

COLLEGE OF MARIN
ACADEMIC SENATE MEETING MINUTES

October 8, 2020

12:45 – 2:00 pm via Zoom Meeting

Senators Present: Meg Pasquel, Karen Robinson, Peggy Dodge, Patricia Seery, Jeff Cady, Patricia France, Kristin Perrone, Dave King, Paul Cheney, Maria Coulson, Kevin Muller, Kofi Opong-Mensah

Senators Absent: Shawn Purcell, Joe Mueller

Guests: Rinetta Early, Emily Fox

CALL TO ORDER: 12:45 PM – Zoom Meeting

- I. Approval and Adoption of the Agenda – **ADOPTED (Robinson/Perrone) by all Senators present**
- II. Reading and Approval of the Minutes of September 24, 2020 - **APPROVED with corrections (Robinson/Muller) by all Senators present with Muller and Opong-Mensah abstaining**
- III. Public Requests to Address the Senate on Non-Agenda Items - **NONE**
- IV. Officers' Reports
 - a. President (Meg Pasquel): President Pasquel noted that AP7120 passed the AS on 10/1/2020 and Senator Opong-Mensah, who was not at the meeting to vote, wanted it entered into the record that he would have abstained from the vote for reasons outlined in previous discussions. President Pasquel reported on the October 5 AS hosted COMMunity Hour discussion. Issues that faculty have with Proctorio were a focus of the discussion. VP Coulson will report more on Proctorio. The AS will host a meeting regarding Proctorio issues on October 16 for all interested parties. President Pasquel will work with ASCOM to develop information for students regarding Proctorio. President Pasquel reminded Senators that COM midterm accreditation report is due soon and some Senators may be contacted as part of the process. President Pasquel reported that the Chancellor's Office is requiring that credit for prior learning needs to be included in AP/BP at community colleges. New wording to comply is under development for AP4235 and will come to the Senate soon.
 - b. Vice President (Maria Coulson): VP Coulson reported that a "Bring your lunch and learn about Proctorio" session will be held on Friday, October 16. VP Coulson has put together a video explaining how she uses Proctorio that will be distributed to faculty prior to that meeting. A second meeting SAS specific meeting for STEM department chair is being planned for after first general meeting.
 - c. Treasurer (Patricia Seery): Treasurer Seery presented the most recent AS financial report. She noted that there are costs coming related to President and VP participation in the Statewide Academic Senate Plenary Session. Reports presented by Treasurer Seery will be posted on the AS website along with the minutes from this meeting.
- V. Committee Reports
 - a. Curriculum: **NONE**
 - b. Academic Standards (Rinetta Early): Chair Early reported that AP4235, including revision for credit for prior learning, has to go to the Board of Trustees before the end of the year. Chair Early, President Pasquel, and Assistant VP of Instruction, Cari Torres-Benavides will meet to begin the revision process for AP4235. Chair Early noted that credit for prior learning gets attached to a specific course and would transfer just as that course would. AS review of the AP governing grade change is being postponed until after AP4235 is complete.

- c. Other Senate Subcommittee and Governance Committee Reports – **NONE**
- d. UPM - **NONE**

VI. Consent Agenda - **NONE**

VII. Invited Guests: **NONE**

VIII. Action Items: **NONE**

IX. Discussion

President Pasquel began discussion with notice to the AS of items for future discussion agendas. The AS needs a policy governing substitution of Senators and governance committee members when leaves or schedule changes interfere with the ability of seated members to participate in scheduled meetings. Questions have come up regarding authority of Senate President to act without full Senate approval. President Pasquel urged Senators to review the AS Constitution and By-Laws for description of President duties and clarified that when the AS President expresses opinions at meetings, s/he always makes it clear when s/he is speaking as an individual and when she is representing the AS. President Pasquel also noted that the Statewide Academic Senate Plenary Resolutions will be distributed and added as a discussion item for the October 15 AS meeting.

a. Response to COVID Emergency – Proctorio

It was mentioned that it has been hard to get specific information related to how many students actually come to campus for classes. Most studio art classes are meeting on campus as are some labs and PE classes. Although there were issues with faculty in some disciplines and the COVID precautions for on-campus classes, the Art Department did not have problems organizing themselves in getting set for the Fall semester. President Pasquel reported that a new Coronavirus Planning Committee has been established and included the AS and UPM presidents. President Pasquel also informed the AS the COMMunity Hour slots are booked up for the rest of this semester. She is reserving time for AS sponsored COMMunity Hour events in the Spring semester. Faculty have been urged to do a midterm, formative assessment of classes with their students as is required under Distance Education guidelines. Discussion of time requirements for faculty with online teaching ensued and it was acknowledged that some things that faculty typically do in a regular semester can't get done with the new time pressures. Concerns about long-term faculty burnout were raised, including the concern that burnout could lead to faculty working just to minimal contract standards.

b. Institutional and systemic racism at COM: President Pasquel noted the recent Rice Award given to COM and congratulated all who worked so hard to put the award application together. Data underlying the application was put together by Sr. Research and Evaluation Specialist, Holley Shafer, and is available for review on request.

c. AP Scores: **DEFERRED**

X. New Business - **NONE**

XI. Adjournment: 2:08 pm