

---

## **Curriculum Committee Minutes**

Sub-Committee of the Academic Senate

Spring 2022 Semester

**Meeting Thursday, January 27, 2022 2:15 pm via Zoom**

<https://marin-edu.zoom.us/j/91973671799>

Present: Sheldon Carroll, Gina Cullen, Rachel Klein, Bob McCoy, Sara McKinnon, Lori Michelangelo; Steve Newton, Heather Rahman, Cari Torres, Grace Mengqi Yuan, Holly Shafer; Logan Wood, Kevin Muller

Absent: Luna Finlayson, Kathleen Smyth,

### **Standing Items**

1. Call to Order at 2:19 pm via zoom
2. Approval of the agenda
  - Motion to approve: Sara McKinnon
  - Second the motion: Logan Wood
  - Vote: approved
3. Approval of the minutes
  - Motion to approve: Bob McCoy
  - Second the motion: Sara McKinnon
  - Vote: approved
4. Chair Announcements
  - CA Governor extended the decree to do meetings virtually through March
  - Curriculum Committee website updated
  - Gina is working on the Tech Review and reaching out to more people to do tech review.

### **Discussion Items**

1. Substantive changes for mandatory course revisions- Art Department, Kevin Muller

Presentation attached.

Q&A:

- Sara asked when the revisions would be done. Kevin answered March 15<sup>th</sup>.
- Sara then followed up on when the tech review should be done. The answer was by summer, because many of the substantively changed ART CORs needed to be resubmitted for UCTCA re-review in August 2022.
- Bob commented that the all-together revision was a great approach and suggested Kevin submit one revision first for review to ensure all the rest would be done correctly.
- There was no more questions from the committee. Gina will put the voting of this proposal in the next meeting.

2. Communication course proposal- response to CC questions

- Gina showed Patty's response to CC's questions after the last meeting in Fall 2021.
- Gina said Luna had some questions about high-anxiety students and she talked to Stormy; Luna could not be in the meeting today but she would like to be in the meeting when we further discuss the proposal.
- Colleen Mihal, interim department chair of COMM department, was also invited to the next discussion
- Lisa mentioned DRAM and COMM was in discussion about collaboration
- Sara asked for clarification of letter grade and/or pass/no pass.
- Gina tabled the discussion to the next meeting.

3. Extra questions:

Kevin asked if CC meetings will be Zoom or in-person once we return to campus? He would go in-person.

Sara, Lori, Heather expressed that they would prefer to Zoom due to various health and time restrictions.

Meeting adjourned at 2:45pm.

# COURSE SUBSTANTIVE CHANGE PROPOSAL

## A PRESENTATION TO THE CURRICULUM COMMITTEE

### Instructions to Presenters:

- All presentations should be vetted and approved at the Department level before requesting to schedule a date to attend the Curriculum Committee
- Materials must be sent to CC Chair the Friday before the scheduled presentation
- Department Chairs will be encouraged to attend
- Departments should select one or two faculty to present to the CC
- Academic Deans will be invited as resource
- Faculty can request that DART (ad hoc committee of the CC) review presentation materials for feedback
- Presentations should be about 10 minutes in length, not including question and answer period

---

## BASIC INFO

### Course Information

- **Most All** Fine Arts (Studio and Art History) as well as Architecture courses are in the process of being reviewed and revised.

### Proposed Changes

- All courses will have clean up (which is significant, as many do not have correct pre-req information)
- Most all courses will have revised outlines, redesigned in light of transferability and equity
- When appropriate, pre-reqs for introductory level courses are being dropped
- Textbooks, etc, will be revised.

## RATIONALE

- Why all revisions at once?
- Coordinate revisions across all courses so that in future revision cycles, all courses will be revised at once.
- Eliminate necessity of Department Chair having to engage in revision process every year. Instead, Chair works with all faculty only during mandatory revision cycles.
- Engender in all faculty and awareness of the content of most all courses and an understanding of how courses overlap, build on each other, etc.
- Engender common purpose among all faculty.
- Coordinate content, pedagogies, etc across different disciplines.

## SUB CONTENT CHANGE

### **Substantial changes to most all course outlines.**

**RATIONALE:** Current outlines are problematic. Some are much too detailed, as they were written years ago by a single instructor who based it on their syllabus. Other outlines include idiosyncratic content that is not shared across instructors. Additionally, courses need to be written with an understanding of the current objectives of diversity, equity, and inclusion.

## PURPOSES FOR PRE/CO-REQUISITE

Change to advisories:

Remove existing pre-reqs for introductory level (also known as level I) studio courses.

## RATIONALE

Current Pre-Req for introductory level courses serve as a barrier to enrollment and access. Based on meetings and discussions, the art and architecture faculty believe it is best to remove the pre-reqs, whenever possible. Accordingly, outlines are being rewritten to address the fact that students may enter the course at a truly beginner stage.



## LIMITATIONS ON ENROLLMENT

NO CHANGE



## UNIT CHANGE

NO CHANGE



## Q&A

