

**COLLEGE OF MARIN
ACADEMIC SENATE
MEETING MINUTES
August 24, 2017**

12:45 p.m. – 1:45 p.m. Academic Center Building, Room 303

Senators Present: Meg Pasquel, Becky Brown, Jeff Cady, Karen Robinson, Andrea Wang, John Erdmann, Joe Mueller, Karen Koenig, Kevin Muller, Patricia Seery, Peggy Dodge

Senators Absent: Arthur Lutz

Guests: A Joe Ritchie

Minutes

- I. Approval and Adoption of the Agenda with changes: **adopted (Robinson/Seery) by all Senators present**

- II. Reading and Approval of the Minutes of May 18, 2017 (1st session): **approved with changes (Robinson/Cady) by all Senators present except Senator Dodge abstained**
Reading and Approval of the Minutes of May 18, 2017 (new session): **approved (Cady/Dodge) by all Senators present except Senators Muller, Seery and Robinson abstained**

- III. Public Requests to Address the Senate on Non-Agenda Items: Laurie Ordin (UPM President) requested to address the Senate to state that Senator Erdmann was acting as a faculty member and not a UPM representative on May 18, 2017, when he read a letter to the Senate that Kofi Opong-Mensah read to the BOT on May 16, 2017. Laurie also read the BOT resolution regarding the matter (attached). President Pasquel (Cady) moved to make this topic an agenda item for next week.

- IV. Officers' Reports
 - a. President (Meg Pasquel): **none**

 - b. Vice President (Karen Robinson): VP Robinson sent a link to the ASCCC Leadership Institute website to the Senators and reported that the June ASCCC conference that she attended was very informative. She encourages all the Senators to try and attend next year.

 - c. Treasurer (Patricia Seery): Treasurer Seery distributed and explained the balance sheets from the two Senate accounts.

V. Committee Reports

Curriculum Committee (A Joe Ritchie): The first meeting of the semester will be held today. The committee is expecting to receive and review ~300 CORs, which are due by September 1st. There has been a timeline change for the CTE course outlines are now required to be reviewed every two years instead of five years. Approximately 17 Curriculum members are in regular attendance.

Academic Standards Committee (Rinetta Early): **none**

Governance Committees: **none**

UPM Report (Arthur Lutz): Senator Erdmann stated for the record that he spoke as a faculty member and not a UPM Executive Council member when he read the letter from Kofi Opong-Mensah to the BOT last May 18th, 2017. The collective bargaining update included the UPM support for the HR mission for diversity and inclusion at COM, parity for non-credit ESL faculty, raising step ceiling for PT faculty, increased wages for Community Education and Early Childhood Education faculty, and improved compensation for department chairs and coordinators.

VI. Consent Agenda

- a. Governance Committee Appointments: Cheo Massion to join the Educational Planning Committee (EPC): **consent by all Senators present**

VII. Action Items

- a. **none**

VIII. Discussion

- a. Internal Policies and Procedures: As new AS president, President Pasquel explained her vision theme of the Senate being integrity, involvement, and transparency. We need to be clear about our policies and procedures. Discussion included on how to proceed with the empty Senate seats that need to be filled, the need to develop a policy regarding AS senator substitutes (non-sabbatical), and the updating of the AS bylaws when a new policy has been developed. President Pasquel goes over the recent history of the AS elections, and stated that she would like to invite Kofi to fill the vacant PT seat, and most of the Senators agreed. Further discussion will continue.
- b. Specialized Senators: **deferred**
- c. Invitees: **deferred**

IX. Adjournment: 2:10pm

For questions or information concerning the Academic Senate Minutes, please contact: Becky Brown, AS Secretary: bbrown@marin.edu

MARIN COMMUNITY COLLEGE DISTRICT
COUNTY OF MARIN, STATE OF CALIFORNIA

RESOLUTION REGARDING APPEAL OF ADMINISTRATIVE DETERMINATION

RESOLVED by the Board of Trustees of the Marin Community College District, County of Marin, State of California, that:

WHEREAS, a District employee filed a harassment/discrimination complaint against two employees; and

WHEREAS, the District retained an independent investigator who conducted an investigation into the allegations and determined them to be unfounded; and

WHEREAS, the District determined that the investigation was thorough, fair and well-reasoned and on that basis adopted its findings; and

WHEREAS, the District issued an Administrative Determination setting forth its findings and advising the Complainant of his right to appeal the District's Administrative Determination to the Board of Trustees pursuant to Title 5, Section 59338, of the California Code of Regulations; and

WHEREAS, the Complainant has appealed; and

WHEREAS, the Board agendaized this matter for closed session within forty-five days of the appeal, and in closed session reviewed and deliberated upon the appeal documents; and

WHEREAS, Respondents were also informed of their rights to have the complaint against them heard in open session; and

WHEREAS, the Board has considered the information presented during the public comment, as well as conducted its closed deliberations on the appeal; and

WHEREAS, the Board finds that the District did not act unreasonably in relying upon the findings of the independent investigator in making its findings and Administrative Determination.

NOW THEREFORE BE IT RESOLVED:

The Board of Trustees of the Marin Community College District AFFIRMS the Administrative Determination of the District. The appeal is DENIED.

Regularly passed and adopted by the Board of Trustees of the Marin Community College District in Kentfield, California, this 16th of May, 2017.

AYES in favor of this resolution:

TRUSTEES: 6 - BEVIS, CONTI, KRANENBURG, O'BRIEN,
TANENBERG, TREANOR

NOES against this resolution:

TRUSTEES: 1 - LONG

ABSENT TRUSTEES: