

Curriculum Committee

Sub-Committee of the Academic Senate
Spring 2020 Semester

Meeting Thursday, May 21, 2020 2:15 pm via Zoom

Present: Gina Cullen, Luna Finlayson, George Golitzin, Alisa Klinger, Rebecca Lipson, Sara McKinnon, Kevin Muller, Heather Rahman, Holley Schafer, Kathleen Smyth, Cari Torres, Derek Wilson, Nancy Willet, Grace Mengqi Yuan

Guests: Logan Wood; Carol Hildebrand

Absent: Sheldon Carroll, Paul Cheney, Jeannie Langer, Rachel Klein, Bob McCoy, Lisa Morse, Steve Newton, Becky Reetz

Standing Items

1. Call to Order at 2:17 pm in Zoom meeting room
 - Approval and adoption of the Agenda
Motion: Derek Wilson
Second: Luna Finlayson
Vote: approved
 - Approve minutes
Motion: Derek Wilson
Second: Nancy Willet
Vote: approved

Chair Announcement:

1. Gina provided updates on Community Ed courses

Discussion Items

1. Makerspace Proposal 2nd discussion -Logan Wood

Lisa, Derek, and Logan met. They mainly talked about three things: (1) potential conflicts with DRAM programs; (2) space issue that needed to be reconsidered (3) sustainability – technician who is in charge of the equipment. A follow-up meeting is scheduled with CE faculty.

Nancy asked which divisions are involved? CE and Arts? Logan answered that they are under CE. Nancy commented that extra data and documentation are needed for approving CE courses and programs.

Heather reported information on Strong Workforce funding and timeline of funds for different stages of projects.

Kevin asked the group, "would you imagine a new program might be competing for resources?" Nancy commented that, for example, Makerspace starts out as grant-funded and at some point, it could be competing with district funds.

Heather asked about the credit value? Gina talked about elective units and their value to transfer students depends on student's educational plan. In addition, the skill-building courses are useful to students. Cari added that the skills and competencies are valuable for the students when they transfer. Nancy suggested looking into noncredit side of the house and its benefits.

Heather mentioned "Contract education", for instance, a company can hire COM faculty to develop curriculum and teach/train its employee based on service contracts.

Action Item

Heather Rahman moved to approve Logan Wood and her group to continue working and developing the four cross-disciplinary, CSU transferable, makerspace companion courses. Derek Wilson seconded the motion. All voted "yes" other than Nancy Willet abstained.

2. DE Approval Process – Gina Cullen

CURRICULUM COMMITTEE PROCESS – DE ADDENDUM

- Send list of all prior approved DE courses to department chairs and CC to review for accuracy
- Faculty will complete or update the DE addendum for Fall 2020 courses while in the summer training
- CC Chair and Curriculum Specialist will support the summer faculty in the trainings with DE addendum, as needed
- CC will approve DE addenda as part of a consent agenda no later than November 30, 2020
- Courses go to Board by December (course revision cycle will not change due to approval of DE delivery mode)

Action Item

Kathleen Smyth moved to approve Curriculum Committee's process on DE addendum. Derek Wilson seconded. All voted "yes".

3. Community Ed Courses

Gina gave a report on the meeting with CSE:

- Lead time has been sufficient
- CSE is invited to come to CC every semester at the beginning or as needed to share their proposals
- Communication is key and this is a collaborative process
- CC could compose a sub-committee to work with CSE closely

Carol Hildebrand spoke from her perspectives:

(1) CSE has great flexibility in offerings, because of the flexibility it's invaluable to continue communicating to different committees and keeping things going and offering courses that are hitting the right bell.

(2) One update:

Responding to the community in the current environment, for example, provide a contract training course to Health Science area, especially Contact Tracing.

(3) Please reach out to CSE if anyone see proposals in question.

In closing:

Sara suggested Gina to get a CC chair email. Gina thanked CC members for their service.

Meeting adjourned at 3:20pm.