

**COLLEGE OF MARIN  
ACADEMIC SENATE**

**Minutes  
April 13, 2023**

CALL TO ORDER: 12:45 PM – [Zoom](#)

Senators Present: Wood, King, Seery, Perrone, Jones, Kreit, Coulson, Schmidt, France, Muller

Senators Absent: Beattie, Rolston

Guests: None

Topic	Description	Motion/Second and Notes
Agenda	Review/Revise/Approve	Perrone/Schmidt
Minutes from 4/6	Review/Revise/Approve	Deferred to next meeting
Public Requests	Requests to address the Senate are limited to two minutes per speaker and 10 minutes total	None
Officers' Reports	<p>President: MOU with Golden Gate Transit is going to the Board of Trustees next week. President Coulson has read it and does not have significant reservations with it. President Coulson and Vice President King will be attending ASCCC Plenary next week, so the Academic Senate will not be meeting on April 20<sup>th</sup>.</p> <p>Vice President: Nominations for Senate elections are due by Tuesday, April 18<sup>th</sup> at 5:00pm. Senators Jones, Kreit, Muller, Perrone, Rolston, Schmidt, and Seery are up for re-election. A reminder email will be sent out on Monday to all faculty.</p>	
Committee Reports	<p>PRAC: President Coon presented funding requests from development, HR, and marketing. Tech Planning Committee also presented requests.</p> <p>DEC: Ingrid Kelly will coordinate the POCR for "legacy" DE instructors. @ONE will discontinue its certification courses for DE. Kathleen Smyth and Stacey Lince are looking at developing an in-house, 6-week course design course for DE training over the summer.</p>	
Senate Resolutions	President Coulson described the process for amending, revising, and voting for ASCCC resolutions at Plenary next week. Our local Academic Senate did not have any concerns or input on the proposed resolutions.	
ISER: Standards II and III	<p>Senator Seery asked about references to Mi Familia in Standard II and suggested that Senator Kreit reach out on a recent report by Cheo Massion as evidence. Senator Seery also pointed out ESL's orientation and placement system and data, which could be used in Standard II. Sara McKinnon has this information if needed. Lower-level ESL courses have extra systems in place for enrolling students.</p> <p>Senator Wood commented on references to revitalization in programs for Standard II; however, the revitalization reports are not due until after the ISER deadline. Senator Wood offered to supply some evidence for CIS. Senator Kreit has examples from Court Reporting that may suffice as evidence for COM's revitalization process.</p> <p>President Coulson will share with the ISER coordinators that Senator Kreit has taken notes to implement in Standard II.</p>	

	The Senate did not have significant recommendations for Standard III.
APs/BPs	<p>AP 4103: Work Experience</p> <p>BP 4103: Work Experience</p> <p>President Coulson described the current process and timeline for AP/BP approval. This is our last meeting to get APs on the board agenda for May.</p> <p>Senator Jones reported having looked closely at AP/BP 4103 and supports its current version. Senator Seery posed questions about terminology related to the coordinator, course instructor of record, and supervising faculty. Senator Jones described the process by which work experience credit is assigned. The Senate discussed using a single title for the various roles. Senator Jones will work on tightening up the language on the AP and bring it back to the Academic Senate for approval.</p>
Wrap Up/Future business	<ul style="list-style-type: none"> <li>- Senate collaboration with UDWC</li> </ul>
Adjourn	2:00 pm

For questions or information concerning the Academic Senate minutes, contact Caitlin Rolston, Academic Senate Secretary: [crolston@marin.edu](mailto:crolston@marin.edu)