

**Academic Affairs**

Due for review as part of the regular review cycle. Compared to model CCLC policy. **This policy is legally required and is a 10+1.** Mici 1-27-2023

Please see note below regarding peer tutoring. Jonathan/Student Learning and Success 1-27-2023

Edit as noted. Greg/Eresa 2-21-2023

To David Patterson/Sarah Frye proposed language that has served as the basis for a proposed new administrative procedure (AP 4040). The specificity of the language was not appropriate for the high-level guidance a policy provides.

3-29-2023

Based on the District librarians proposed processed, a proposed new administrative procedure has been drafted incorporating the recommendations. Mici 3-30-2023

To Academic Senate 3-30-2023

**BP 4040 LIBRARY AND OTHER INSTRUCTIONAL SUPPORT SERVICES****References:**

Education Code Section 78100 and 78103;

Accreditation Standard II.C;

Title 5 Sections 51970 and 58168;

Civil Code Section 1798.90 (Reader Privacy Act);

Library Bill of Rights (American Library Association);

Standard for Libraries in Higher Education (Association of College and Research Libraries);

California Code of Regulations, Title 5 Sections 53410 and 58724;

Accreditation Standard II. B

The District shall have library and learning support services that are an integral part of the institution's educational program and will comply with the requirements of the Reader Privacy Act, and meet the standards of the Accrediting Commission for Community and Junior Colleges (ACCJC).

The District supports the American Library Association's Bill of Rights and the Association of College and Research Libraries' Standards for Libraries in Higher Education.

The purpose of the cCollege library is to support the College District in providing high quality, academically rigorous instruction in a comprehensive curriculum that respects the diversity represented in the student body and community. The library shall provide access to information both within and beyond the library walls. The library shall provide instruction and resources that ensure students and teachers are effective users of ideas and information. The library supports the Marin Community College District's (MCCD) commitment to equity and anti-racism.

The Board shall provide necessary staff and resources to support library services to meet student needs regardless of location or means of delivery of instruction.

- Library services to meet student needs regardless of location or means of delivery of instruction.
- Optimum library utilization, including evenings and weekends.
- Cooperative library functions and services between the two campuses as well as cooperative arrangements with other academic institutions and public libraries.

Library functions shall include:

- ~~Building a comprehensive and diverse collection that supports the College curriculum and challenges each student according to his/her abilities;~~
  - ~~Library collections shall be developed and maintained which support course offerings, develop critical thinking, and reflect cultural diversity.~~
  - ~~Faculty librarians, working in collaboration with other M CCD faculty, shall have primary responsibility for the identification, selection, coordination and provision of the library's academic resources and collections that meet the information needs of the campus community.~~
  - ~~The library provides materials that present all sides of controversial issues. A publication otherwise deemed appropriate shall not be excluded from the collection because it presents ideas considered distasteful or controversial. The District adheres to the American Library Association's standards on the subject of censorship.~~
  - ~~Gifts to the library shall be accepted only if they enhance the strength of the library collection.~~
- ~~Providing students and faculty with instruction and assistance in using library resources;~~
- ~~Promoting the development of information competency skills among students and faculty;~~
- ~~Providing professional and paraprofessional staff to instruct and assist in the use of library resources; and~~
- ~~Providing leadership by assisting faculty in the promotion of the use of library resources in instruction and curriculum, and in the development of critical thinking by students.~~

The Superintendent/President shall establish a process at both campuses that provides **for**:

- ~~for The~~ acquisition, maintenance, and renewal of the collection including books, periodicals, databases and computers.;
- ~~the necessary funding~~ **The resources to** promote optimum library utilization, including evenings and weekends.;
- ~~for The~~ cooperative library functions and services between the two campuses as well as cooperative arrangements with other academic institutions and public libraries.

Library collections shall be developed and maintained which support course offerings, develop critical thinking, and reflect cultural diversity.

Gifts to the library shall be accepted only if they enhance the strength of the library collection.

The library provides materials that present all sides of controversial issues. **No material will be excluded from the collection because of the race, nationality, religion, gender, sexual orientation, political or social viewpoint, or controversial nature of either the author or of the material.** A publication otherwise deemed appropriate shall not be excluded from the collection because it presents ideas considered distasteful or controversial. The District adheres to the American Library Association's standards on the subject of censorship.

~~The District shall provide learning assistance for students who may require special help beyond the regular classroom program. Peer tutoring, shall be provided free of charge to currently enrolled College of Marin students to support instruction, regardless of campus and modality.~~

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Date Adopted: July 19, 2011

Date Reviewed/Revised: June 18, 2013

**Date Reviewed/Revised:**