

## Academic Senate Meeting Minutes

Date: October 2, 2025

Location: AC 303

Call to Order: 12:45 PM

Adjournment: 2:01 PM

Senators Present: Cullen, Coulson, Muller, Oxford, Kreit, Beal, Russell, Rolston, Finlayson, Perrone, Sethre, Beattie

Senators Absent: Wood

Invited Guests: None

### I. Approval of Agenda

- Motion: Perrone/Muller
- Motion carried.

### II. Approval of Minutes (September 25, 2025)

- Motion: Perrone/Muller
- Motion carried.

### III. Public Requests

- None.

### IV. Officers' Reports

#### A. President (Coulson)

1. Curriculum Committee: Chair applicant has been confirmed (Gina Cullen).
2. AI & Academic Professions Report: Jonathan suggested convening an ad hoc group. Dana may be asked to organize.
3. Sabbatical Committee: Clarification sought regarding administrative members. Dr. Reeder and Ryan will serve as administrators.
4. New Title V Regulation 54421 (OER): Requires governing boards to adopt policies emphasizing the use of OER and providing textbooks. Deadline is January. Maria has initiated outreach; exact language of the regulation is needed.

#### B. Vice President

- Upcoming series of sessions on Generative AI scheduled for December, February, and April.

**December:** How administrators and classified professionals use AI in their roles

**February and April:** AI professional development

All webinars start at noon. Tuesday webinars are scheduled for one hour and the Friday deep dive webinars are scheduled for an hour and a half.

- **Annual Undocumented Student Success Week, October 13-17, 2025.**

**DoubleTree by Hilton Sacramento**

2001 Point W Way, Sacramento, CA, 95815

- [Summary - 2025 Undocumented Student Success Week](#)
- **2025 Curriculum Regionals Meeting: Laney College** October 29 9-3 Registration is complimentary. October 22
- [Fall Curriculum Regional Events | ASCCC](#)
  - **Listening to Lead: Amplifying the Student Story Through Focus Groups**  
**Date:** Thursday, October 30, 2025  
**Time:** 3:00 - 4:00 pm (PDT) [Webinar Registration - Zoom](#)
- **Bridging the Gap: Helping Students Translate Competencies into Career Success**  
**Date:** Tuesday, December 9, 2025  
**Time:** 1:00 - 2:00 pm (PST)  
[Webinar Registration - Zoom](#)

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### V. Committee Reports

#### A. Program Review

- Process is being updated. Meetings with department chairs and groups underway. Timeline will be extended through spring.

#### B. Bookstore and Beyond

- Committee Members: Dana Emerson, Eresa Puch, Grace Yuan, Jesse Klein, Magda Levin, Nicole Cruz, Ron Oxford.
- Bookstore contract ends in December; transition to fully online probable.

- Concerns about ESL access. Previous efforts to secure funding through PRAC were unsuccessful. Proposal for a Senate task force to address burden-free materials and ESL needs.
  - Senate resolution at plenary anticipated regarding burden-free materials.
  - Senators asked who is taking the lead on all this. Responsibility should fall under a VP. Leadership on this topic remains unclear.
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#### VI. Resolutions for Senate Area Meetings

- President Coulson unable to attend morning session due to teaching obligations. Meetings run all day Friday. Anyone interested is encouraged to attend.
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#### VII. Senate Projects

##### A. Use of Units

- Six or more units remain unused for fall.

##### B. Past Projects

- Academic Standards Committee was disbanded due to difficulties, though three units were previously spent on it.
- Discussion of workload balance for Senate President; comparison with other colleges where presidents receive higher reassigned time. Consideration of reassigning AP/BP review to another officer.

##### C. Potential Projects

- Updating the Senate website.
  - AP/BP czar.
  - Advocacy for academic success programs (e.g., Summer Bridge, HUM 101). Concern expressed regarding district/union cuts to FYE programs without consultation. Senate may issue statement of support.
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Adjourned: 2:01 PM