

COLLEGE OF MARIN ACADEMIC SENATE

MEETING MINUTES

MARCH 17, 2022

12:45-2:00 PM IN AC 303 AND VIA ZOOM

Senators Present: Maria Coulson, Meg Pasquel, Caitlin Rolston, Kevin Muller, Dave King, Kristin Perrone, Cara Kreit, Patricia Seery, Kyle Beattie, Patricia France, Erick Muñoz

Senators Absent: None

Guests: Isidro Farias, Beth Rhodes, Gina Cullen, Imgard Witte (note-taker)

- I. **Approval and Adoption of Agenda** — AMENDED and ADOPTED (Coulson/Perrone) by all Senators present.
- II. **Reading and Approval of Minutes of March 10, 2022** — APPROVED (Seery/Perrone) by all Senators present.
- III. **Public Requests to Address the Senate on Non-Agenda Items** — NONE.
- IV. **Officers Reports**
 - a. **President (Meg Pasquel)** — President Pasquel reported that midterm grades are coming up; faculty should post them because it is helpful for students to know their standing in a course. The bookstore reminded everyone to order books on time, but there is an issue with ordering books through Canvas and eFollet (not all courses are populated yet in Canvas). President Pasquel will email the bookstore about this.
 - b. **Vice President (Maria Coulson)** — Nothing to report.
- V. **Committee Reports**
 - a. **Curriculum** — No report — See discussion item below.
 - b. **Academic Standards** — No report.
 - c. **PRAC** — PRAC met and is reviewing subcommittee charges and preparing to hear presentations from area deans. President Pasquel reminded Senators that faculty should be involved in deans' presentations.
 - d. **Other Senate Subcommittee and Governance Committee Reports**
 - i. **DEC (Maria Coulson)** — No report.
 - ii. **Technology (Caitlin Rolston)** — No report.
 - iii. **Tech-quity (Kyle Beattie)** — the ad-hoc committee continues to work on ESLN.
- VI. **Invited Guests:** Isidro Farias and Beth Rhodes attended to discuss the Facilities Master Plan. Beth Rhodes has placed boards in the Academic Senate looking for input on interior and exterior aesthetics of the new LRC building. The campus community is invited to take a look and provide input on options A or B with a sticker and initials. The boards are safely located in the front lobby (2nd Floor) of the administrative offices side of the Academic Center, which is open to all during business hours. The Academic Senate, Classified Senate, ASCOM, and the Board of Trustees have all been informed of the presence of the boards and their location. Isidro Farias presented the Facilities Master Plan Update. The process of creating a new Facilities Master Plan is beginning. It will take a year. The first presentation to the Board occurred in February. This year will be focused on meeting with all constituent groups — a minimum of 3 meetings. The current plan was presented in 2016, and its implementation completed in 2021. The current activities will establish objectives and priorities for this new Plan, which will hopefully be certified by the Board by January 2023. Mr. Farias defined some important terms to this end: The Facilities Planning Committee will solicit feedback on **goals** (aims), **objectives** (actions toward goals), and **priorities** (ordering and grouping according to area and level of

importance). First, the FPC will identify a **goal** – what a group wants or the desired results; second, the FPC will determine **objectives** along the path toward that goal; and third, the FPC will **prioritize** those objectives by grouping and ranking them based on governance group suggested criteria. Finally, the FPC will return to the Academic Senate with a plan. Currently, there are \$10-12 million left unallocated on the bond. Academic Senators gave the following input regarding goals and priorities:

- i. President Pasquel: Classrooms that can be blacked out for projection (currently AC rooms are too bright for anything, at all times, in spite of “blackout” curtains, which don’t work); build space for new programs and CTE.
- ii. Senator Kreit: Connect to the Educational Master Plan and Master Schedule; connect to IVC plans; EPC recommendations are to focus on including student voice (embed equity lens) and faculty/staff voices for long-term facilities; and also to consider balance of community use of facilities and educational use; environmental sustainability and environmental justice; instructional needs should drive IVC facilities rather than facilities driving what instruction can be offered.
- iii. Senator Perrone: Space for learning communities is needed; shared, multi-use space; concerned about noise level from proximity to tutoring center; IVC and Kentfield should be in agreement with offerings in terms of facilities – especially anatomy, physiology, microbiology.
- iv. Treasurer Seery: Cafeteria access at night and on weekends; space for new learning community (Mi Familia).
- v. Senator King: More computer classrooms for use in-class and accessible Wi-Fi.
- vi. Senator Muller: Attention to regular evaluation of classroom technology and maintenance; conference rooms retrofitted for Zoom meetings; fine arts facilities at IVC (currently rooms cannot be adapted for fine arts).
- vii. Senator Beattie: HyFlex-ready classrooms; water saving.
- viii. Senator Coulson: Windows that open.
- ix. Secretary Rolston: Flexibility and ability to incorporate health and safety concerns for future pandemic-type emergencies; accessibility modifications should be more convenient to users rather than less so.

VII. **Consent Agenda**— APPROVED (Muller/Beattie) by all senators present

a. **Governance Committee Appointments** — None

b. **Ongoing Emergency/Brown Act** — The College of Marin Academic Senate finds that conditions still exist which restrict our ability to meet in person (ability to social distance, individual health concerns). The Senate will vote weekly to consent that conditions require meetings to continue via Zoom. Advance approval of the consent agenda through March 31, 2022 APPROVED (Coulson/Muller) by all Senators present.

c. AP 5020 Non-resident tuition / AP 5035 Withholding student records / AP 5030 Fees/ AP 4250 Probation / AP 5011 Admission of high school students / AP 5015 Residence determination

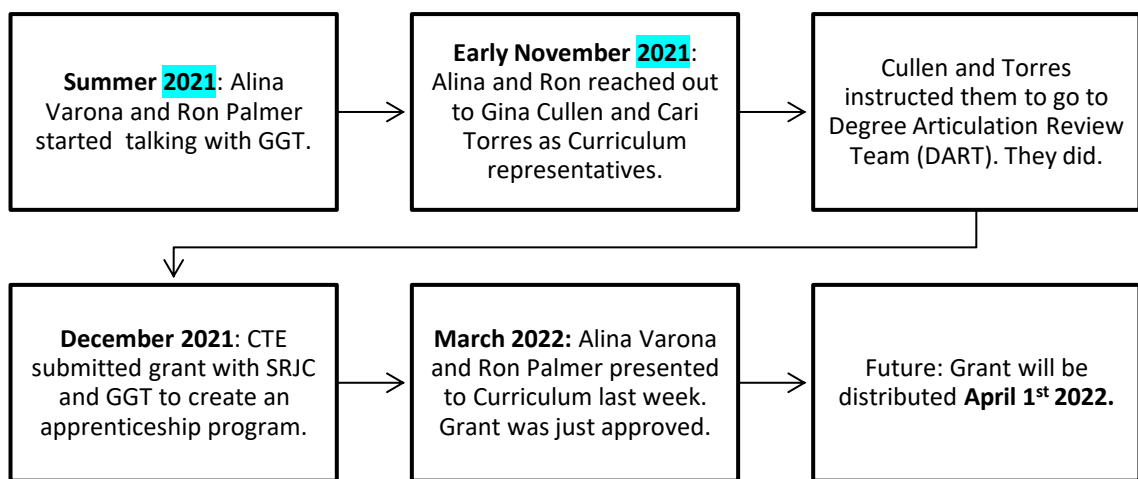
VIII. **Action Items** — None

IX. **Discussion**

a. **Curriculum Processes** — **Gina Cullen**. Last week CTE presented about the GGT grant to Curriculum. If approved, the creation of this new program will involve multiple challenges. First, COM has never done anything like this. It is a true apprenticeship, and thus there are rules and regulations to be followed. The grant also requires the establishment of a new discipline and writing of new curriculum. The biggest issue is the timing. Gina Cullen explained that last week this was presented to Curriculum, and the committee had not yet met again to discuss that presentation or the proposal, but the Academic Senate will hear more from Curriculum and will probably want to make recommendations. She cautioned that the procedure for creating new

curriculum and new programs had not been followed, presentations to Senate and Curriculum were not made in a timely manner, and Academic Senate’s authority over such matters had not been abided by given the transformative and unprecedented nature of the proposal. Further complicating matters, although College of Marin’s own procedure and the rules of participatory governance were not followed, the program does look like it could be beneficial to the community: it is equity-driven, will create jobs and advancement opportunities for diverse populations, including BIPOC and women, and is tied to sustainable union jobs. As Senator King stated, seeing as Senate is the arbiter of the creation of academic programs as per 10+1 guidance, and this grant involves not merely a new discipline, but a whole new educational proposition, President Pasquel will invite Dean Varona and Ron Palmer to present at Academic Senate after Spring Break, on March 31st. Jonathan Eldridge will be invited to listen, as will the rest of the Curriculum Committee, who will in turn have their own subsequent committee discussion later.

i. The timeline thus far:



ii. Problems and questions thus far:

1. Curriculum has been put in an awkward position because the committee would not want to reject an opportunity to collaborate with and benefit the community, but 10+1 policy and Academic Senate oversight were bypassed. It was remiss not to bring the matter before Academic Senate. A presentation should have been made to Curriculum in September 2021 rather than March 2022.
2. Is this a one-time program or will it be ongoing? If it is a one-off and not a sustainable program, AS approval will be more difficult to obtain.
3. College of Marin doesn’t have a process for this kind of program, although Mission College has a model. Creation of a new discipline falls under purview of the Academic Senate (it is a 10+1 matter). The Academic Senate can delegate that to curriculum, but current bylaws are vague on contracts and community collaboration procedures. The only recent precedents at COM for creation of a new discipline were Graphic Design and VOC Construction, but this was years ago and quite different.
4. COM has no faculty in area of expertise. Who will teach it? What are the minimum qualifications? Is UPM aware, and will UPM approve? Bus drivers who teach courses would need equivalency granted because of state-mandated

minimum qualifications. It would be difficult to continue without full time faculty doing the work of creating the discipline and curriculum.

5. The program will offer 15–18-unit certificates consisting of courses that are considered “substandard” units and will not be transferable as they will not be taught by qualified instructors. Is this justified given the college’s goals for student success?
6. Nothing can happen in Fall 2022, but could potentially begin by Fall 2023.

X. **New Business** — none.

XI. **Future Business** — President Pasquel will invite Jonathan Eldridge, Alina Varona, Ron Palmer, and the entire Curriculum Committee for GGT Grant presentation and questions.

XII. **Adjournment:** 2:00 pm

FOR QUESTIONS OR INFORMATION CONCERNING ACADEMIC SENATE MINUTES, PLEASE CONTACT
CAITLIN ROLSTON, ACADEMIC SENATE SECRETARY AT CROLSTON@MARIN.EDU
