

## Academic Senate Minutes

Minutes

ACADEMIC SENATE

December 11, 2025

CALL TO ORDER: 12:45 PM AC 303

Adjourned: 1:27

**Senators Present:** Kristin Perrone, Gina Cullen, Maria Coulson, Luna Finlayson, Ian Sethre, Logan Wood, Ron Oxford, Kevin Muller, Rebecca Beal, Kyle Beattie, Caitlin Rolston, LyRyan Russell, Alex Jones

**Senators Absent:** None

**Guests Present:** Meg Pasquel

---

### I. Call to Order: 12:45

### II. Agenda (Review/Revise/Approve)

**Action:** Muller / Sethre

- The Senate reviewed the agenda.
- The agenda was approved.

### III. Minutes (December 4)

**Action:** Sethre / Muller

- The Senate reviewed the minutes from **December 4**.
- The minutes were approved.

### IV. Public Requests

Requests to address the Senate on agenda and non-agenda items are limited to **two minutes per speaker** and **10 minutes total**.

- **None**

---

## V. Officers' Reports

### A. President's Report

- The Academic Senate will have a **shared office** in the **new Deedy building** (old Student Services).
- The **Bookstore and Beyond group** requested written confirmation that the Senate has been informed of the move to **online ordering** and is supportive, with noted **ESL concerns** related to ordering access; physical copies will be available on the **first day**.
- **Equivalency (EQ):** HR will make **bias training** a requirement for EQ committees.
- A **memo from outside counsel** confirmed the EQ process is acceptable; discipline experts are not required.
  - One AP includes discipline requirements and another does not; legal advice is to **clean up and align policies**.
  - Ongoing EQ issues remain.
- COM cannot host the **Curriculum Institute** due to conflict with the **COM Centennial Gala**.
- The Math Chair raised concerns related to **CBA language** indicating peer evaluators complete the team evaluation form; evaluators sometimes do not have sufficient information to do so.

### B. Vice President's Report

- Dave will be back at the **next meeting**.
- The Senate received information regarding the LGBTQ+ Summit.

## VI. Committee Reports

### A. SLO Committee (Logan Wood)

- Reminder to faculty to complete **SLOs for all classes**.
- An **online help session** will be held on **December 19**.

### B. Sabbatical Committee (Luna Finlayson, Caitlin Rolston)

- The committee met and noted a **nine-week delay**, with the reason unclear.
- Concerns were raised about the timeline and possible need to provide feedback and request revisions.

## VII. Semester Wrap Up, Review and Evaluation

### A. Testing

- COM does not participate in the **online class testing consortium**.
- Discussion focused on how AI is increasingly impacting the feasibility of **asynchronous exams**, especially in **math**.
- Senators discussed whether COM should reconsider participation in consortium testing options rather than sending students to **Santa Rosa or Sacramento**.

## VIII. APs/BPs (Invited Guest: Meg Pasquel)

The Senate reviewed the following items:

### A. Legal Updates Only

- **AP 5040 – Student Records**

- **AP 5030** – Fees
- **BP 4010** – Academic Calendar
- **BP 7120** – Employment Recruitment
- **AP 7120** – Employment Recruitment

**B. Additional Items Reviewed**

- **AP 4110** – Honorary Degrees
- **BP 5450** – ESCOM (Emeritus Students College of Marin)
- **BP 5150** – Extended Opportunity Programs and Services (EOPS)
- **AP 5031** – Instructional Materials Fees (**Deferred**)
  - Needs larger edits; does not align with OER policies.
- **AP 5160** – Open Educational Resources
- **BP 5030** – Fees
- **AP 5110** – Counseling
- **BP 4250** – Probation
  - Updates include changing “probation” to “notice,” and “dismissal” to “pause.”

**Motion:** Perrone / Cullen. **Result:** Approved by show of hands

**IX. Individual Reports**

- **LyRyan:** FDIP mock interviews are scheduled for tomorrow; no one is available to attend.

**X. Future Business**

- List for Resolution
- Equivalency
- Testing

**XI. Adjournment: 1:27 PM.**