

**College of Marin**  
**Academic Senate Minutes**

**Date:** August 28, 2025

**Location:** AC 303

**Call to Order:** 12:45

**Adjournment:** 2:00 PM

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**Senators Present:** Coulson, Cullen, Muller, Perrone, Jones, Wood, Kreit, Beal, Beattie, Sethre, Rolston, Finlayson, Russell

**Senators Absent:** Oxford

**Invited Guests:** none

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**I. Approval of Agenda**

- Motion: Muller/Beal
- Motion carried

**II. Approval of Minutes (May 15, 2025)**

- **First Meeting:** Beal/Muller. Finlayson and Russell abstained.
- **Second Meeting:** Muller/Beal.
- Both sets of minutes approved.

**III. Public Requests**

- None.

**IV. Officer Elections**

- **Treasurer/Parliamentarian (.5 unit):** (Cullen/Wood) Cara Kreit elected by show of hands with one abstention (Muller).
- **Secretary (1 unit):** (Kreit/Perrone) Caitlin Rolston elected by show of hands; Rolston abstained.

**V. Officers' Reports**

- **President Coulson:**
  - Reported on meeting with Human Resources regarding AP 7212. She determined that reclassifying full-time applicants as part-time faculty created unnecessary complications. The expedited hire process remains the appropriate mechanism, and leaves more control to department chairs. The proposal to amend AP 7212 will not proceed.
  - Announced that Stacey Lince will launch an AI Community of Practice funded through Strong Workforce, with stipends provided, and encouraged Senators to get involved.
- **Vice President Cullen:**
  - [Overview of the ASCCC Academic Freedom Resources Guide and Bot Tool | ASCCC](#)
  - CCN survey for Phase III due September 29 [Common Course Numbering \(CCN\) Development and Faculty Engagement | ASCCC](#)
  - Nandi Conference October 9-10 in San Diego
  - [Faculty Scholarship Application Form for the 3rd Annual Nandi Conference – Academic Senate Foundation](#)
  - Fall Plenary Nov 9-10 in La Jolla [2025 Fall Plenary Session Registration, Thu, Nov 6, 2025 at 9:00 AM | Eventbrite](#)

**VI. Sabbatical**

- The Senate reviewed the proposed sabbatical rubric, sent by Patrick Kelly of UPM.
  - Senators recommended deleting the phrase “graduate level.”
  - Concerns were raised that “proficient” and “excellent” were difficult to distinguish; the rubric should be clarified.
  - Questions surfaced about review procedures: whether scores go to Jonathan or the Vice President. The contract specifies that the form is part of the process and that final review rests with the Vice President.
- **Volunteers:** Senator Finlayson and Senator Rolston agreed to serve, at .2 units each.

**VII. President's Memo (August 13, 2025): “Strengthening Communication and Collaboration”**

- The Senate discussed recommendations from the President's memo.
  - Senators agreed that both the College President and Vice President should attend Senate monthly. Senator Russell proposed inviting both at the same time for a 15-minute segment;
  - President Coulson expressed concern that the Academic Senate is being conflated with PGS, and reminded the group that the Senate operates independently under Title 5 and is distinct from PGS.
  - President Cullen agreed that structured meetings between the President's Cabinet and Senate leadership were a good idea. Specifics were left TBD.
  - Senators agreed that meetings between the Senate and UPM Executive leadership would be beneficial, or that if one member of either body could periodically attend the meeting of the other body, this would serve the same purpose: updates of what everyone is working on.
  - It is not clear what the benefit might be of more than two Senators attending College Council.

#### **VIII. Announcements and Upcoming Items**

- AP 5011: Jon Horinek scheduled to attend the next meeting to discuss.
- Plan 2030 discussion scheduled for next meeting, with Holley Schaefer present.
- BP 4230 (Grading and Symbols, including FW grade) pulled for Senate review next week at the request of Senator Beattie.

#### **IX. Individual Reports**

- **Senator Wood:** Announced that COM will pilot *Insights* this semester, while *Elumen* remains in use. Volunteers for the pilot should contact Logan Wood. Senator Kreit and President Coulson volunteered.
- **President Coulson:** Reported that a recently funded nursing grant included the development of a new course without Curriculum Committee review. The course was embedded in the grant application submitted by Alina Varona and was funded as part of the Enrollment Retention Grant.

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#### **X. Adjournment**

- Meeting adjourned at 2:00 PM.

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**For information about Senate minutes, contact Secretary Caitlin Rolston**

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