

COLLEGE OF MARIN ACADEMIC SENATE

Minutes

February 27, 2025

CALL TO ORDER: 12:45 PM AC 303

Senators Present: Maria Coulson; Rebecca Beal; Gina Cullen; Dave King; Kristin Perrone; Caitlin Rolston; Ian Sethre; Kevin Muller; Ron Oxford; Kyle Beattie; Patricia Seery; Alex Jones; Logan Wood

Senators Absent: None

Invited Guests: None

I. **Agenda:** Approved (Muller/Oxford)

II. **Minutes:** Approved (King/Miller)

III. **Public Requests:** N/A.

IV. **Officers' Reports**

a. President:

- i. Deans have been instructed by the College VP to attend Senate and Curriculum Committee.
- ii. Cara Kreit has resigned as PL coordinator. The position is under Senate purview. As of this meeting, there has been no call put forth.
- iii. Would like to consider funding Instructional Program Review Lead position because the College is not ready for new PR process. Will agendaize next time.
- iv. PDLC has remaining funds for conferences and professional development!

b. VP

i. **OER Newsletter:** [March edition](#) out now.

ii. **Conferences & Learning Communities**

1. [Noncredit Regionals](#): March 1st in San Francisco. (ASCCC)
2. [A2MEND 18th Annual African American Male Summit](#): March 5th-7th in Los Angeles. Scholarships available.
3. [Navigating AI Together: A Community College Unconference](#): March 7th at Foothill College (BACCC)
4. [Spring Curriculum Regionals](#): March 14th at Folsom Lake College. (ASCCC)
5. **Spring Area B Meeting: March 21st (ASCCC)**
6. [Asian Pacific Americans in Higher Education Conference](#): April 10th-12th in Oakland. Scholarships available.
7. [Part-Time Faculty Institute](#): April 10th-12th in San Diego. (ASCCC)
8. [Spring Plenary](#): April 24th-26th in Irvine. (ASCCC)

iii. **Webinars:**

1. Thursday, March 6th, 1:00pm-2:00pm: [ASCCC President Drop-In Conversations](#) (ASCCC)
2. **Tuesday, March 11th, 11:00am-12:00pm: [Data Literacy 101: Research Platforms For California Community College Course & Faculty Data](#) (ASCCC)**
3. Thursday, March 13th, 12:00pm-1:300pm: [Teaching and Learning with AI Bots](#) (ASCCC)
4. **Friday, March 14th, 10:00am-11:00am: [Empowering Equity: Exploring ASCCC IDEAA Tools for Inclusive Learning Environments](#) (ASCCC)**
5. Tuesday, March 18th, 2:00pm-3:00pm: [Rising Scholars Faculty Advisory Committee Hours](#) (ASCCC)
6. Wednesday, March 26th, 2:00pm-3:00pm: [Common Course Numbering Support Office Hour](#)

I. **Committees Reports:**

- a. **PRAC:** The committee determined that, going forward, they want to hear asks and supporting evidence, but not long PowerPoints. One budget manager reported that they bring forward everything their faculty wants. Every budget manager will have an hour, except Lauren Servais who is juggling multiple roles due to a dean's departure.
- b. **DEC (Maria Coulson):** DEC is moving forward with interviews for a new coordinator. Jessica Park, Stacy Lince, Cari Torres, and Maria Coulson are on the committee. Part of the interview is making sure person knows it's a Brown Act committee.

- c. **SLOAC (Logan Wood):** The coordinators are working on PR using the new data dashboard. Next year is an assessment year. CourseDog had pros and cons; it communicates with Banner and scheduling, but the assessment aspect is only ok. They are still considering options. Deadline is end of semester.
- II. **10+1 (Standing Item):** Senator Seery suggested that the Senate advertise around campus about 10+1 and what aspects of the institution are under Academic Senate, since many faculty are unaware. The Senators thought this was a great idea and President Coulson will reach out to Nicole in College Services.
- III. **AP/BPs**
 - a. **7212: Temporary Employees**
 - i. President Coulson will circle back with VP Harris about why an additional form is necessary; would it be possible to check a box on the general feedback form after the interviews. The Senate also would appreciate changing the language from “meet and greet” to “meeting.”
Deferred to check on these two things.
 - b. **4231: Grade Changes**
 - i. Procedure is being modified as to changing Incomplete grades when a faculty member is on leave, especially longer medical leave. Mia suggested that 3 weeks of leave be the cut-off for immediately seeking another faculty member to give the grade but it’s not set in stone at all or binding. Senators would like to change this to two weeks and also noticed that there is no single “medical leave” stipulated in the contract. What about bereavement leave, pregnancy leave, etcetera? *Deferred to investigate further.*
 - c. **AP and BP 3260:** This policy needs to be under the Board of Trustees. It stipulates to whom they delegate or consult.
 - i. **Notes/issues with AP 3260:**
 - 1. According to the AP, President’s Cabinet is composed of administrators who report directly to the President. This is not current practice. *Discussion to be continued.*
 - 2. Regarding College Council, ESCOM is not mentioned, yet ESCOM is currently always in attendance.
 - 3. Other sections state that they legally require participation by “faculty.” All of these should specify Academic Senate. Recommendation to strike “faculty” and change it to “Academic Senate.”
 - ii. **Notes/issues on BP 3260:**
 - 1. The BP states that the District shall reply primarily on advice and recommendations from the Senate, or tell the Senate why in writing. However, the Academic Senate has not been consulted on the composition of various committees regarding faculty leave (PDLC).
 - iii. It is not clear why these AP/BPs are numbered in a way that is inconsistent with other districts.
- IV. **Adjourned:** 1:49

For more information about College of Marin Academic Senate Minutes, please contact Caitlin Rolston, Academic Senate Secretary, at CRolston@marin.edu or 628-234-7695