

Academic Affairs

Proposed new procedure to accompany BP 4040. A majority of the language was proposed by the District librarians for the policy but, after some discussion with General Counsel, seems more appropriate for a procedure. Mici 3-30-2023

To Jonathan/Student Learning and Success 3-30-2023

To Academic Senate 3-31-2023

AP 4040 LIBRARY AND OTHER INSTRUCTIONAL SUPPORT SERVICES (NEW)**References:**

Education Code Section 78100 and 78103;
Civil Code Section 1798.90 (Reader Privacy Act);
Library Bill of Rights (American Library Association);
Standard for Libraries in Higher Education (Association of College and Research Libraries);
California Code of Regulations, Title 5 Sections 53410 and 58724;
Accreditation Standard II. B

The District supports the American Library Association's Bill of Rights and the Association of College and Research Libraries' Standards for Libraries in Higher Education.

The purpose of the College library is to support the District in providing high quality, academically rigorous instruction in a comprehensive curriculum that respects the diversity represented in the student body and community. The library shall provide access to information both within and beyond the library walls. The library shall provide instruction and resources that ensure students and teachers are effective users of ideas and information. The library supports the Marin Community College District's (MCCD) commitment to equity and anti-racism.

Library functions shall include:

- Building a comprehensive and diverse collection that supports the College curriculum and challenges each student according to his/her abilities;
 - Library collections shall be developed and maintained which support course offerings, develop critical thinking, and reflect cultural diversity.
 - Faculty librarians, working in collaboration with other MCCD faculty, shall have primary responsibility for the identification, selection, coordination and provision of the library's academic resources and collections that meet the information needs of the campus community.
 - The library provides materials that present all sides of controversial issues. A publication otherwise deemed appropriate shall not be excluded from the collection because it presents ideas considered distasteful or controversial. The District adheres to the American Library Association's standards on the subject of censorship.
 - Gifts to the library shall be accepted only if they enhance the strength of the library collection.
- Providing students and faculty with instruction and assistance in using library resources;
- Promoting the development of information competency skills among students and faculty;

- Providing professional and paraprofessional staff to instruct and assist in the use of library resources; and
- Providing leadership by assisting faculty in the promotion of the use of library resources in instruction and curriculum, and in the development of critical thinking by students.

The Superintendent/President shall establish a process at both campuses that provides for:

- The acquisition, maintenance, and renewal of the collection including books, periodicals, databases and computers;
- The resources to promote optimum library utilization, including evenings and weekends; and
- The cooperative library functions and services between the two campuses as well as cooperative arrangements with other academic institutions and public libraries.

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Date Adopted: