

**COLLEGE OF MARIN ACADEMIC SENATE**  
**MEETING MINUTES**  
**September 23, 2021**  
12:45 – 2:00 pm via Zoom

**Senators Present:** Maria Coulson, Peggy Dodge, Kristin Perrone, Caitlin Rolston, Kyle Beattie, David King, Patricia Seery, Kevin Muller, Cara Kreit, Jessica Park, Patty France, Kofi Opong-Mensah

**Senators Absent:** Meg Pasquel

**Guests: NONE**

**CALL TO ORDER: 12:45 PM – Zoom Meeting**

- I. Approval and Adoption of the Agenda – **APPROVED (King/Kreit) as amended deleting the Landscape Master Plan Presentation and adding a proposed new BP related to single use plastics by all Senators present**
- II. Reading and Approval of the Minutes of September 16, 2021 – **APPROVED (King/Park) by Senators Dodge, Perrone, Rolston, Beattie, King, Kreit, and France in favor and Senators Coulson, Seery, Muller, and Opong-Mensah abstaining.**
- III. Public Requests to Address the Senate on Non-Agenda Items - **NONE**
- IV. Officers' Reports
  - a) President (Meg Pasquel) – President Pasquel was absent. Her report was included in the presentation by VP Coulson
  - b) Vice President (Maria Coulson) – VP Coulson told Senators about the Puente Community of Practice Flex activity next week and urged all to attend if possible and to spread the word to colleagues. VP Coulson reported that the Distance Education Committee (DEC) met and reviewed their charge. DEC will report to the AS at a later date. VP Coulson reported on a meeting that included VP Coulson, Senator Perrone, Dean of Enrollment Management Jon Horinek, and Director of Student Accessibility Services Stormy Miller Sabia regarding the Senate request for an in person testing option in classes where testing is done online using Proctorio. VP Coulson updated Senators on testing center changes. COM Testing Center workload was reduced by 98% after implementation of AB705 regulations. Testing Center personnel have been largely redeployed to other positions. VP Coulson noted that there still are some placement testing needs and a need for an in-person option for test taking. Dean Horinek and Director Sabia indicated that there is not capacity or personnel to offer in person testing at this time. The behavior driving the need for in person options to replace Proctorio seems to be onerous choices on Proctorio settings. made by faculty. The suggestion was made that faculty could make individual arrangements through OIM to get a space on campus for occasional in person testing.
- V. Committee Reports
  - a) Curriculum: **NO REPORT**
  - b) Academic Standards – **NO REPORT**
  - c) Other Senate Subcommittee and Governance Committee Reports
    - a. Education Planning Committee (EPC) - Co-Chair and Academic Senator Cara Kreit gave a brief overview of the EPC work. EPC is charged with an annual review of the COM Strategic Plan progress. Champions from each area of the strategic plan give presentations to the EPC and the EPC evaluates progress on strategic plan objectives and give an annual report to the COM Board on overall progress. Those reports are available to any interested individuals. EPC also makes recommendations to the COM task force that is charged with writing the next strategic plan. Senator Kreit noted that Director of Institutional Effectiveness Holley Shafer co-chairs the EPC with her.
    - b. PRAC – VP Coulson reported met and had a presentation of the Landscape Master plan. She noted that presentation is scheduled to be made directly to the AS as well.
- VI. Invited Guests: **NONE**

VII. Consent Agenda – **NO ITEMS**

VIII. Action Items – **NO ITEMS**

IX. Discussion

- a) AP 4250 – Probation (Nomenclature) – The change being suggested by the AS is to replace the term “probation” throughout the AP. Senator Perrone reported on terms she had found when researching terms used at other CA colleges. **Motion (Muller/Perrone) to replace “Probation” with “Academic Restoration” in AP 4250 moves this to Action agenda next meeting.**
- b) A proposed new Board Policy (BP) regarding limiting and eliminating single use plastics on campus was brought to the AS for review and discussion. The proposed BP aligns with the sustainability values in the COM Mission Statement and the AS supports that value. Senate discussion indicated a need for greater clarity in the BP on specifically where the prohibition applies. It is unclear if the policy applies to all things the college buys or things sold on campus. There does not appear to be a distinction between direct purposes made by the college for school sponsored events and contracted vendors who sell on campus. The question of whether this policy would prohibit provision of water bottles at COM events, meetings, and student activities. Concerns were expressed about possible additional costs for students that could come from this policy. The AS would like to see more clarity and get answers to questions raised before voting to approve the new BP.

X. New Business:

During the AS meeting on September 16, Facilities Committee member Jeff Cady shared a link to a draft floorplan for the new LRC. Senators reported that faculty were asking how individual faculty voices regarding the floorplan and other elements of the proposed new building will get into the plans. Senator Muller reported that a meeting was held during COMMunity hour on Wednesday. Senator Muller will attend the next meeting about the building though no date has been set and will report back to the AS on how faculty can give feedback on the building, classroom design, and other elements. The timetable for construction is in 2025 so there should be adequate time for faculty voices to be heard.

XI. Adjournment: 1:32 pm

For questions or information concerning the Academic Senate Minutes, please contact: Peggy Dodge, AS Secretary:

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