

# COLLEGE OF MARIN ACADEMIC SENATE

## MEETING MINUTES

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APRIL 21, 2022

12:45-2:00 PM IN AC 303 AND VIA ZOOM

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**Senators Present:** Meg Pasquel, Caitlin Rolston, Kevin Muller, Dave King, Kristin Perrone, Cara Kreit, Patricia Seery, Kyle Beattie, Patricia France

**Senators Absent:** Maria Coulson

**Guests:** Gina Cullen, Jeff Cady

- I. **Approval and Adoption of Agenda** — AMMENDED and ADOPTED (Perrone/Beattie) by all Senators present.
- II. **Reading and Approval of Minutes of February 3, 2022** — AMMENDED and APPROVED (Kreit/Seery) by all Senators present.
- III. **Curriculum Report —Gina Cullen** — **Gina Cullen reported that Curriculum had** reviewed the Golden Gate Transit Grant presentation again, looked at the Mission College model, and committee members liked the idea of an apprenticeship and believed that it does align with college mission and strategic plan regarding community collaboration. The committee agreed that the GGT grant should have been presented to Curriculum/Senate at its inception, and that the process seems to have been done backwards, but they can separate that from whether it is a good idea not. They would like to set up a clear and transparent process for new programs and disciplines going forward. The AS will send Gina Cullen a proposal of the process for consideration. The committee focused on discussing piloting the GGT program and whether to try it. They acknowledged that there will be issues with minimum qualifications, evaluations, and other faculty issues to do with senate and UPM. They voted to approve the discipline and coaches, but not the timeline. The courses would have to go to the board by June to start next year. Next week Curriculum will hear from the Nursing Department about a potential new Certified Nursing Assistant program, so this is a suitable time to work out the details of the proper process for new programs and disciplines.
- IV. **Public Requests to Address the Senate on Non-Agenda Items** — NONE.
- V. **Officers Reports**
  - a. **President (Meg Pasquel)** — At the most recent board meeting, Alina Varona and Alicia Bright gave their PRAC presentation directly to the Board without consulting or going through PRAC. The proper procedure for this is to present at PRAC, then go through the college President, and then the Board. President Pasquel expressed her disappointment and frustration with this circumnavigation of college processes and participatory governance structures, especially since it is unfair to other areas of the college who were not privileged with this kind of private, pre-emptive access to the Board's approval of monetary asks.
  - b. **Vice President (Maria Coulson)** — Nothing to report
- VI. **Committee Reports**
  - a. **Curriculum** — See above
  - b. **Academic Standards** — No report
  - c. **Other Senate Subcommittee and Governance Committee Reports**
    - i. **Facilities Planning (Jeff Cady)** — Instructor Cady reported that the plan for additional classrooms in the SS (Student Services) building is very vague and rather distant. He said that Isidro had not been specific. Elimination of temporary buildings is also on a backburner, and the Senate may want to investigate that. The next facilities plan is

underway without much input from the Facilities Committee. The Senate may have more influence, but it seems like this is being done by Administration and faculty input will be less important. Various faculty members have expressed their desire for hybrid classrooms, hooks in bathrooms, fixing problems in Fine Arts, and more outdoor covered study space. Any other requests should go to Jeff Cady to present to Isidro.

Administrative Services stated in their monthly report that the new LRC is moving into the final stages of design; the exterior is finalized and interior is being decided. It seems like this is all about money. Instructor Cady also asked whether Blaize Woodlief was still on this committee, and President Pasquel said she would inquire.

- ii. **DEC (Maria Coulson)** — No report.
- iii. **Technology (Caitlin Rolston)** — Secretary Rolston reported that Technology Planning committee had received feedback that the wording regarding online and distance education in the Faculty Tech Survey had been incorrect, and they had been remiss in not consulting with DEC. This is a lesson learned for next time. The survey has already been sent to faculty. The committee had also received a list of 18 proposals for improvement related to technology, equity, and noncredit ESL from the Techquity ad hoc taskforce, and had scheduled an additional meeting to discuss whether or not to approve pushing them forward to PRAC.
- iv. **PRAC (Kristen Perrone)**— Senator Perrone reported that Jon Horinek came to PRAC representing Enrollment Services. ES will implement new financial aid verification software hopefully removing a lot of barriers for students. 40% of qualified students do not ever get financial aid. This will streamline the process and make it easier to obtain aid. ES is also asking for a full time ES Associate 1 for ESL to help with application and registration. Also, Hugo in EOPS is the new Undocumented Students coordinator. Another ask is for 20k for Summer Bridge for student ambassadors. Work study in summer is difficult, so hiring them on college budget would be easier. The new Welcome Center made a 10k operational budget request. Alicia Bright, director of Nursing, requested 21k annually to renew the mannequins service contract. She also asked for 15 units to teach Medical Surgery 1 and 2. There is some confusion over whether the position for sim lab is classified or faculty. Next, Ryan Byrne from Kinesiology requested a FT basketball coach (via PT unit conversion, so no cost); \$2400 for conference fees; 19k for buses; 2k for uniforms; and \$3600 for meals when athletes are traveling. Upcoming presentations to PRAC will come from Carol Hernandez (Math, Science, Nursing), Cari Torres-Benavides , and Sarah Frye (Library).
- v. **SLOAC (Cara Kreit)**: Logan and Cara have been training two new members for the committee: Alex Jones and Paul Cheney. Senator Kreit will be leaving SLOAC in June. Calls will go out for positions soon and ½ unit for a new chair in the Fall.
- vi. **APC (Cara Kreit)** — Senator Kreit reported that the committee is giving early feedback on Strategic Plan drafts. They have seen drafts from all areas except IVC and College Systems. Overall, a lot of the objectives are continuing the work begun in the previous Plan. SAS would like to opt out of FYE rather than opt in. Senate will see that in May. eLumen alerts have gone out and SLOAC will be engaging with the faculty on how to make SLO Assessment more meaningful.
- vii. **Tech-quity (Kyle Beattie)**— Senator Beattie reported that the task force had voted to approve pushing forward 18 initiatives to increase equity. Some seem possible, some seem less so. These have gone to Technology Planning to discuss before making a recommendation to PRAC.

VII. **Invited Guests:** None

- VIII. **Consent Agenda** — Deferred
  - a. **Governance Committee Appointments** — None
  - b. **Ongoing Emergency/Brown Act** — The College of Marin Academic Senate finds that conditions still exist which restrict our ability to meet in person (ability to social distance, individual health concerns). The Senate will vote weekly to consent that conditions require meetings to continue via Zoom. Advance approval of the consent agenda through March 31, 2022 APPROVED (Coulson/Muller) by all Senators present.
- IX. **Action Items** — None
- X. **Discussion**
  - a. **GGT Grant — Gina Cullen** — (see above)
  - b. **Processes —Academic Programs** — Regarding a new CNA program, now is the time to create a process. Creating a program without faculty is a problem, because of minimum qualifications, HR, and PRAC considerations. This proposal is to create a certified nursing assistant program. Our nursing program is great. Currently, because of COVID, they cannot get enough nursing students in clinicals. They want more units for smaller cohorts. We do not have enough nurses to teach what we have. The CNA courses must be taught by a nurse with the minimum qualifications (Master's degree, specialized in medical surgery or other general nursing specialty). We cannot even find people for the current program. Additionally, they want to start in Community Ed. Given these issues, there will need to be APs and BPs, but there should be an MOU first. Meg will send a draft of a plan for a process in a Google doc to Senators to provide input. Her proposal currently asks whether a department has consulted the appropriate people and met certain requirements at each stage of developing a new discipline, instructing them to go back to the drawing board if they have not.
  - c. **Academic Freedom** — deferred
- XI. **New Business** — None
- XII. **Adjournment:** 2:00 pm

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FOR QUESTIONS OR INFORMATION CONCERNING ACADEMIC SENATE MINUTES, PLEASE CONTACT  
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