AP 4022   PROGRAM REVITALIZATION

References:
>   Title 5 Sections 51022 and 55130

The District has established procedures for program revitalization based on the following premises:

- Because program revitalization is an academic and professional matter, the District will rely primarily on the Academic Senate for its implementation;

- Program revitalization is different from program review, but is an outgrowth of the program review process.

- Criteria for identifying at-risk programs in need of revitalization are clear and include evidence supported by qualitative and quantitative data, **including but not limited to**:
  o long-term trends over several years of enrollment history;
  o projections for continued declining enrollment;
  o success and retention rates over several years;
  o changes in the academic discipline in terms of articulation changes established by transfer colleges and universities that affect the viability of program offerings; and
  o other factors that demonstrate that the program is in decline and predict it will continue to decline.

Procedure via Program Review:

- The Planning and Resource Allocation Committee (PRAC) will evaluate the full program reviews for each program to assess general health and viability based on the presentations provided by the department chairs and division deans. Mitigating factors shall be considered.

- PRAC shall solicit input from affected discipline faculty before making recommendations as needed.

- If PRAC identifies a program as "at risk," the committee may recommend to the Academic Senate that the program complete a revitalization procedure.

Alternate Procedure:

- A discipline may request in writing to the Academic Senate to go through revitalization if a majority of the discipline's faculty and the department chair feel that revitalization is warranted.

Academic Senate Approval:

- Academic Senate approval is required for program revitalization upon a recommendation by PRAC or upon a request from the discipline itself.

NOTE: Units dedicated to a program entering revitalization will not be reduced without approval from PRAC.

NOTE: Revitalization applies to all programs except for grant-funded programs whose source of funding is no longer available and which may be discontinued without following the program revitalization or ~~discontinuance~~ intervention procedures.

The revitalization process will proceed as follows:

- Following an initial finding to proceed, program faculty will have one academic year to compile quantitative and qualitative data that assess the program for its viability and its fit with the District's goals, mission, and vision.

- At the end of the year, program faculty will prepare a Revitalization Report to be presented to the Academic Senate. This report will:
  - Identify the program's weaknesses and challenges
  - Review all data consulted
  - Include a list of measurable actions for revitalization
  - Make specific recommendations for improvement which may include:
    - Curriculum changes
    - Scheduling changes
    - Degree or certificates updates
    - Professional development for faculty
    - Changes in delivery method
    - Additional or new classroom resources or technology
  - Identify budget requirements in order to achieve improvement goals

- Upon Academic Senate approval of this report, recommendations for resource allocations will be forwarded to PRAC.

- Upon approval by PRAC including resource recommendations, the program has one year to implement their plan.

- As findings may result in recommendations for improvement that would require more than one year to implement, the discipline faculty must return to the Academic Senate with follow-up progress reports.

- At the end of the revitalization process, program faculty must present the results of their assessment, based upon evidence, along with their recommendation to the Academic Senate.

- If a program is not successful in its revitalization, it will move on to the procedure outlined in AP 4021 Program Discontinuance.

See also AP 4021 Program Discontinuance

Office of Primary Responsibility: Student Learning and Success

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