

COLLEGE OF MARIN  
Minutes  
ACADEMIC SENATE  
August 29, 2024

CALL TO ORDER: 12:45 PM AC 303

**Senators Present:** Rebecca Beal; Kyle Beattie; Maria Coulson, Senate President; Gina Cullen, Counseling, Curriculum Chair; Alex Jones; Dave King; Cara Kreit; Kevin Muller; Kristin Perrone; Caitlin Rolston; Patricia Seery; Ian Sethre; Ron Oxford; Logan Wood.

**Senators Absent:** None

**Invited Guests:** Eresa Puch, Patrick Kelly

- I. **Agenda:** Approved (Muller/King)
- II. **Minutes:** Edited and approved (Wood/Perrone)
- III. **Officers Reports:**
  - a. **President:**
    - i. Jon Horinek is looking for faculty to test Banner 9.
    - ii. There is a climate conference at Mt. San Antonio College that President Eldridge wants to send a delegation to, on Tuesday and Wednesday in two weeks.
  - b. **VP:** VP King will be joining COM's Governance Council. Senators should send him any questions they have, and he will report back. The State Academic Senate President sent templates for common course numbering; webinars are forthcoming, starting September 4. A CALGETC memo from Chancellor's office was released with dates. **Webinars:**
    - i. Wednesday, September 4<sup>th</sup>, 12:00pm-1:00pm: [Academic Integrity Policies in the Age of Artificial Intelligence](#) (ASCCC)
    - ii. Wednesday, September 4<sup>th</sup>, 12:00pm-1:00pm: [Common Course Numbering Month Webinar 1: Curriculum Implementation](#) (ASCCC)
    - iii. Friday, September 6<sup>th</sup>, 10:30am-11:30am: [Harnessing the Power of Artificial Intelligence \(AI\) and Open Educational Resources \(OER\) to Support Student Learning](#) (ASCCC)
    - iv. Wednesday, September 11<sup>th</sup>, 12:00pm-1:00pm: [Common Course Numbering Month Webinar 2: Technology Implementation](#) (ASCCC)
    - v. Thursday, September 12<sup>th</sup>, 3:00pm-4:00pm: [Equitable Placement and Completion \(AB 1705\): Students with Disabilities](#) (CCCC)
    - vi. Wednesday, September 18<sup>th</sup>, 12:00pm-1:00pm: [Common Course Numbering Month Webinar 3: Funding, Reporting, and Phase II Courses](#) (ASCCC)
    - vii. Friday, September 20<sup>th</sup>, 12:00pm-1:00pm: [Fall 2024 Zero Textbook Cost \(ZTC\) Program: An Overview and Update](#) (ASCCC)
    - viii. Wednesday, September 25<sup>th</sup>, 12:00pm-1:00pm: [Common Course Numbering Month Webinar 4: Student Facing Requirements and Communicating with Students](#) (ASCCC)
- IV. **Committees:**
  - a. **Curriculum (Cullen):** GE committee (ad hoc) will be meeting soon and Senators are invited to join (today). Senate needs to update APs (minimum of 5). CC meets today as well.
  - b. **PRAC (Coulson):** hasn't met yet.

- V. Invited Guest: Eresa Puch:** VP of Academic Services. Follet's contract is expiring. Shared PPT from Follett, presented at a meeting with administration. They are presenting 3 potential business models. They are requesting a 30 min meeting with the executive team.
1. Virtual Store. Online shopping and website support. District is not currently charging for rent. District can only charge rent if store makes 100k in revenue. Providing free space currently. Virtual store = district would save on operating costs.
  2. Management Fee: district would pay for current level of services, 3k/ month, 0% commission to district.
  3. Access Program: purported to provide equity: students could pay a flat fee on credit based on credit hours, for access to all books in digital form.
- It is unknown what the fee would be for Option 3.
  - Students who need books often need physical books (in particular programs).
  - Amazon is easier and cheaper for students.
  - The senate expressed frustration that an agreement reached had been abandoned (for class sets of textbooks and elimination of contract with Follett).
  - Admin needs to commit to a truly equitable textbook program.
  - Follet has not been helpful gathering data for OER program.
  - ESL in particular needs physical books and students don't necessarily have credit cards or Amazon prime accounts or computer skills to order.
  - This is a part of 10+1. Needs some creative thinking, and hopefully administration can provide guidance and commitment.
- VI. Invited guest: UPM President Patrick Kelly:** PK attended to give an update on contract issues related to 10+1.
- **Article 8:** Discussed changed processes involving the Union-District Workload Committee (UDWC) and Curriculum.
  - **Chair & Coordinator Duties:** Updated definitions and duties; monthly department meetings may be required.
  - **Evaluations:** Minor process changes, new joint meetings at beginning of process will be permitted to save time, DE evaluation form updated, probationary faculty can evaluate beginning year 3.
  - **Grants:** Discussed AI Feedback Learning Lab Grant and the Bus Clause for grants affecting curriculum.
- VII. Program Discontinuance.** Deferred. The Senate will recommend changing the numbers of the related APs to a more logical sequence.
- VIII. Meeting Adjourned 1:58 PM.**

For more information about College of Marin Academic Senate Minutes, please contact Academic Senate Secretary Caitlin Rolston at [CRolston@marin.edu](mailto:CRolston@marin.edu) or 628-234-7695