

## Academic Senate Meeting Minutes

**Date:** October 23, 2025

**Location:** AC 303

**Call to Order:** 12:45 PM

**Adjournment:** 1:59 PM

**Senators Present:** Cullen, Coulson, Muller, Oxford, Kreit, Beal, Rolston, Finlayson, Perrone, Sethre, Wood

**Senators Absent:** None

**Invited Guests:** None

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### I. Approval of Agenda

- Motion: Muller / Perrone
- Motion carried

### II. Approval of Minutes

- Motion: Muller / Perrone
- Motion carried

### III. Public Requests

- None
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### IV. Officers' Reports

#### President (Maria Coulson)

- Reported that immigration officers were present at the Coast Guard station in the East Bay. A "Know Your Rights" Zoom session was held today.
- The Federal Action Group will meet on Monday (via Zoom); Senators are encouraged to attend.
- Rebecca Beal raised a question about how quickly and whether Board approval is required to move courses online.
- SEAP Plan is due soon; no draft has yet been circulated.
- Followed up with HR regarding an equivalency appeal — the committee will reconvene. There are concerns about impartiality, so Santa Rosa College may be asked to loan an external member.
- Senators approved seeking assistance from Santa Rosa College if needed.
- Reported receiving a Board inquiry about the "FW" grade, demonstrating that trustees are closely following Senate discussions.

#### Vice President (Gina Cullen)

- Webinars carry over from prior weeks:
    - **Data Literacy Webinars** [Data Literacy Workshop Series | ASCCC](#)
      - Session 2: Interpreting Data with an Equity Mindset
        - Date and Time: Friday, October 31, 2025 from 10:00 a.m. to 12:00 p.m.
      - Session 3: Connecting Data to Decisions & Building a Culture of Data-Informed Equity
        - Date and Time: Friday, November 14, 2025 from 10:00 a.m. to 12:00 p.m.
    - **2025 Curriculum Regionals Meeting: Laney College** October 29 9-3 Registration is complimentary. October 22 [Fall Curriculum Regional Events | ASCCC](#)
    - **Listening to Lead: Amplifying the Student Story Through Focus Groups**  
**Date:** Thursday, October 30, 2025  
**Time:** 3:00 - 4:00 pm (PDT) [Webinar Registration - Zoom](#)
    - **Bridging the Gap: Helping Students Translate Competencies into Career Success**  
**Date:** Tuesday, December 9, 2025  
**Time:** 1:00 - 2:00 pm (PST)  
[Webinar Registration - Zoom](#)
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  - Attended College Council and noted strong faculty participation and constructive dialogue.
  - Two APs are up for discussion today, and Senate feedback has been heard and appreciated.
  - President Coulson reminded Dr. Emerson that the IVC GE pattern is sent out each semester, and does include art courses.
  - UPM president followed up regarding the Curriculum Chair position; no further action is required at this time.
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### V. Committee Reports

#### Program Review Coordinators (Logan Wood)

- Reported that it is a campus-wide assessment year for all classes.
- Departments should ensure participation and look for communications from eLumen.
- Logan Wood will serve as Lead of the team.
- Continuing members: Alex Jones, Sara Malmquist-West, and Meg Pasquel.

- Three new faculty applied, including one from CTE and Chris McBride (who also coordinates PR at Solano).
- President Coulson recommended allowing all applicants to participate, noting that additional members strengthen the process and add support. Senators approved.

#### **Senate Projects**

- **Public Information Officer:** One faculty member applied. *Caitlin Rolston* will serve.
- **Academic Policies Reviewer:** *Meg Pasquel* was selected after other applicants withdrew upon learning the position's specific requirements.

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#### **VI. Other Discussion**

##### **Student Services Building Renaming**

- There is a proposal to rename the *Student Services* building to **Deedee Hall (DH)**. The *David Wain Coon Center for Student Success* will be abbreviated **CSS**.
- Other than the original concern held by faculty and students that buildings should no longer be named after people, Senators expressed no objections, provided the name does not cause confusion and misdirection that affects students (as in the case of Village **Square** and Portable **Village**, two portable clusters at opposite ends of campus).

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#### **VII. APs / BPs**

##### **AP 4020 – SLOs and Assessment Cycle**

- For consistency, the ISER states that assessment occurs every other year, though some courses do not fit that schedule.
- ACCJC suggest a three-year cycle for SLO assessment. Purpose of this update to the AP is to maintain flexibility while preserving accountability. It does not mean that classes that haven't been offered, and thus haven't been assessed, will necessarily be de-activated without warning, but it gives the CC that authority if needed.
- Approved by show of hands.

##### **AP 4230 – Grading and Record Symbols**

- Proposal to eliminate the "FW" grade will move forward to the Board.
- Change will take effect with the next catalog.
- Future discussion may consider the addition of an "F+" grade.

##### **BP 6560 – Environmental Responsibility**

- Discussed at College Council.
- Dr. Eldridge took Senate feedback and agreed to eliminate the bulleted list and circulate a new draft for further review.

##### **AP 7350 – Minors and Other Dependents on Campus**

- Policy will be revised and returned for further discussion to ensure clarity and avoid confusion for employees and students.

##### **AP 3430 – Harassment**

- No comments received.

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**Adjournment:** 1:59 PM

**For More Information About Minutes of the College of Marin Academic Senate, Contact:**

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