

COLLEGE OF MARIN
Academic Senate Meeting Minutes

Date: September 4, 2025

Location: AC 303

Call to Order: 12:45 PM

Adjournment: 1:51 PM

Senators Present: Cullen, Muller, Perrone, Jones, Wood, Kreit, Beal, Beattie, Sethre, Rolston, Finlayson, Russell

Senators Absent: Coulson

Invited Guest: Holley Schafer, Ron Oxford as OER ombudsman

I. Approval of Agenda

- Motion: Muller/Sethre
- Motion carried.

II. Approval of Minutes (August 28, 2025)

- Motion: Beal/Jones
- Minutes approved. Senator Oxford abstained.

III. Public Requests

- None.

IV. Officers' Reports

- President Coulson: No report.
- Acting Vice President Cullen:
 - [Overview of the ASCCC Academic Freedom Resources Guide and Bot Tool | ASCCC](#)
 - CCN survey for Phase III due September 29 [Common Course Numbering \(CCN\) Development and Faculty Engagement | ASCCC](#)
 - Nandi Conference October 9-10 in San Diego
 - [Faculty Scholarship Application Form for the 3rd Annual Nandi Conference – Academic Senate Foundation](#)
 - Fall Plenary Nov 9-10 in La Jolla [2025 Fall Plenary Session Registration, Thu, Nov 6, 2025 at 9:00 AM | Eventbrite](#)
 - Webinars on AB 705/1705 implementation scheduled for next week.

V. Committee Reports

- **Curriculum (Senator Cullen):** Training held regarding Curriculum Committee. Reporting on curriculum institute. First presentation from the Art Department scheduled for next week.

VI. OER (Ron Oxford)

- ZTC Pathways Grant Update: Focusing on Communications, Anthropology, Geography, and possibly Business. Call for participation has gone out; faculty are joining and pathways are in progress. Timeline is short due to late start, but progress is good. Implementation needed by Fall 2026 for degree programs.
- State OERI Updates:
 - Title 5 revision requires districts to adopt policies ensuring students have textbook access on the first day of class.
 - Ongoing curriculum and course labeling work continues.
 - Discrepancy noted between bookstore listings and online catalog; lack of communication between systems negatively impacts students.
 - Senate resolution on copyright allows curriculum to accept older textbook editions.
- Book Vouchers: If a course is labeled ZTC in the schedule of classes, and the bookstore lists "required books," the free version must also be clearly indicated.
- Plan 2030 Note: Under the first goal—promoting student success—OER is included as part of equity-minded teaching practices.

VII. Plan 2030 (Guest: Holley Schafer)

- Permanent part of the plan is the five-year goals. Implementation strategies are broad and not exhaustive.
- Meetings held with various PGS committees and campus groups. Any area not currently listed can still become involved.
- Each goal will have one steward; stewards have been selected, though coordination teams have not.
- Senators discussed the importance of faculty presence on each team.

- The Board will only review the five-year goals; stewards and coordination teams will determine yearly strategies in consultation with EPC.
- Senator Beattie emphasized the need for regular updates. Holley offered to return regularly.
- Discussion:
 - Concern expressed over lack of trust that initiatives not explicitly listed in the plan will continue to receive support.
 - Senate consensus supported the five-year goals moving forward to the Board.
 - Senators raised concerns about resources, appropriate personnel to execute goals, and the importance of faculty voice in the process.
 - Historical note: Faculty were previously paid to develop the plan during a period of low trust. That practice ended when trust improved, but may be needed again.
 - Suggestion of a tri-chair model: faculty, steward, and classified representative.
- Senate agreed to continue dialogue with stewards and to take Holley up on her offer for regular engagement.

VIII. AP 5011: Admission and Concurrent Enrollment of High School and Other Young Students

- Report from Jon Horinek postponed.
- Proposed changes include limits on enrollment for courses under 100 levels (not applicable at COM).
- Clarified that the only way to be a full-time student at COM is if a high school releases the student from compulsory education. Some Marin parents want students full-time at both, which is not legally possible.
- Other revisions reflect legal language on CCAP agreements, which COM does not currently utilize.

IX. Individual Reports

- Acting VP Cullen: Jonathan replied to faculty regarding GPS, expressing thanks and providing explanations. He will attend Senate in October, November, and December with Dana. Senators emphasized the need to prepare a plan for discussion topics. Additionally, President Coulson has communicated with Patrick Kelly regarding the Sabbatical Committee Evaluation Form, and discussion will continue.

X. Adjournment

- Meeting adjourned at 1:51 PM.

For information about Senate minutes, contact Secretary Caitlin Rolston
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