

COLLEGE OF MARIN ACADEMIC SENATE

MEETING MINUTES

MARCH 10, 2022

12:45-2:00 PM IN AC 303 AND VIA ZOOM

Senators Present: Maria Coulson, Meg Pasquel, Caitlin Rolston, Kevin Muller, Dave King, Kristin Perrone, Cara Kreit, Patricia Seery, Kyle Beattie, Patricia France, Erick Muñoz

Senators Absent: None

Guests: Tonya Hersch, Gina Cullen, Rinetta Early

- I. **Approval and Adoption of Agenda** — AMENDED and ADOPTED (Seery/Coulson) by all Senators present.
- II. **Reading and Approval of Minutes of March 3, 2022** — APPROVED (Perrone/Kreit) by all Senators Present. Senators Coulson and Muñoz abstained.
- III. **Public Requests to Address the Senate on Non-Agenda Items** — NONE.
- IV. **Invited Guests: Tonya Hersch and Gina Cullen on Guided Pathways Self-Assessment** — Tonya Hersch and Gina Cullen provided an overview of COM's report on progress with guided pathways. The overall goal of the statewide Guided Pathways initiative is to eliminate barriers and create pathways to student academic success. In this report, COM is assessing what we have done and looking at plans for the future, as well as aligning work with the Educational Master Plan and Strategic Plan. The report includes sections on each of the four pillars of Guided Pathways: (1) clarifying the path, (2) entering the path, (3) staying on the path, and (4) ensuring learning while on the path.
 - a. First Pillar: Clarifying the Path — interest clusters (aka Meta Majors) are now listed on the website, and counselors are working with departments. A Career Coach app/program has been purchased and will be on the website to help students explore the labor market and skill sets related to their major and career goal. Counselors are also working on creating roadmaps, which were sidelined by COVID, and with the math department to create math pathways so that students can choose the right math courses based on their major.
 - b. Second Pillar: Getting on the Path — There is a new Welcome Center on campus and on Marin.edu; counseling has been offering a college success counseling course for ESL; MAPS provides activities like internships and transfer goals; and Student Educational Plans (SEPs) will be created for students who do not already have them.
 - c. Third Pillar: Staying on the Path — Current and future projects include outreach to students on probation and dismissal; a companion course for Chem 114 to be piloted in Fall 2022; work on a student-centered master schedule; search for software for comprehensive student services support; and outreach to undecided majors.
 - d. Fourth Pillar: Ensuring Learning on the Path — COM has hired a FT Work Experience faculty to bridge to career education programs; is using eLumen for SLO tracking and assessment; has implemented a new program review process with facilitators; is aligning professional learning opportunities with the Educational Master Plan and Strategic Plan. Students provide feedback on courses every semester now, and survey feedback has been sought from students regarding their preferred academic modalities.
- V. **Officers Reports**
 - a. **President (Meg Pasquel)** — President Pasquel reported that we can nominate a Golden Bell award recipient. A nomination was recommended. Also, a UDWC call went out for a Master Schedule coordinator. Applicants were from diverse departments, and President Pasquel

requested that the Senate authorize adding one unit to the call to cover both English and Math/STEM. All Senators approved. She also advised that the 4th pillar of Guided Pathways is related to companion courses and the Chancellor's Office wants this to connect to AB705.

- b. **Vice President (Maria Coulson)** — Nothing to report
- c. **Treasurer (Patricia Seery)** — The faculty donations account has \$5337.05 currently. Money given by the college for travel and conferences is at \$5342.04. Dues and memberships are at \$1542.27. Treasurer Seery will inquire into number of retirements for this year for AS gift-giving. She will also resend the previous report to Secretary Rolston to update on the website.

VI. **Committee Reports**

- a. **Academic Standards (Rinetta Early)** — Rinetta Early reported that 9 APs are coming soon. 6 are going to Senate. They are CCLC legal language changes, some related to punctuation, others diversity language. APs for next week:
 - i. 4250 – Probation.
 - ii. 5015 – Residence Determination.
 - iii. 5020 – Nonresident Tuition.
 - iv. 5035 – Withholding of Student Records.
 - v. 5030 – Fees.
 - vi. 5011 – Admissions of High School and Other Young Students.
 - vii. Three other APs will be held back for optional language changes related to the words WILL/SHALL (which means MUST, NOT OPTIONAL). These are:
 - 1. 4020 – Program Curriculum and Course Development.
 - 2. 4106 – Registered Nursing Program (the AP mentions recruitment, but COM doesn't recruit.
 - 3. 5055 – Enrollments Priorities (there are concerns about categories).
- b. **Curriculum (Gina Cullen)** — Gina Cullen reported that curriculum has been working on a proposal for a 1 unit Communications course presented by Patty O'Keeffe as a support course for public speaking for students with anxiety. Questions abounded, and the course proposal has been tabled until further discussions with Communications faculty. The art department has presented substantive changes, all approved, on all their curriculum at once. This is a great model and more departments should follow it; it helps to see trends, aids in the curriculum approval process, and is useful for tech and program review. Curriculum will also be working on substantive reviews and hearing the presentation of a new discipline (CTE – the GGT Transportation Grant). The current members of the curriculum committee have not dealt with the creation of a new discipline, and there is no clear process yet. Because of the nature of the new discipline – an apprenticeship program, which has never existed before at COM – there are many questions. Curriculum will be discussing the new discipline this week and it won't be on the consent agenda for several meetings, or maybe not even until Fall.
- c. **Other Senate Subcommittee and Governance Committee Reports**
 - i. **Tech-quity (Kyle Beattie)** — senator Beattie reported that the conversation continues to center on ESLN. Tonya and Jon Horinek came to talk about Noncredit CCCApply. Students will probably just need more support applying and registering.

VII. **Consent Agenda — Approved (King/Coulson)** by all Senators Present

- a. **Governance Committee Appointments** — None
- b. **Ongoing Emergency/Brown Act** — The College of Marin Academic Senate finds that conditions still exist which restrict our ability to meet in person (ability to social distance, individual health concerns). The Senate will vote weekly to consent that conditions require meetings to continue via Zoom. Advance approval of the consent agenda through March 31, 2022 APPROVED (Coulson/Muller) by all Senators present.

- c. **Guided Pathways Self-Assessment** — Approved the assessment; it will be sent to the Chancellor’s Office (see item IV in these minutes)
- VIII. **Action Items** — None
- IX. **Discussion**
 - a. **AP 4020: Program and Curriculum Development** — This AP involves a substantial change related to membership, which will now be determined by discipline area. A new Articulation Officer will be hired as faculty. Gina Cullen brought forth various questions for the Senate regarding this AP. Senators discussed whether Curriculum needed a seat for the AO and an additional member from Counseling. Senators agreed that since the AO will be a counselor, there is no need for an additional seat for Counseling. Senators also all agreed that the Chair of Curriculum should be appointed by the Academic Senate President, which would be helpful in the case of infighting or disagreements within the committee. Next, the Senate discussed the possibility of a student seat, and determined that student voices could be helpful and there should be space for a student, but it shall be non-voting due to the steep learning curve. There will also be a non-voting staff seat, and deans and department chairs will be invited when relevant curriculum is being discussed, but these are also non-voting seats.
 - b. **Testing Capacity** — The process for testing isn’t clear or communicated to students via the website. Canvas or MyCOM would be a good place to communicate this. Students and faculty need to know the process (with steps) rather than an FAQ. Also, it isn’t clear whether there can be Zoom proctoring or accommodation of night students. President Pasquel will send this feedback to Stormy.
- X. **New Business** — The Senators discussed and chose a nominee, Gina Cullen, to receive a Golden Bell Award.
- XI. **Adjournment:** 2:00 pm
- XII. **Future Business** — AP/BPS, architects for interior color palette and materials, discussion of CTE/new discipline (Transportation — Golden Gate Transit grant).

FOR QUESTIONS OR INFORMATION CONCERNING ACADEMIC SENATE MINUTES, PLEASE CONTACT
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