

COLLEGE OF MARIN ACADEMIC SENATE
MEETING MINUTES
October 14, 2021
12:45 – 2:00 pm via Zoom

Senators Present: Maria Coulson, Peggy Dodge, Meg Pasquel, Kristin Perrone, Kyle Beattie, David King, Patricia Seery, Kevin Muller, Cara Kreit, Jessica Park, Patty France

Senators Absent: Kofi Opong-Mensah, Caitlin Rolston

Guests: None

CALL TO ORDER: 12:45 PM – Zoom Meeting

- I. Approval and Adoption of the Agenda – **ADOPTED (Perrone/King) with correction of meeting date by all Senators present**
- II. Reading and Approval of the Minutes of September 30 – **APPROVED (Coulson/Perrone) by all Senators present**
Reading and Approval of the Minutes of October 7 – **APPROVED (Kreit/Beattie) by all Senators present with Senators Dodge and Coulson abstaining**
- III. Public Requests to Address the Senate on Non-Agenda Items
UPM President Patrick Kelly addressed the Senate regarding UPM communication to the District regarding the surveillance camera issue. President Kelly read a letter that UPM sent to Greg Nelson today. The letter points out timelines in the UPM contract, Article 17 that relate to placement of surveillance cameras on campus and the district's violation of the timelines specified in the contract. President Kelly reported the district violated Article 17 provisions for prior notice to UPM about specific camera placement. UPM is demanding that the district agree to waiving the timeline for UPM response so that discussions about the issue can take place. President Kelly will provide a copy of the letter he read to the AS for our records.
- IV. Officers' Reports
 - a) President (Meg Pasquel) – President Pasquel informed the AS that College Council Mia Robertshaw is now on maternity leave. President Pasquel also noted that Midterm grades are due next week and urged Senators to post midterm grades and to encourage other faculty to do the same. President Pasquel reported on last week's College Council meeting. The architects for the new LRC made a presentation to College Council that was not the same as the presentation made to the AS. The last presentation to the AS by the architects regarding the LRC was in February 2021. Changes have been made to the draft presented to the AS. President Pasquel objected that the architect presentation was not ready to go to the COM Board because it has not one through the governance system. It was agreed that the presentation to the Board would go forward with the caveat that the presentation would be preceded with a public acknowledgement that it had not gone through the governance process and the AS was bypassed. President Pasquel's Academic Senate report to the Board at the November meeting will directly convey to the Board concerns that faculty have discussed during considerations of plans for the new LRC. Concerns include those expressed by Senator Muller who attended a meeting of a classroom planning group. That group got a presentation focused on the layout of individual classrooms, not the project as a whole. Senator Muller noted that the presentation included fixed seating in rows with fixed lecture space in the front of the room and questioned if that layout reflects current pedagogical practices. The classroom planning group did give feedback but did not get to see the specific ways in which classrooms would be darkened. The presentation depicted some classrooms with windows on all sides and darkening those rooms would be key to their effectiveness for instruction. The classroom planning group did not believe that the meeting they had was the end of the discussion and concerns were expressed that the designs went to the board with no further discussion. President Pasquel also reported that a group of Senators and UPM representatives have met to discuss class maximum recommendations and they will be coming to the Chairs/Coordinators meeting soon. Chairs/Coordinators will be informed of the importance of consulting discipline faculty for input on class enrollment caps. President Pasquel also reported on discussions in the COVID Oversight Committee. Concerns were expressed about the vaccination information distribution, particularly about the Spanish translation of the material and perceived lack of consideration of the reading level of those getting that translated information. Faculty have expressed concern about air filtering in classrooms as they prepare to return to in-person instruction in the Spring. The COVID Oversight Committee will ensure that

air filtering information by classroom will be gathered and distributed. COM will maintain a mask mandate for indoor classes and activities regardless of whether the CDC recommendations change. President Pasquel is working on a letter to faculty regarding Spring semester safety on campus that will be sent out by Dr. Coon. President Pasquel also noted that the option for Brown Act regulated meetings to meet via Zoom has been extended for a period of time.

b) Vice President – **NO REPORT**

V. Committee Reports

a) Curriculum: **NO REPORT** - President Pasquel reported that suggested revisions to AP4020 regarding Curriculum Committee composition will be presented to the AS next week.

b) Academic Standards: **NO REPORT** – Committee Chair Rinetta Early has been waiting on AP/BP revision information before convening the Academic Standards Committee. President Pasquel reported that there had been a miscommunication regarding AP/BPs that needed to go through Academic Standards before coming to the AS. She is meeting with Micol Benet to clarify the AP/BP review system and to get relevant AP/BP to Academic Standards Committee as soon as possible.

c) Other Senate Subcommittee and Governance Committee Reports

a. Sabbatical Leave Committee (Dave King) – Senator King reported that the committee met, reviewed relevant contract provisions, and established a timeline for work this semester. President Pasquel recommended that the AS arrange for a sabbatical flex presentation as a means of disseminating work done during sabbaticals.

b. Distance Education Committee (DEC) – VP and DEC member Maria Coulson reported that DEC talked about revising the DE Addendum in Elumen and how to build it out.

c. Education Planning Committee (EPC) – EPC Co-Chair and Senator Cara Kreit reported that the EPC heard updates from Student Access and Success Champions regarding progress on current strategic plan objectives and recommendations regarding what should go on to the next strategic plan. Co-Chair Kreit also noted that certain parts of Program Reviews will be routed through the EPC. She also informed the AS that the final Visioning for Post COVID at COM meeting will be during COMmunity Hour on Monday, October 18.

VI. Invited Guests: **NONE**

VII. Consent Agenda – **NO ITEMS**

VIII. Action Items

a) AP 5010 – Admissions: **APPROVED (Muller/Park) by all Senators present**

b) AP 5017 – Responding to Inquiries of Immigration Status: **APPROVED (Perrone/Park) by all Senators present**

IX. Discussion

a) BP 5010 – AS discussion noted need for non-binary pronouns to replace binary pronouns in the BP. Questions needing clarification included accuracy of reference to Intensive English program and clarification regarding considerations for students with no documentation of high school completion or GED. A concern was expressed about the wording regarding high school student enrollment in any class approved by a designee of the high school. At one point there was a discipline specific list of courses approved for concurrent enrollment of high school students. The question of when and how was discipline recommendation was eliminated in the process was raised.

b) AP 4023 – Course Approval – **Motion to approve AP4023 (Dodge/King) moves AP4023 to Action Item for next meeting**

c) AP 4260 – Prereqs, Coreqs & Advisories – Concerns regarding courses that have limitations on enrollment due to safety or regulations related to specific disciplines were raised. Senators Dodge and Perrone will collaborate to recommend wording that addresses those issue to put into AP4260.

d) AP 4250 – Academic Probation, Dismissal and Readmission – Changing the term “Academic Probation” to “Academic Restoration” was recommended against by COM College Counsel Mia Robertshaw. Counsel Robertshaw’s reservations can be addressed if a specific definition for “Academic Restoration” is included in the AP that matches the definition of “academic probation” in Ed Code.