Ordin

Equivalency Committee

- Yolanda Bellisimo
- Meg Pasquel

SLOAC Committee

Yolanda Bellisimo, Chair
Beth Patel, Anne Gearhart,
Fernando Agudelo-Silva,
Trina Miller, Robert Ovetz,
Jessica Park, Cara Kreit,
John Erdmann, Steve Newton,
and Blaze Woodlief

Distance Education Committee

Kathleen Smyth - Chair
Alisa Klinger, Sandy Boyd, John Erdmann

Academic Senate - 2013-2014

Full time Members:

- Sara McKinnon, President
- Blaze Woodlief, Vice President
- Becky Brown, Secretary
- Rebecca Beal
- Rinetta Early
- John Erdmann
- Arthur Lutz
- Meg Pasquel
- Karen Robinson
- John Sutherland
- Vacant

Part-Time Credit

- Vacant
- Jeff Cady
- Andrea Wang

Noncredit

- Patricia Seery, Treasurer

The Academic Senate meets every Thursday from 12:45 to 2 pm in SS A&B.

<http://www.marin.edu/senate/index.html>