

## Academic Senate Meeting Minutes

Date: October 9, 2025

Location: AC 303

Call to Order: 12:45 PM

Adjournment: 2:00 PM

Senators Present: Cullen, Beattie, Coulson, Muller, Kreit, Beal, Russell, Finlayson, Perrone, Sethre

Senators Absent: Wood; Rolston, Oxford

Invited Guests: None

### I. Approval of Agenda

- Motion: Jones / Muller
- Motion carried.

### II. Approval of Minutes from 10/2

- Motion: Muller / Jones
- Motion carried.

### III. Public Requests

- N/A

### IV. Officers Reports

- President:
  - Based on prior Senate meeting discussion, Senate President reached out to the AI CoP for a rep to join the Ad Hoc Group formed by Superintendent/President to discuss AAUP (AI and Academic Professions) report and explore promising practices in AI. Hector Saez will be the designee.
  - Update that there was a request for a Zoom link for Senate meetings, but Senate this semester does not have a Zoom option.
  - Governor signed SB 707 which updates Brown Act. Senate President has emailed General Council to determine if any impact on Senate meeting procedures. Likely none are applicable.
  - Raised concerns about long-standing issues with hiring practices, back to compliance issue in accreditation report 10+ years ago, and the downstream impacts that these issues create, which undermine work of the Senate. To increase overall understanding of hiring practices and other college-wide issues, Maria will invite Flex Coordinator to Senate so that Senate could make recommendations for content for upcoming Convocation to increase transparency and understanding of the hiring process.
- Vice President:
- **Data Literacy Webinars**
  - [Data Literacy Workshop Series | ASCCC](#)
  - Session 1: Building a Shared Understanding of Data Literacy
  - Date and Time: Friday, October 17, 2025 from 10:00 a.m. to 12:00 p.m.
  - Session 2: Interpreting Data with an Equity Mindset
  - Date and Time: Friday, October 31, 2025 from 10:00 a.m. to 12:00 p.m.
  - Session 3: Connecting Data to Decisions & Building a Culture of Data-Informed Equity
  - Date and Time: Friday, November 14, 2025 from 10:00 a.m. to 12:00 p.m.
- **2025 Curriculum Regionals Meeting: Laney College** October 29 9-3 Registration is complimentary. October 22
  - [Fall Curriculum Regional Events | ASCCC](#)
- **Listening to Lead: Amplifying the Student Story Through Focus Groups**  
**Date:** Thursday, October 30, 2025  
**Time:** 3:00 - 4:00 pm (PDT) [Webinar Registration - Zoom](#)
- **Bridging the Gap: Helping Students Translate Competencies into Career Success**  
**Date:** Tuesday, December 9, 2025

**Time:** 1:00 - 2:00 pm (PST)

[Webinar Registration - Zoom](#)

- Curriculum Committee:
  - Discussion on Program Review – recommendation is to have mandatory revision process *follow* Program Review process so that curriculum is more engrained and connected to the Program Review process. Curriculum Committee is very supportive of the program review facilitators that lead disciplines/departments through Program Review.

#### VI. Low Cost Designation

- Local Academic Senates have to individually decide on what Low Cost Designation would be (XB 12). We do not have one set.
- Discussion: Student Gov (ASCOM) recommended \$30 and Senate is supporting their recommendation (Perrone / Cullen).

#### VII. 10+1

- Senate sees need to increase understanding of 10+1 across COM and specifically with Administration (per discussion in May District/Senate meeting): Recommendations are: emailed information, posters (Maria will contact N. Cruz), officer of statewide Senate comes to do a general Flex session or one specific with Administration (per recommendation of Dean Hernandez in May).
- One Senate member brought up concern that an AP has been created to ensure no faculty, staff, and students can bring their children to campus (unless in very specific circumstances). Senate member requested that Senate President agendaize for further discussion in an upcoming meeting.

#### VIII. EQ Form

- No change to equivalency procedure is being discussed. Discussion was specific to adding lines in the equivalency form so that equivalency panel can indicate more clearly and transparently with check boxes if/how candidate meets minimal qualifications, rather than just the “comment” box in the current form to describe this (see attached).

IX. Senate Projects – calls are out; calls need to be updated to specific that current or recent experience on Academic Senate needs to specify COM Academic Senate.

- Academic Policy Reviewer
- Program Review Working Group (extending the current PR positions to continue into spring)
- Academic Senate Public Information Facilitator

#### X. AP/BPS

- AP 4020 Program and Curriculum Development -- Updates made last year were stalled after being advanced by Senate. Gina reviewed these updates with Senate again so we can bring this back for voting in upcoming meeting for consent:
  - AP does not match mandatory revision cycle so update 4-year references to 5-year;
  - Add bullet to say “course has not been offered in 5 years” as a means to deactivate courses since it is confusing for students to have courses stay in catalogue so long.
  - all Senators should be considered non-voting members of CC (ex-officio members).
  - Update title of AVP to Dean.
  - Other updates are Title V.
- BP 6560 Environmental Responsibility:
  - States that Superintendent / President shall be responsible for the following: environmentally responsible practices shall be incorporated in at least the following areas -Instructional Programs including Athletics.

- Senate needs to flag the error that this states: “Instructional Programs, including Athletics” and should read: “Instructional Facilities.” Senate President will request to correct this language.

#### XI. Individual Reports

- N/A

#### XII. Future Business

- Concern about grants that embed curriculum, which is a violation of 10+1. Check in on process in related AP/BP to ensure it is being followed, including discussion w/ District at upcoming Senate meeting.

#### XIII. Adjourn: 2:00 PM