

Curriculum Committee Minutes

Sub-Committee of the Academic Senate

Fall 2022 Semester

Meeting Thursday, September 15th, 2022 2:15 pm via Zoom

<https://marin-edu.zoom.us/j/93434117360?from=addon>

Present: Gina Cullen, Bob McCoy, Sheldon Carroll, James Gonzales, Lisa Morse, Sara McKinnon, Alex Jones, Scott Serafin, Grace Mengqi Yuan, Cari Torres, Byron Ramey, Dan Zaffran.

Absent: Luna Finlayson, Sara Malmquist-West.

Standing Items

1. Call to Order at 2:17 pm via zoom
2. Approval of the agenda
 - Motion to approve: Kathleen Smyth
 - Second the motion: Bob McCoy
 - Vote: all approved
3. Approval of the minutes
 - Motion to approve: Kathleen Smyth
 - Second the motion: Bob McCoy
 - Vote: all approved
 - Abstained: Lisa Morse
4. Chair's announcement: Gina gave an update on the membership.

Discussion

1. Reinstatement of FIRE 110 presentation – Byron Ramey
 - a. Background of the Fire Foundry program and how it works
 - b. Currently students are taking FIRE 110 via El Camino College; COM had FIRE 110 in the past (in the 90's)
 - c. FIRE 110 would be in competition with FIRE 117 at SRJC, however, SRJC has a waitlist and they do not have capacity to take on our students

- d. COM will not create or offer a Fire Academy program
 - e. Staffing FIRE 110 is not an issue
- Kathleen asked if the Fire Foundry would pay for the course. Byron answered "yes".
 - The committee had no other questions. This item will be sent to vote in the next meeting.
2. MMST Certificates presentation – James Gonzalez
- a. Change MMST Authoring Specialty to MMST Web Design Specialty
 - b. Add MMST Web Development Specialty
 - c. There are differences between web design and web development. Web design focuses more on the look of the website; web development focuses more on the technical side of the website.
 - d. Prominent job outlooks for web developers

Discussion:

- It was reiterated that the requirements on the two certificates were mostly the same with one difference on MMST 123C/143C.
- Several members pointed out that there were not enough unique courses for students to get both certificates. Gina asked whether students wanted one or both certificates in the program. James commented that students were usually interested in one or the other, not both.
- There was a discussion about the programming content crossover MMST and CIS. James talked about the programming component in his classes and that the students needed a class that is centered on Java script. Later Alex suggested MMST to explore collaboration with Computer Sciences department.
- Gina asked if the certificate would lead students to the employment positions that were shown in the presentation. James talked about the difficulty in finding accurate data for the entry-level positions and elaborated on the potential career path a web developer could undertake.
- Grace asked about the duplicated courses titled "Web Design" and "Web Development" listed in the Catalog. James responded that the older courses needed to be deactivated. New courses were added during the past 5 years due to the nature of the industry to reflect the content and software changes. They used new course numbers to give students repeatability. The new courses were listed on the certificates.
- Gina and Lisa asked about MMST 213A, the deactivated internship course, that

was listed on the certificate and the plan for reinstating it. James clarified that the deactivation was mostly motivated by units reduction and low enrollment in the program. The department has done Independent Studies for students who have internship placements. Later, there was a recommendation on utilizing the existing Work Experience course for internship instead of reinstating MMST 213A.

- Kathleen asked about the concurrent offering of the web design courses and whether all of the courses would be delivered online. James responded that all courses could be taken online. James will work with the newly hired MMST faculty to update the canvas shell to align the courses for online instruction.
- Gina brought up the rule that the international students cannot enroll in a 100% online program. James thought that the program would be best presented as hybrid in that regard.
- Byron brought up again the possibility of 12 unique units. James answered that there were not enough unique units for students to take in MMST for those proposed certificates.
- Grace asked about the GDES cross-listing. The plan was to phase out the cross-listed MMST sections. James answered that the department would reevaluate the need to delink in the future.
- Alex, Lisa and Gina discussed the benefits to keep portfolio courses in the discipline because the discipline faculty could critique the work of the students.

3.KIN deferred to next

Action Items:

Vote on the Curriculum Master Calendar 2022-2023. All voted yes, no objection, no abstention.

Meeting was adjourned at 3:20 pm.