Student Services

CCLC 42 updated this required policy to include an additional citation to the Education Code and clarify when a district may withhold registration privileges or transcripts. **This is a 10+1 and it is linked to ACCJC.** Mici 5-25-2023 Approved. Jon H/Enrollment 9-14-2023 To Academic Senate 9-15-2023

BP 5035 WITHHOLDING OF STUDENT RECORDS

References:

Education Code Section 66022; Title 5 Section 59410

Students or former students who have been provided with written notice that they have failed to pay a proper financial obligation shall have diplomas, registration privileges, and other services withheld.

The District must provide a student or former student with written notice that he/she/they have failed to pay a financial obligation due to the District before the District commences any activity to collect the debt.

The District may not withhold grades or transcripts for a student or former student as a consequence of the student's outstanding financial obligation to the District. The District may not withhold registration privileges for a student or former student as a consequence of defaulting on a loan or loans under the Federal Family Education Loan Program only. The District may withhold diplomas as a consequence for a student or former student of defaulting on a loan.

Date Adopted: October 13, 2009 Reviewed/Revised: November 9, 2021; June 21, 2022 **Revised:**