

## College of Marin Academic Senate Minutes

March 9, 2023

**Call to Order:** 12:45 pm in AC303

**Senators Present:** Maria Coulson, Dave King, Kyle Beattie, Patricia France, Alex Jones, Cara Kreit, Kevin Muller, Kristin Perrone, Caitlin Rolston, Sung-Ji Schmidt, Patricia Seery, Logan Wood.

**Invited Guests:** Ron Oxford (Library OER)

1. **Adoption of Agenda** — Adopted (King/Wood) by all Senators present.
2. **Approval of Minutes** from 3/2/2023 — Amended and Approved (Schmidt/Seery) by all Senators present.
3. **Public Requests** — none.
4. **Officers' Reports**
  - a. **President:**
    - i. President Coulson reported that she had sent the dean of CTE the revised AP 4201 and had been thanked for the edits. Everything looks good.
    - ii. Regarding SLOAC, President Coulson sat down with Cari Torres, who agrees that SLOAC and Program Review should be folded together since both are faculty matters. Once every department goes through the new Program Review, it will be a good time to merge the two. It was a good conversation with no objections from VP Torres.
      1. Discussion: Senator Wood added that everyone should come together as a team on this, including the equity facilitators and Cari. Senator Muller advised that the current (new) Program Review template will need revisions now that departments have tried to implement it. Structure and order of template should be rethought, with limitations of platform with questions in mind. Senator Kreit added that she hoped Senate could oversee this process, since before, SLOAC wrote questions but never saw the answers or was able to do follow-up.
  - b. **Vice President**
    - i. The Spring Plenary program has been released. There will be a dance. Also, the program and registration for 2023 Curriculum Institute are available. Anyone who wants to attend should do so. It will be in Riverside and have a hybrid format, in mid-July.
5. **Committee Reports:** Deferred.
6. **Invited Guest: Ron Oxford (Zero Cost Textbook Taskforce)** —Ron is semi-retired and started last year part time. At his previous schools he implemented OER and Zero Cost, has a real interest in this work and believes it is a way to move toward equity.
  - a. There is now a two million dollar grant from CC ECHO (Hispanic-serving institutes) for West Hills, Hancock, College of the Canyons, and COM. This grant provides funds to develop a full book from scratch. There is still money for that – talk to Elle Dimopoulos.
  - b. There is also a five million state grant for planning of OER and Zero Cost programs. This grant is called the NOVA grant and seeks to develop completely ZTC degree programs. COM must use 20k by June of this year for this planning, and then 180K will be in the budget in the future to create a ZTC degree at each college. The plan for the degree program is due in October. These degree programs can't be duplicates (if West Hills does Psychology, COM cannot do the same major/degree program). COM should go through an OEI rubric and give it a DEI focus. We are a bit behind moving things forward and still need to choose a degree/program. COM has the money but needs to form an ad hoc task force, perhaps with an OER librarian, a representative from the Academic Senate and 2-4 faculty members. Counseling and Student Services representatives would be needed as well for mapping the course pathway of the degree. A bookstore representative would be helpful as well. OER textbooks are currently being sold in the bookstore for \$80 when they are intended to be free. There is actually a third grant of another 200k if we want to do an additional ZTC degree path.
  - c. Discussion:
    - i. VP King asked if the ZTC Degree could include courses for which textbook sets were purchased by COM. Professor Oxford cautioned that though this was possible, it would not be sustainable cost-wise. Previously, VP Nelson had suggested to Senate that it would be possible to implement a class-set purchasing program.

- ii. President Coulson inquired about other supplies that students had to purchase, like calculators? ZTC is just about textbooks, so required calculator purchases would not disqualify a Math program from being ZTC.
  - iii. Senator Schmidt asked about faculty-designed manuals and handbooks. They could count as ZTC if a purchase isn't required (i.e. it is available digitally online and doesn't need to be printed).
- d. Professor Oxford outlined a plan: 1. Access data of what we have in terms of ZTC use now. Create a survey for faculty. 2. Get students involved. 3. Review sustainability of current processes. 4. Outreach and training. 5. Professional development. 6. Logistics: figuring out stipend and process for updating CORs. 7. Marketing and outreach.
- e. Senate will create an ad hoc committee – not under PRAC and not under Curriculum. It will include a OER librarian, SAS, DE, Counseling, Student Services, admin, and some discipline ad hoc faculty. It could be a big group, but members would be drawn in when needed.
- f. Vice President King and Senator Perrone moved to create an action item next week for the creation of an ad hoc subcommittee of Senate to manage the 200k grant for ZTC.
- 7. **APs/BPs** — Approved by Roll Call Vote. **Ayes:** Beattie, Coulson, France, Jones, King, Kreit, Muller, Perrone, Rolston, Schmidt, Seery, Wood. **Nays:** None. **Absent:** None.
  - a. AP 6200 Budget Preparation
  - b. BP 6200 Budget Preparation
  - c. AP 4240 Academic Renewal - There were some minor changes in AP 4240. You can ask for renewal more than once now. Only one semester needs to have passed to get academic renewal. The maximum # of units to renew is now 36.
- 8. **Wrap Up/Future business** — Senators had questions about current endeavors related to ZTC development. There may be some interest in ESL.
- 9. **Adjournment** — 2:01 pm.

For more information about Academic Senate Minutes,  
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