

# COLLEGE OF MARIN ACADEMIC SENATE

## MEETING MINUTES

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SEPTEMBER 8, 2022

12:45-1:58 PM VIA ZOOM

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**Senators Present:** Kevin Muller, Kristin Perrone, Kyle Beattie, Alex Jones, Maria Coulson, Dave King, Caitlin Rolston, Sung-Ji Schmidt, Patricia Seery

**Senators Absent:** None

**Guests:** None

- I. **Approval and Adoption of Agenda** — AMMENDED and ADOPTED (Kreit/Muller) by all Senators present.
- II. **Reading and Approval of Minutes of September 1, 2022** — APPROVED (Muller/Perrone) by all Senators present.
- III. **Public Requests to Address the Senate on Non-Agenda Items** — NONE.
- IV. **Officers Reports**
  - a. **President (Maria Coulson)** — President Coulson met with Keith Rosenthal from Advancement. President Coulson will sit on the Marin Foundation Board, and learned from Keith more about the Foundation, scholarships, etc. President Coulson met with VP Eldridge and President Coon about the heat in various buildings on campus, recommending more frequent and clearer communication with employees on the status of HVAC systems. She also noted communication on the required security training was neither clear nor timely, leading to unnecessary speculation. She also addressed the situation with staffing the police sergeant position and the need for the administration to address PRAC directly, which will happen next Tuesday.
  - b. **Vice President (Dave King)** — VP King reported on research he has done into the rights and responsibilities of the Academic Senate. In one effective practices paper, he learned that a CA CC may be contracted by employer or organization to offer short term not-for-credit contract education. Local curriculum committee approval may not be required for contract education. Recommended policies and procedures are also included in this document.
- V. **Committee Reports**
  - a. **EPC (Cara Kreit)**— no report.
  - b. **PLC (Cara Kreit)** —Senator Kreit reported that regarding the cyber security training, this is new territory. The PLC will start developing a process for developing ProLearning training online. She is aware of dashboard problems that many people are having, and it will be fixed. It is a statewide problem, not a local one.
- VI. **AP4020**
  - a. **Information** — President Coulson has yet to meet with the Classified Senate president regarding the Classified Senate’s concerns over CC composition. She spoke with Gina Cullen, chair of CC, about a new sentence in the AP requiring that new disciplines be presented to both CC and the AS.
  - b. **Discussion** — Senators discussed the and recommended new language for the AP that mentions presentations must be made “in accordance with the CC’s timeline” (no specifics, no punitive “or else” language).
  - c. **Action** — AP4020 APPROVED (King/Perrone) by roll call. **Ayes:** France, Jones, King, Kreit, Muller, Perrone, Rolston, Schmidt, Seery. **Abstained:** Beattie

- VII. Senate Bylaws and Website** – VP King explained that the Senate bylaws are from 1992, and were last updated in 1995. He presented a document that highlighted typos and information to update. He will bring a new copy next week with the following changes discussed:
- a. President Coulson reiterated that perhaps if the AS meetings were more efficient, the AS wouldn't need to meet so often. Other CCC AS bylaws do not call for weekly meetings. Senators determined that it would be best to leave frequency, time, and location unspecified for maximum flexibility.
  - b. In addition, other CCC AS bylaws do not call for separating discussion and action into separate meetings. There is no legal reason that the AS could not discuss and act upon a resolution at the same meeting. The COM AS will follow standard parliamentary procedure, and will eliminate this requirement.
  - c. The AS will cease strict adherence to a strict agenda format and instead will follow agendas organized by topic, which will change based on need.
  - d. The AS will eliminate the vote by proxy as senators should be present to discuss.
  - e. The AS will update the list of subcommittees and eliminate the Election Committee.
  - f. Electronic or mail ballots can be used.
  - g. Senate and foundation relationship will be revised.
  - h. Executive committee will not serve over Summer; only the President and VP will represent AS over Summer.
  - i. AS will allow referendums with a minimum of 40 people, all of whom must have an active assignment and, in the case of adjuncts, ETUM status.
- VIII. Wrap Up/Future Business** — Gina, Sara and Grace will give a presentation on GE changes. The AS will look into trainings available to use the new heart defibrillators.
- IX. Adjournment:** 1:58 pm

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FOR QUESTIONS OR INFORMATION CONCERNING ACADEMIC SENATE MINUTES, PLEASE CONTACT  
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