

# COLLEGE OF MARIN ACADEMIC SENATE

## MEETING MINUTES

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**SEPTEMBER 22, 2022**

12:45-1:59 VIA ZOOM

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**Senators Present:** Kevin Muller, Kristin Perrone, Kyle Beattie, Maria Coulson, Dave King, Caitlin Rolston, Sung-Ji Schmidt, Patricia Seery, Alex Jones

**Senators Absent:** Kreit

**Guests:** Kathleen Smyth

- I. **Approval and Adoption of Agenda** — APPROVED and ADOPTED (Muller/Schmidt) by all Senators present.
- II. **Reading and Approval of Minutes of September 1, 2022** — APPROVED (Perrone/King) by all Senators present. Abstentions: Patricia Seery.
- III. **Public Requests to Address the Senate on Non-Agenda Items** — None.
- IV. **Officers Reports**
  - a. **President (Maria Coulson) — President Coulson reported that:**
    - i. Rinetta Early will take a brief leave as chair of Academic Standards committee, and President Coulson will step in so that we don't get behind with APs. The ASC is meeting next week.
    - ii. She went to the Covid Oversight Committee meeting on Monday. Not much to report except vaccination policy may be changing. We are losing drive-by enrollments because of the delay caused by vaccine verification in Banner which happens overnight and delays enrollment 48-72 hours. LA CC district has dropped their vaccination policy for students. President Coulson brought up online students. The group acknowledged faculty members won't like it if we drop vaccine policy. Regardless, the vaccine mandate expires in Summer 2023. Coulson asked if we could require masks. This may be possible, but no determination yet. The schedule for Spring goes out mid-October, so this will need to be decided soon.
    - iii. Sabbatical committee needs two people. Duties are to read applications and vote yay or nay, with payment at the stipend rate, approximately 10-15 hours and several meetings.
    - iv. She attended the board meeting.
    - v. President Coulson met with VP Eldridge. They discussed the fact that COM has money available for OER and there should be an ad hoc committee with someone to gather OER materials for instructors to use. COM also has a new librarian who specializes in OER.
    - vi. AP 3280 – Grants. This AP covers requirements and procedures for applying for and receiving outside grants. There will be a fillable PDF and a requirement to consult with the Senate before applying for grants.
  - b. **Vice President (Dave King) —**
    - i. VP King attended a meeting with President Coulson and Mia Robertshaw on 10+1 and College Council, and whether the College

Council has authority to approve or not. Prior to this, in a meeting last week, King and Coulson were asked, as part of the College Council, to “approve” APs that the Senate has no purview over. College Council is a space in which different constituencies on campus have the opportunity for meaningful input on various topics, including policies and procedures. Legal requirements for CCs seem contradictory between constituencies. For example, the Academic Senate has 10+1, and can recommend academic matters to the Board. Students have opportunities to provide input on those matters too. Administration sees the College Council as a space to hear input. The definite roles of Academic Senate and College Council are still unclear in regard to approving APs and BPs.

**c. Committee Reports – None**

**V. Remote Meetings —** The Academic Senate determines we are still in a state of emergency and need to continue over Zoom (Perrone/Rolston).

**a. Aye:** Beattie, Coulson, France, Jones, King, Muller, Perrone, Rolston, Schmidt

**b. Absent:** Kreit, Seery

**VI. Invited Guests — Kathleen Smyth, Department Chair Kinesiology, DEC Coordinator**

**a.** DEC – given new interest in DE, DEC has decided not to make any new decisions this year. They want a subcommittee to investigate other schools and research language they are using for different modalities. New term: dual modality. They want an ad hoc committee to investigate what other schools are doing and pilot a program – faculty interested in trying this out should reach out to DEC. The pilot would happen in Fall 2023. They would set up equipment and inform new rooms in LRC. Some CSUs have strong, well-designed programs online (Northridge, Long Beach). Each college defines it as they choose. At COM we think dual modality will be in person, with a synchronous zoom classroom. The choice is for the students, not the faculty. Hyflex had three options – DE, synchronous, and in person. This is causing an uproar elsewhere because faculty want to be compensated for 3x the work, and colleges are not moving forward with that. More faculty will probably ask for this. Other campuses are also offering synchronous online. There are no requirements (like being DE certified) to participate in the ad hoc committee.

**b.** Kinesiology Board Policy: BP 6700. There is much community and campus interest in use of the IVC pool. There is a class that only uses 10 of 20 lanes. M&O decided to have open swim at the same time this class is offered. The teacher of this class contacted the Union about this matter, who contacted VP Eldridge, and the open swim was cancelled. One issue is that there are no lifeguards for lap swimmers, so this is a health and safety issue. Since those lap swimmers could enroll in the class instead of paying a daily fee, another concern was that offering it during a class time detracts from enrollment, which is an academic issue within the AS's dominion. The Academic Senate will draft a statement to send to the administration explaining that the primary function of a CC is as a CC for students who are enrolled. Precedent needs to be set for the new LRC space, which will have many multi-use rooms available for rental by the public. The use of a CC as a civic center should not “interfere with instruction” (including with enrollment). VP King will draft a statement to vote on next week.

- c. VP King asked how sports practices are scheduled to not interfere with prime time classes. Professor Smyth confirmed that this is an ongoing problem, in part because all current coaches are part-time and there is no set system. Senator Beattie added that this is an issue for master scheduling, and he will meet next week with that committee. Some departments have come up with their own solutions: Bio110 added a Monday evening lab for athletes who have practice in day. English shouldn't be a problem because there are so many course offerings at different times. In the event that students are asking to be able to leave class early to go to practice, Senator Beattie said that this is often a student-driven mistake (they sign up for a course at a time they shouldn't).
- VII. **PRAC (Coulson)** – President Coon reversed course on hiring a police sergeant. Calm, reasonable voice of faculty opinion is not in vain. President Coulson reiterated that she was impressed by how well PRAC handled this and their input in the community. We should remember that our efforts are not in vain.
- VIII. **Bylaws** — The Academic Senate reviewed the discussed updates:
  - a. Removal of times and dates, general scheduling guidelines
  - b. No specific format for agenda
  - c. Will follow Brown Act
  - d. No proxy voting because the AS may discuss and vote in same meeting
  - e. Cleaned up defunct committees
  - f. Clarified elections procedure (no committee)
  - g. At the first meeting of a newly elected senate, officer nominations will be held
  - h. Referenda: increased number from 15 to 40 from at least 3 departments, to be voted on by full body of faculty with current assignments at time of referendum, with a 2/3 majority needed for passage.
- IX. **Wrap Up/Future Business** —
  - a. **Master scheduling**
  - b. **Unit allocation**
- X. **Adjournment: 1:59 pm**

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**FOR QUESTIONS OR INFORMATION CONCERNING ACADEMIC SENATE MINUTES,  
PLEASE CONTACT CAITLIN ROLSTON, AS SECRETARY AT [CROLSTON@MARIN.EDU](mailto:CROLSTON@MARIN.EDU)**

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