

COLLEGE OF MARIN ACADEMIC SENATE MEETING MINUTES

October 7, 2021

12:45 – 2:00 pm via Zoom

Senators Present: Maria Coulson, Peggy Dodge, Meg Pasquel, Kristin Perrone, Caitlin Rolston, Kyle Beattie, David King, Patricia Seery, Cara Kreit, Jessica Park, Patty France

Senators Absent: Kevin Muller, Kofi Opong-Mensah

Guests: Jeff Cady, Gina Cullen

- I. Approval and Adoption of the Agenda – **ADOPTED (Coulson/Perrone) by all Senators present**
- II. Reading and Approval of the Minutes of September 9, 2021 – **APPROVED (Seery/Perrone) by all Senators present**
- III. Public Requests to Address the Senate on Non-Agenda Items - **NONE**
- IV. Officers' Reports
 - a) President (Meg Pasquel) – President Pasquel updated Senators that VP Coulson and Senator Perrone are working with Stormy Miller Sabia, Director of Student Accessibility Services, to set up in-person testing as an alternative option to Proctorio testing. There are limitation to the days, hours, and frequency of in-person testing opportunities but it is a move in the right direction to address Proctorio concerns. President Pasquel shared information regarding the dropping of students in registered in hybrid classes for this semester who have not submitted COVID vaccination verification on September 20. President Pasquel urged Senators to disseminate the message, with clarity, to all constituents.
 - b) Vice President (Maria Coulson) – VP Coulson reported that the Distance Education Committee (DEC) met and discussed how to move forward from the COVID emergency DE situation. One idea is to leave Emergency DE Addendum in all course outlines of record in Elumen for now and recommend putting a new field in Elumen for a separate addendum for traditional online asynchronous approval. VP Coulson also reported that DEC had a discussion about how DE might morph into the future, with consideration of online synchronous and high-flex instructional delivery options. President Pasquel added that high-flex is not a delivery mode currently in existence and that the person-power to take it on as well as concerns about accessibility concern DEC. VP Coulson also reported that DEC is considering how to certify online LTI tools for integration in Canvas. A process is needed to vet and approve online LTI tools. Currently individuals propose inclusion of LTI tools to Instructional Designer Stacey Lince. An institutional process needs to be developed and adopted to get Instructional Designer Lince out of the position of being solely responsible for approving or not approving proposed LTI tools.
- V. Committee Reports
 - a) Curriculum (AS President Meg Pasquel and Curriculum Committee (CC) Chair Gina Cullen) – The CC subcommittee on restructuring the CC met on Monday. Changes to the CC committee charge and membership included making changes to AP4020 to restructure the CC to change membership to reflect a plan to assure representation by IGETC area with additional representation from CTE, Counseling, and ESL. The CC subcommittee is also considering overall membership size in their discussions. The CC subcommittee also recommends a change to AP4020 that eliminates Classified personnel representative as a voting member since Curriculum is clearly a faculty purview. The CC subcommittee favored appointment rather than election of the CC members and recommended a strategic approach to recruiting individuals with specifically needed expertise and perspective for the CC. It was also reported that processes for presentation and how things move through the CC should be codified. We want to create a culture around the CC indicative of faculty ownership of curriculum. Consideration of compensation for CC members was discussed and advised against. Compensation for CC participation has not been found in other institutions and it is not likely that COM Administration would get on board with the idea. Other committees also work hard and devote a great deal of time in service of COM on those committees and choosing specific committees for compensation would be difficult and perhaps undermine committee service as a faculty obligation. The new Faculty Mentor Program could be a place for recruitment of CC members. It was also reported that as long as the Brown Act allows Zoom meetings the CC will continue to make Zoom participation for members an option where practical.
 - b) Academic Standards – **NO REPORT**
 - c) Other Senate Subcommittee and Governance Committee Reports
 - a. Facilities Planning Committee (Committee Member Jeff Cady): FPC Member Cady reported that the Facilities Planning Committee (FPC) has not met this semester. Regardless of the FPC meeting, much is happening on the facilities front at COM. A grand opening event for the new Jonas Center on the IVC campus was held. The Miwok Center on the IVC campus will open soon. A presentation on the latest

design considerations for the new LRC will take place Monday. Slides are available on the Measure B website depicting the latest design plans. FPC Member Cady also reported that the timeline for design development goes only one more month so major decisions will be made in that time. User groups are being interviewed in small groups about their specific area needs, but FPC Member Cady indicated that few faculty have been invited as a user group. All faculty will be users of the new LRC, but no broad faculty input is part of the process. President Pasquel indicated that she has seated faculty on a Classroom Design Subcommittee. Criteria for appointment to the Classroom Design Subcommittee included being technology savvy faculty and using media extensively in their teaching. FPC Member Cady encouraged all Senators to review the design and slides on the Measure B website and to share the link with others. The design for the new LRC is slated to go to the Board of Trustees for approval by November.

- b. Educational Planning Committee (Senator Cara Kreit, Chair) – The Educational Planning Committee (EPC) met this week. In the interest of moving through today's AS agenda, Chair Kreit will give a committee report next week.

VI. Invited Guests - **NONE**

VII. Consent Agenda – **APPROVED (King/Perrone) by all Senators present**

- a. Technology Planning Committee – Lance Barthelemy

VIII. Action Items - **NONE**

IX. Discussion

- a) AP 6520 – Security for District Property (Senator Dodge) – President Pasquel updated current Senators on the development of an MOU and subsequent revision of AP6520 to include a section on video surveillance in 2016. Senator Dodge then presented information and evidence to the AS regarding the placement of Closed-Circuit TV (CCTC) equipment on the COM Child Study Center (CSC) building during summer 2021. The CCTC equipment was installed on the building without consultation or informing the building users, including CSC Program Director Corinna Calica. Faculty who work in the building questioned Program Director Calica about the CCTC equipment when it was noticed and she went through appropriate channels to inquire about the equipment. Program Director Calica was informed by Chief Marowzick that multiple parking lot cameras were installed for security on both campuses, including one for the CSC parking lot. Chief Marowzick also indicated that certain crimes could be investigated at CSC, for example should a parent in a custody dispute take a child unauthorized, or worse, using the CCTV equipment. Senator Dodge shared photographs of the parking lot and the location of the CCTV equipment on the CSC. She noted the easy visibility of the small CSC parking lot from Magnolia Avenue and the impact of the placement of the CCTV equipment over the front entrance to the CSC. The CCTV equipment is placed in such a way as to record the coming and going of faculty and staff with offices in the building, families and children who attend the CSC, and students attending class in CSC120. Senator Dodge made the case that the placement of the CCTV equipment as explained by Chief Marowzick violated AP6520. Specific sections of AP6520 that are violated include “The CCTV system is not designed or intended to protect individuals from being victims of violent or property crimes, or to detect other potentially illegal or undesirable activities which may occur” and “The CCTV system shall not be represented at any time as enhancing or ensuring the personal safety of any individual under any circumstances.” The lack of communication to building users and managers was also a concern reported by Senator Dodge. Senators agreed that this issue should be considered by the Task Force currently being convened to look at the role of policing within COM. Senators also agreed that the goal is to get immediate action to disable the CCTV at the CSC unless and until a reasonable explanation that conforms to the requirements of AP6520 is presented. It was also noted that campus security, including implementation of surveillance equipment, should be part of overall strategic planning for the next plan. Senator Dodge also shared a photo of another security system installed in the CSC over the summer, again without consultation or notification of the building occupants. VP Coulson was familiar with the Alertus equipment installed and said related to a central alert system on campus and not related to the CCTV equipment. Alertus is especially useful in reporting and sharing information of campus breaches such as an active shooter. Alertus seems to serve a useful function if used properly by building occupants. Senators expressed concerns that the lack of building user notification of the Alertus installation and no training in how it should be used rendered the system useless for its intended purpose.

- b) Curriculum – AP 4020 - **DEFERRED**

X. New Business - **NONE**

XI. Adjournment: 2:00 pm